

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
May 4, 2026**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of May 4, 2026 was called to order by Commissioner Santorelli at 6:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Weber was absent due to a prior commitment.

Minutes of the April 6, 2026 meeting were reviewed.

MOTION made by Comm. Eagan to accept the April 6, 2026 minutes, seconded by Comm Molnar. All in favor 4-0.

TREASURER'S REPORT:

Balance	\$ 5,891,317.68
Deposits	\$ 0.00
Interest	\$ 6,592.75
Payroll	\$ (146,320.05)
Payroll Tax/Adjustments	\$ 6,819.59
Disbursements for the Month	<u>\$ (102,534.74)</u>
Ending Balance	\$ 5,642,236.05

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Cinelli. All in favor 4-0.

BILLS TO BE PAID: \$ 102,534.74

MOTION made by Comm. Molnar to pay the bills and add on bills, seconded by Comm. Eagan. All in favor 4-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Cinelli to accept the Chief's Report, seconded by Comm. Eagan. All in favor 4-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Captain's Report, seconded by Comm. Cinelli. All in favor 4-0.

FIRE PREVENTION:

The Fire Prevention Report was submitted and reviewed.

Comm. Cinelli congratulated the individuals that received their certificates.

MOTION made by Comm. Molnar to accept the Fire Prevention Report, seconded by Comm. Eagan. All in favor 4-0.

UNFINISHED BUSINESS:

Operations Manager Small reported that the project of the lights in the bay are completed and they look incredible. Will add some outlets with the electrician and will submit the bill which is estimated at \$7500. Reported that the washer and dryer have been installed. Received two quotes regarding the new sign, one to replace the sign for approximately \$19,000 and recommends getting a new sign for \$29,800 like the Avenel Fire Department sign. Reported that Fizer will be starting the bathroom at the end of the week and that they will be holding off on the floors until the summer.

MOTION made by Comm. Cinelli to approve the new sign not to exceed \$30,000, seconded by Comm. Molnar. All in favor 4-0.

Comm. Cinelli reported that he is still working on the state contracts.

Comm. Molnar reported that she is working with the monument company regarding the names for Memorial Day.

NEW BUSINESS:

MOTION made by Comm. Eagan to purchase a basket for the boat, not to exceed \$805, seconded by Comm. Molnar. All in favor 4-0.

Comm. Santorelli stated that the Memorial Day Ceremony will take place at the Firehouse at 9:00 am and the Ladies Auxiliary will take care of the refreshments. Captain DeLeo stated that he has another engagement at 10 am, but will be there to open up the ceremony.

MOTION was made by Comm. Eagan to enter into Executive Session at 6:13 pm, seconded by Comm. Molnar. All in favor 4-0.

Out of Executive Session at 6:26 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session was a personnel issue.

MOTION to adjourn meeting made by Comm. Molnar at 6:27 pm, seconded by Comm. Eagan.
All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

2:20 PM

05/04/26

Accrual Basis

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

ADD-ON BILLS

May 5, 2026

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Voucher 2 - Northfield				
05/05/2026	1676	FRANCIS CAMP...	E-mail Hosting/Support -May 2026	-319.50
05/05/2026	1677	Absolute Fire Pro...	2008 E-ONE PUMPER (2-2) - Q2B Siren, clutch not engaging	-1,265.99
05/05/2026	1678	EHRlich	Commercial Pest General Maintenance Service - AC# 1405...	-126.73
05/05/2026	1680	Bianchi Landscap...	Spring Clean up 50 percent deposit	-1,600.00
Total Voucher 2 - Northfield				-3,312.22
TOTAL				-3,312.22

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

April 7 through May 4, 2026

04/30/26

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Voucher 2 - Northfield				
04/14/2026	ONLINE	Comcast of New Jer...	Account #8499 05 340 0759643-l...	-357.22
05/04/2026	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-21,282.83
05/04/2026	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-11,269.84
05/04/2026	1650	Absolute Fire Protect...	2021 E-ONE PUMPER (2-1) - Tr...	-411.86
05/04/2026	1651	Brian A Bontempo	Monthly Fee -May 2026	-919.71
05/04/2026	1652	C and C Towing and...	Ford Explorer - Lube , oil, filter	-55.00
05/04/2026	1653	Dockside Bait and T...	Marine 2-3-8 - Fuel on 04/13/2026	-52.61
05/04/2026	1654	EHRlich	Commercial Pest General Mainte...	-116.55
05/04/2026	1655	Fords Fire District 7	Dispatch Service -May 2026	-6,851.50
05/04/2026	1656	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-888.23
05/04/2026	1657	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-797.50
05/04/2026	1658	Maria Bucsanszky E A	Monthly Fee -May 2026	-3,034.50
05/04/2026	1659	Michael DiLeo	Reimbursement - Fire Inspector L...	-93.59
05/04/2026	1661	NEW JERSEY FIRE...	25 - SCOTT AV3000 HT W/STR...	-22,035.54
05/04/2026	1662	NJ Advanced Media	Account - 55367 - March 2026 pu...	-65.86
05/04/2026	1663	Staples Business Ad...	Acct#NYC 1009573 / Supplies -t...	-277.72
05/04/2026	1664	THE HARTFORD G...	Life Ins Customer#01121532000...	-398.40
05/04/2026	1665	VALIC	GROUP #63331 - 2025 LOSAP ...	-4,416.00
05/04/2026	1666	VERIZON WIRELE...	742492817-00001/Cell Phone - ...	-160.04
05/04/2026	1667	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,541.67
05/04/2026	1668	Comcast of New Jer...	Account #8499 05 340 0759643-l...	-357.26
05/04/2026	1669	Dockside Bait and T...	Marine 2-3-8 - Fuel on 04/23/2026	-15.19
05/04/2026	1670	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-18,896.82
05/04/2026	1671	Miner dba New Jers...	Door #4- Repair-remove and disp...	-4,431.00
05/04/2026	1672	New Jersey State As...	2026 Annual Dues	-300.00
05/04/2026	1673	PSEG	ELECTRIC BILL-Summary Acco...	-1,097.49
05/04/2026	1674	TOWNSHIP OF W...	Fuel 1/01/2026 - 03/31/2026	-1,403.85
05/04/2026	1675	NJ E-ZPass	Account # 200571871583- Violati...	-6.96
Total Voucher 2 - Northfield				<u>-102,534.74</u>
TOTAL				<u>-102,534.74</u>

