

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
February 2, 2026**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of February 2, 2026 was called to order by Commissioner Santorelli at 6:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Molnar was absent.

Minutes of the January 5, 2026 meeting were reviewed.

MOTION made by Comm. Eagan to accept the January 5, 2026 minutes, seconded by Comm. Cinelli. All in favor 4-0.

**TREASURER'S REPORT:**

Balance	\$	5,719,420.49
Deposits	\$	9,800.00
Interest	\$	6,774.32
Payroll	\$	( 167,659.91)
Payroll Tax/Adjustments	\$	( 59,011.24)
Disbursements for the Month	\$	<u>( 106,132.91)</u>
Ending Balance	\$	5,521,213.23

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Weber. All in favor 4-0.

**BILLS TO BE PAID:** \$106,132.91

Comm. Cinelli requested that an add on bill for "After Hours HVAC" in the amount of \$125.00 be paid.

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Eagan. All in favor 4-0.

**CHIEF'S REPORT:**

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Weber. All in favor 4-0.

**CAPTAIN'S REPORT:**

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Captain's Report, seconded by Comm. Cinelli. All in favor 4-0.

**FIRE PREVENTION:**

The Fire Prevention Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Fire Prevention Report, seconded by Comm. Eagan. All in favor 4-0.

**TAXPAYER COMMENTS:**

There were no comments from the Taxpayers.

**UNFINISHED BUSINESS:**

Comm. Eagan reported progress on the new engine.

**NEW BUSINESS:**

There was no new business.

MOTION was made by Comm. Weber to enter into Executive Session at 6:04pm, seconded by Comm. Eagan. All in favor 4-0.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session was a personnel issue and the new engine.

MOTION to adjourn meeting made by Comm. Eagan at 6:07 pm, seconded by Comm. Weber. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

10:34 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

02/02/26

ADD-ON BILLS

Accrual Basis

February 3, 2026

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Voucher 2 - Northfield</b>				
02/03/2026	1579	FRANCIS CAMP...	Computer maintenance	-1,597.50
02/03/2026	1580	THE HARTFOR...	Life Ins Customer#011215320001-2/Pol#734229 -02/01/202...	-349.80
Total Voucher 2 - Northfield				-1,947.30
<b>TOTAL</b>				<b>-1,947.30</b>

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**BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2**

**BILL LIST**

January 6 through February 2, 2026

01/30/26

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Voucher 2 - Northfield</b>				
01/06/2026	1547	Carpet Care Plus, LLC	LVP Floor Cleaning	-990.00
01/06/2026	1548	EHRlich	Commercial Pest General Mainte...	-233.10
01/14/2026	ONLINE	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-354.36
02/02/2026	1549	AIRTEC SERVICE I...	Heat Inspection on 12/22/2025	-375.00
02/02/2026	1550	ATLANTIC TIRE & ...	Engine #2-1 - Two tires - left side	-2,424.90
02/02/2026	1551	Bart and Bart CPAs	Assistance with 2026 budget pre...	-1,800.00
02/02/2026	1552	Brian A Bontempo	Monthly Fee -February 2026	-919.71
02/02/2026	1553	Central Jersey Joint I...	Liability & Workers Comp Insuran...	-40,451.00
02/02/2026	1554	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-359.32
02/02/2026	1555	COOPER POWER ...	Account #68966 - Generator - Re...	-1,407.30
02/02/2026	1556	Elizabethtown Gas	Account # 2202559020 - Firehou...	-1,350.04
02/02/2026	1557	Fizer Plumbing and ...	Emergency Call - sewer ejected p...	-1,465.00
02/02/2026	1558	Fords Fire District 7	Dispatch Service -February 2026	-6,851.50
02/02/2026	1559	Gannett NY NJ Loca...	Acct#1120460-2026 meeting dat...	-166.40
02/02/2026	1560	GRAINGER	A/C# 887690728 Supplies - parki...	-27.42
02/02/2026	1561	Johnnys Landscape ...	Salting of lot Fh and across PRA ...	-374.06
02/02/2026	1562	LAWN DOCTOR	Customer#795791 -Lawn mainte...	-397.20
02/02/2026	1563	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-797.50
02/02/2026	1564	Maria Bucsanszky E A	Monthly Fee - Februay 2026	-3,034.50
02/02/2026	1565	Michael DiLeo	Reimbursement - work shoes	-109.95
02/02/2026	1566	Miner dba New Jers...	Door #4- Repair	-795.50
02/02/2026	1567	NAPA Auto Parts of ...	Supplies - Electronic Cleaner & B...	-44.96
02/02/2026	1568	PSEG	ELECTRIC BILL-Summary Acco...	-1,201.50
02/02/2026	1569	Staples Business Ad...	Acct#NYC 1009573 / Supplies	-225.97
02/02/2026	1570	The Star Ledger NJ ...	Acct# 1128795 - Public Notice-20...	-65.86
02/02/2026	1571	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,541.67
02/02/2026	1572	Absolute Fire Protect...	2008 E-ONE PUMPER (2-2)	-739.44
02/02/2026	1573	Fire Dex GW LLC	Advanced cleaning	-166.25
02/02/2026	1574	Maria Bucsanszky E A	Reimbursement 1 roll of stamps	-78.00
02/02/2026	1575	NEW JERSEY FIRE...	Repairs to SCBA unit, cylinder an...	-219.78
02/02/2026	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-11,269.84
02/02/2026	1576	TOWNSHIP OF W...	Fuel 10/01/2025 - 12/31/2025	-1,356.24
02/02/2026	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-21,282.83
02/02/2026	1577	ENFORSSYS INC	Annual maintenance - subscripti...	-2,115.00
02/02/2026	1578	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-141.81
Total Voucher 2 - Northfield				-106,132.91
<b>TOTAL</b>				<b>-106,132.91</b>

**BOARD OF FIRE COMMISSIONERS**  
**DISTRICT NO. 2**  
**P.O. BOX 207**  
**PORT READING, NEW JERSEY 07064**

February 2, 2026

Treasurer's Report

BEGINNING BALANCE	\$ 5,719,420.49
Deposits	9,800.00
Interest	6,774.32
Payroll	( 167,659.91)
Payroll Tax/Adjustments/Transfers	5,9011.24
Disbursements for the Month	<u>( 106,132.91)</u>
ENDING BALANCE	\$ 5,521,213.23

# Port Reading Fire Department

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## ***Captains' Report – January 1, 2026 - January 28, 2026***

### **Engine 2-1**

1-5-2026 Washing of engine suspended due to freezing temperatures.

1-8-2026 – Absolute repaired damaged drivers side SCBA bracket and checked high beam issue.

1-15-2026 - SCBA #PRFD 2-1E found to have inoperable heads-up display. Tagged out of service and placed on workbench for repair.

1-19-2026 - Washing of engine suspended due to freezing temperature. Windows cleaned and cab swept out of debris.

1-22-2026 - Found bad tire pressure sensor on left rear outer tire.

1-26-2026 - Engine placed out of service.

1-27-2026 - Absolute came and evaluated banging noise heard yesterday in engine compartment. Found CAC (*Charge Air Cooler*) hose disconnected. Repair made and anti-freeze added and engine placed back in service. Absolute will also order the needed tire pressure sensor and drop off when it comes in.

### **Engine 2-2**

1-1-2026 Washing of engine suspended due to freezing temperatures.

1-8-2026 – Absolute repaired roof leak on 2-2. Silicone added to several screws in leak area.

1-11-2026 - Replaced bulb in left rear marker arm, #89. Replaced bulb in right side passenger's step, #40203.

1-15-2026 - Washing of engine suspended due to freezing temperature. Windows cleaned and cab swept out of debris.

1-27-2026 - Absolute checked air leak in driver's seat. Found loose air connection and worn out seat adjuster switch. Connection repaired and will order a new seat adjuster switch.

### **Support Utility 2-3-3**

1-8-2026 – Taken to Rahway DMV for vehicle inspection.