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

May 4, 2026

Treasurer's Report

BEGINNING BALANCE	\$ 5,891,317.68
Deposits	0
Interest	6,592.75
Payroll	(146,320.05)
Payroll Tax/Adjustments/Transfers	(6,819.59)
Disbursements for the Month	<u>(102,534.74)</u>
ENDING BALANCE	\$ 5,642,236.05

Port Reading Fire Department



Captains' Report – April 2, 2026 - April 29, 2026

Engine 2-1

4-3-2026 Check engine light on

4-5-2026 - Check engine light still on.

4-6-2026 – Absolute replaced back rear left brake light.

4-15-2026 Tilted cab to secure heat valves for warmer season.

Found screw in D/S front tire – notified C11 – ODP investigated and removed- no leak found.

Found oil fill cap off – added 2.5 quarts of oil.

4-21-2026 - Absolute came to repair pump shift override. Repair currently incomplete, Absolute needs to order proper length cable to make necessary repair, which Larry from Absolute will order. Road to pump transfer switch in cab working properly at this time.

4-29-2026 - Multiple diodes out in emergency red flasher in left rub rail under left rear compartment.

Engine 2-2

4-15-2026 Tilted cab and secured heat valves for warmer season.

4-21-2026 - During engine check, found Federal Q2B not working. Larry from Absolute inspected. Appears to be a faulty clutch in motor housing. Siren removed and taken to Absolute for repair.

4-22-2026 - Absolute put repaired Federal Q2B back on.

Support Utility 2-3-3

4-3-2026 Installed new battery maintainer on unit. Working properly holding 14v.

Support Pick-Up 2-3-4

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

4-3-2026 - Brought and picked up unit to C&C in Fords for Oil Change and Brakes

4-6-2026 - Unit brought back to C&C for same brake issue. No issues with vehicle on route. Once again no issues found with the brakes by C&C. Issue discussed with OM Small and resolved.

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

4-10-2026 - Vessel placed in service.

4-13-2026 - Noticed spare fuel tank missing from vessel. C-11 advised.

4-15-2026 – Replaced hard suction strainer with new one.

Received new registration for vessel. Placed in holder under helm.

4-18-2026 – Brought floating stokes four strap lift bridle from firehouse to vessel and installed

Could not locate spare fuel tank for vessel.

4-19-2026 – Located spare fuel tank and installed on vessel.

4-23-2026 – ODP Changed gas in spare fuel tank.

ODP Placed swim ladder on vessel

ODP performed vessel exercise run

ODP Purchased Velcro straps for spare fuel tank

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

4-15-2026 Received new registration for LDH Trailer in Captain's office

Fuel

4-3-2026 Engine 2-1 added 23.25 gallons at WTDWW

4-5-2026 - Unit 2-3-4 → 12.206 gallons.

4-7-2026 – Engine 2-1 added 20.84 gallons at WTDWW

4-13-2026 - Unit 2-3-6 → 8.000 gallons. Unit 2-3-3 → 13.552 gallons. Marine 2-3-8 → 11.196 gallons at Dockside; (\$52.61). Engine 2-1 → 27.00 gallons.

4-17-2026 - Engine 2-1 → 23.00 gallons.

4-21-2026 - Engine 2-2 → 18.00 gallons.

4-23-2026 – M238 added 3.23 gallons at Dockside (\$15.14)

4-25-2026 - Engine 2-1 → 18.00 gallons.

4-29-2026 - Unit 2-3-4 → 12.555 gallons.

Buildings and Grounds

4-5-2026 - Annual Easter Flower Sale in Lee Street parking lot.

4-6-2026 – Lawn Doctor performed lawn maintenance.

4-10-2026 – Thomas Electric on site from 1000 – 1600 working on lights in bays.