1-26-2026 – Temporarily placed outside.

1-27-2026 - Unit placed back inside.

**Support Pick-Up 2-3-4**

**Fire Company Vehicle 2-3-5**

**Support Unit 2-3-6**

1-27-2026 - Indicating oil change needed.

**Fire Prevention Vehicle 2-3-7**

**Marine 2-3-8**

**Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers**

**LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer**

1-21-2026 ODP installed new trailer jack on donated box trailer.

**Equipment**

1-4-2026 FEMA requested Port Security Grant Reports that were unable to be sent due to the government shutdown. Both the Federal Financial Report and the Performance Progress Report ending 12/31/2025 were completed and submitted through FEMAGO by C11.

1-8-2026 NJFE notified for leaking SCBA bottle.

1-12-2026 NJFE contacted for leaking bottle and broken handlight.

1-13-2026 NJ Fire Equipment picked up SCBA cylinder for repair.

Woodbridge Twp. IT upgraded Getac tablet in 2-1 with Windows 11.

1-12-2026 New parking stop ordered from Grainger for EMS bay.

1-15-2026 - Woodbridge Twp. IT upgraded Getac tablet in 2-2 with Windows 11.

1-20-2026 NJFE picked up equipment for repair. Received delivery of new trailer wheel jack.

1-26-2026 – C11 met with ESI representative regarding Halmatro battery operated Pantheon extrication tools.

1-23-2026 - Did not run NorthStar trash pump or marine firefighting pump due to freezing temperature.

1-27-2026 - Notified Approved Fire Protection regarding two (2) out of service 4-way gas meters. They will pick up on 1-29-2026 to repair.

1-29-2026 C8 attained quote for service from Fail Safe testing for board consideration. Forwarding to OM.

### **Building and Grounds**

1-1-2026 Snow removal by ODP.

1-5-2026 ODP and VFC removed and stored holiday decorations.

1-8-2026 ODP rearranged shed and DPW took down Christmas tree and placed in storage.

1-11-2026 - Replaced 9-volt battery in hallway AED.

1-13-2026 Received delivery of tire stop for Apparatus Bay #4. In place.

New prospective Volunteer Firefighter dropped of paperwork. Placed in Fire Company mail.

1-18-2026 Snow removal by ODP.

1-21-2026 ODP created designated equipment OOS repair area near gear lockers

C6 picked up 2024 files from accountant's office and placed in Commissioner's office.

1-25-2026 Sump pump drain line clogged (most likely frozen), sanitary pump not working. ODP contacted OM and plumber. Will return for repairs.

1-27-2026

- ODP completed snow plowing of Lee Street parking lot.
- Found GFI near workbench tripped. Reset and working property at this time.
- Airtec came and evaluated inoperable heating unit in hallway. Major issues with 3 components found. Danny from Airtec will contact C-8 regarding ways to remedy the issues. Still no heat in hallway, OM Small advised.
- Airtec returned in afternoon to provide estimate of repair / replacement of heating unit. Contacted OM Small, who approved work, and advised C-8 as well. Copy of estimate left and work scheduled to be done on 1-28-2026.

- Fizer Plumbing came to replace sanitary injector pump in basement and diverted water from sump pump to injector pump due to exterior discharge line being frozen. Basement restroom is back in service.

1-28-2026 Airtec replaced heating unit in hallway area of fire house.

### **Fuel**

1-1-2026 Engine 2-2 added 24.44 gallons of diesel fuel at WTDWW.

1-3-2026 - Unit 2-3-4 → 13.582 gallons. Unit 2-3-3 → 8.247 gallons.

1-15-2026 - Unit 2-3-3 → 7.103 gallons. Unit 2-3-6 → 7.046 gallons.

1-22-2025 - Engine 2-1 → 26.00 gallons.

1-24-2026 - Unit 2-3-4 → 8.256 gallons.

1-27-2026 - Unit 2-3-4 → 20.075 gallons.

### **Training**

1-1-2026 Reviewed soft forced entry techniques with ODP using lock pick tools.

1-5-2026 Reviewed Transitional attack and Modern v Legacy structures as they pertain to Fire Behavior with ODP.

1-13-2026 Sent signature authorization form for 2026 to MCFA as requested

Site visit at Mocci Plaza to review FDC location and tactical considerations.

Site visit at Conrail Yard to explore future training and infrastructure familiarization.

1-15-2026 - Daytime and nighttime drills; SCBA donning, doffing & JPR practical.

1-16-2026 C11 training with 2414 on ropes & knots and tool hoisting.

1-21-2026 Ordered training laptop approved by Board from staples.

1-24-2026 C11 training on ropes & knots with FF 125.

1-27-2026 Commissioner Weber provided renewal CPR instructor documentation for C6

1-28-2026 C6 sent Certificate of insurance to Union County and Middlesex County Fire Academies.

C6 setup user accounts on new training laptop for department with C8, C11 and C12.

**Disposal List**

1-5-2026 Inoperable Generator and Old inoperable Toro Lawnmower.

1-15-2026 - One (1) Scott AV-2000 SCBA mask, size large. Cracked and not usable.

**Special Details**

1-13-2026 ODP recovered lost EMS medical jump bad from resident as requested by Port Reading EMS Chief.

1-26-2026 - ODP began cleaning out hydrants of snow throughout the District.

1-27-2026 - ODP completed cleaning out hydrants of snow throughout the District.

Officially,

Captains

Paul DeLeo

Richard Fritzsich

Evan Douglas

Anthony Terebetsky

Justin Holloway

## Pre-Planning Captain's Report

- On 12-1-2025, received our, long awaited, NERIS ID number through the NERIS help desk. Posted in Captain's office.
- On 12-9-2025, submitted Mutual Aid Run Card proposal to MAC-1 for the years 2026-2027. Posted new Mutual Aid Run Card on 1-23-2026.
- On 12-28-2025, submitted updated information to Brian Turcotte for the 2026 Township Fire Officers phone list. Posted new phone list on 1-7-2026.
- On 1-6-2026, completed survey for NJ AFFF Takeback program.
- On 1-7-2026, attended online training for new NERIS reporting system through FirePrograms WildFire. Began adding information into the new program.
- On 1-11-2026, locked out of FirePrograms WildFire. Emailed sent to vendor for assistance. Issue corrected on 1-15-2026.
- On 1-15-2026, added all deleted apps back into tablets after Windows 11 upgrade.
- Updated pre-plans for Amir's Halal Hot Chicken & Gyro Platters, 933 Port Reading Avenue and Golden Saints Field, 100 Saints Boulevard.
- 2025 Year-End Pre-Planning Report:
  - Residential Street Pre-Plans Updated - 25 of 74
  - Business Pre-Plans Updated - 107
  - Site Maps Created - 11
  - Site Maps Updated - 2
  - Solar Panel Notifications - 13
  - Oxygen Notifications - 2
  - Residential Electric Vehicle (EV) Charger Notifications - 1
  - Automatic Aid Calls in Port Reading District #2 - 10 (*Down 9 from 2024*)
  - Automatic Aid Responses into Woodbridge District #1 - 51 (*Up 10 from 2024*)
  - Automatic Aid Responses into Avenel District #5 - 29 (*Up 2 from 2024*)
  - Special Requests into Woodbridge District #1 - 11 (*Down 1 from 2024*)
  - Special Requests into Avenel District #5 - 4 (*Same as 2024*)

Respectfully submitted,

Captain Anthony S. Terebetsky

# Chiefs report for FEBRUARY meeting

Total calls for the month of JANUARY was:27 and brings our total calls for the year to 27

## Fire calls

- 3 co detector
- 1 snow standby
- 2 drills
- 1 unknown type fire
- 1 mutual aid standby
- 1 mva
- 5 auto aid
- 2 brush
- 3 smoke
- 1 gas odor
- 1 need fd
- 4 fire alarms
- 1 ems assist
- 1 water leak