4-13-2026 - Thomas Electric worked on lighting replacement in bays.

4-14-2026 – Cleaned out scrap from behind shed.

- Exempts/Relief meeting in hall.

4-15-2026 – ODP Cut, edged and weed whacked all station lawns. Sprayed weed killer in needed areas.

C6 picked up new sprayer and weed killer from home depot.

4-18-2026 – ODP reinstalled gear grid lockers that came off mounting.

4-19-2026 ODP found valve leaking on sprinkler line in basement. OM Small notified. Contacted plumber for repair.

4-23-2026 Men's room stall toilet flush valve stuck in the on position. Plumber notified. Coming tomorrow for other repairs.

ODP secured toilet valve and marked out of service.

ODP installed additional support bracket in gear grid lockers and reinstalled power strips in top of staff gear lockers.

ODP moved gear dryer back into large shed

4-27-2026 GE Unitized Spacemaker Washer not working. Notified OM Small. Contacted Ron's Appliance for repair.

4-29-2026 - Ron's Appliance Repair came to evaluate inoperable washing machine. Found faulty part. Repair price approved by OM Small. Part ordered and

repair should be complete by end of week. ODP cut, edged weed whacked & cleaned property of debris.

Equipment

4-3-2026 Ran portable pumps

4-10-2026 Contacted Minerva again regarding missing bailout harness and 2 carabineers from most recent cleaning order. They are unable to locate items at this time.

4-14-2026 – Holmatro performed annual service on all equipment on the engines. The new battery powered pantheon combi tool was also delivered. Contacted Red Line fabrication to have the tool mounted in the engine.

- Began issuing new AV3000 masks and voice amplifiers.

4-15-2026 C6 installed amplifier on new SCBA mask.

4-17-2026 - Ran NorthStar pump, no issues.

4-19-2026 - Picked up washed gear from District #5.

4-21-2026 - Issued new AV3000, Size Medium mask to VFF Ethan Chick. Placed his old mask into storage.

4-23-2026 ODP secured new battery operated combi-tool and charger in cab of E21 temporarily.

Received delivery of uniforms. Placed in bunk room.

4-26-2026 Plumbing completed onto the new gear extractor. Electric looked over by C13. He does not anticipate an issue but if we run bot the extractor/dryer and the regular washer and dryer at the same time we should monitor to see if anything trips.

4-29-2026 C11 Attended the AMSC (Area Maritime Security Conference) at the Brooklyn Cruise Terminal.

- 4-29-2026 We have received an update from Brian LeBlanc with Lake Assault Boats on the new craft. Engineering is working on finishing the design of the vessel and they expect to have a general agreement drawing and spec sheet by next week.

Pre-Planning

4-20-2026 - C6 & C12 attended meeting at Woodbridge FD regarding upcoming Township School Bus Mass Casualty Incident / Extrication Course & Drill on October 17 & 18, 2026.

4-21-2026 - Met with EMS-1 (Dennis Petrick) regarding using Township EMTs to assist on Marine 2-3-8 with upcoming events, including the annual Independence Day Fireworks event on July 2, 2026 and Sail 250 on July 4, 2026.

- Began preparing Pre-Plan for annual Independence Day Fireworks event.
- Updated 35 business Pre-Plans for the month.
- Updated 3 residential Pre-Plans for the month.
- Conducted quarterly update of Woodbridge & Avenel Pre-Plans.

4-23-2026 - C6 notified USCG of offer of Government assistance on marine SAR with M238 for Sail 4-250 event via email as per district administration.

4-27-2026 - Printed USCG OPSail 250 PPT presentation and placed in watch room for Staff review.

Training

4-3-2026 ODP set up bail out prop and dais belay system for upcoming use.

4-15-2026 C6 returned CPR training material to EMS-1

Finalized roster for CPR class and submitted.

4-18-2026 0800-1130 Mandatory Bailout training in fire station for district 2 members in attendance.

4-23-2026 ODP attended mass decontamination demonstration, EGR use review and Lithium Ion battery consideration familiarity offered by Middlesex County Hazmat Team at Station #1.

4-27-2026 ODP setup belay and prop for April Ladders drill

CFF# 2415 Boat operation training with M238.

4-28-2026 Monthly Drill Ladders and Ladder Dive Slide JPR.

Disposal List

- Ariens Snow Blower
- Generac XG10000E portable generator
- Toro lawnmower

- Ariens 9" tilt blade edger

Special Details

Officially,

Captains

Paul DeLeo

Richard Fritzsch

Evan Douglas

Anthony Terebetsky

Justin Holloway

Chiefs report for MAY meeting

Total calls/drills for the month of MARCH was: 41 and brings our total calls/ drills for the year to 143

Fire calls

- 1 Debris fire
- 1 fire assist
- 5 fire alarms
- 1 special request
- 2 mva
- 14 auto aid
- 2 brush fires
- 1 lift assist
- 1 haz-mat
- 1 unknown type fire
- 4 co detector
- 1 dumpster
- 1 stand by
- 2 drills
- 1 vehicle fire
- 2 smoke
- 1 water rescue