PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
September 8, 2026

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of September 8, 2026 was called to order by Commissioner Santorelli at 6:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Weber was excused due to attending class.

Minutes of the August 3, 2026 meeting were reviewed.

MOTION made by Comm. Cinelli to accept the August 3, 2026 minutes, seconded by Comm Molnar. All in favor 4-0.

TREASURER'S REPORT:

Balance	$	6,052,440.20
Deposits	$	1,264,126.68
Interest	$	6,226.78
Payroll	$	(113,910.31)
Payroll Tax/Adjustments	$	502.42
Disbursements for the Month	$	(67,698.41)
Ending Balance	$	7,140,682.46

MOTION made by Comm. Molnar to accept the Treasurer's Report, seconded by Comm. Eagan. All in favor 4-0.

BILLS TO BE PAID: $ 67,698.41

MOTION made by Comm. Eagan to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 4-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Captain's Report, seconded by Comm. Cinelli. All in favor 4-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Molnar. All in favor 4-0.

FIRE OFFICIAL REPORT:

The Fire Official Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Fire Official Report, seconded by Comm. Cinelli. All in favor 4-0.

TAXPAYER COMMENTS:

There were no taxpayer comments.

The Board Clerk read Resolutions 2026-9-1, 2026-9-2 and 2026-9-3 pertaining to JIF for all retirees over the age of 65.

MOTION made by Comm. Molnar to approve Resolutions 2026-9-1, 2026-9-2 and 2026-9-3 pertaining to JIF for all retirees over the age of 65, seconded by Comm. Cinelli. All in favor 4-0.

ROLL CALL VOTE:

Comm. Santorelli- Yes
Comm. Molnar – Yes
Comm. Weber – Absent
Comm. Cinelli – Yes
Comm. Eagan – Yes

The Board Clerk read Resolution 2026-9-4, authorizing the hiring of one (1) Firefighter from Woodbridge Fire District 4 (Keasbey).

MOTION made by Comm. Molnar to approve Resolution 2026-9-4, authorizing the hiring of one (1) Firefighter from Woodbridge Fire District 4 (Keasbey), seconded by Comm. Cinelli. All in favor 4-0.

ROLL CALL VOTE:

Comm. Santorelli – Yes
Comm. Molnar – Yes
Comm. Weber – Absent
Comm. Cinelli – Yes
Comm. Eagan - Yes

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

There was no new business.

OPERATIONS MANAGER:

Operations Manager Small requested that the shifts be extended due to the upcoming Fireman's Convention in Wildwood from Thursday to Sunday, 7am-7pm, which was approved by the Board.

MOTION made by Comm. Molnar to enter into Executive Session at 6:06pm, seconded by Comm. Eagan. All in favor 4-0.

Out of Executive Session at 6:15pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel issues.

MOTION made by Comm. Cinelli that any Commissioner that attends the Fireman's Convention in Wildwood will by reimbursed for lodging and mileage, seconded by Comm. Eagan. All in favor 4-0.

MOTION to adjourn meeting made by Comm. Cinelli, seconded by Comm. Eagan. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 2

P.O. BOX 207

PORT READING, NEW JERSEY 07064

September 8, 2026

Treasurer's Report

BEGINNING BALANCE	$ 6,052,440.20
Deposits	1,264,126.68
Interest	6,226.78
Payroll	(113,910.31)
Payroll Tax/Adjustments/Transfers	502.42
Disbursements for the Month	(67,698.41)
ENDING BALANCE	$ 7,140,682.46

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2
ADD-ON BILLS
September 9, 2026

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
09/09/2026	1818	County of Union	Facility use -Liveburn 08/29/2026	-580.00
09/09/2026	1819	Dockside Bait an...	Marine 2-3-8 - Fuel on 08/28/26	-47.24
09/09/2026	1820	Erika Michie	Reimbursement -domain subscription	-504.00
09/09/2026	1821	Olsens Brake Ser...	2006 Ford F-250 Fire truck 2-3-4 -axle joint	-407.30
09/09/2026	1822	Red Line Fabricat...	Custom tool mount and install , plate abd top handle mount, ...	-1,100.45
09/09/2026	1823	Tyler Technologi...	C/S# 55417 - Pre Plans , mobile eyes 10/01/2026 - 09/30/20...	-4,666.67
09/09/2026	1824	VERIZON WIRE...	742492817-00001/Cell Phone -07/24/26 - 08/23/2026	-80.02
Total Voucher 2 - Northfield				-7,385.68
TOTAL				**-7,385.68**

09/02/26

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

August 4 through September 8, 2026

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
08/04/2026	1786	BELL SIGNS GRAP...	Lettering truck 239 All reflective	-1,450.00
08/04/2026	1787	Dockside Bait and T...	Marine 2-3-8 - Fuel on 07/28/26	-43.82
08/04/2026	1788	United States Plastic...	Customer ID # 1388980-Din 61 P...	-13.53
08/04/2026	1789	FRANCIS CAMPBE...	email hosting support	-958.50
08/04/2026	ACH	Williams Fire and Ha...	Storage tank FF training	-2,500.00
08/04/2026	ONLINE	THE HARTFORD G...	Life Ins Customer#01121532000...	-398.40
09/08/2026	1790	Absolute Fire Protect...	2021- E-ONE Pumper (2-1)- Cool...	-869.34
09/08/2026	1791	Brian A Bontempo	Monthly Fee -September 2026	-919.71
09/08/2026	1792	C and C Towing and...	Ford explorer - oil change	-55.00
09/08/2026	1793	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-360.74
09/08/2026	1794	Dockside Bait and T...	Marine 2-3-8 - Fuel on 08/23/26	-44.07
09/08/2026	1795	EHRLICH	Commercial Pest General Mainte...	-126.73
09/08/2026	1796	Fords Fire District 7	Dispatch Service -September 2026	-6,851.50
09/08/2026	1797	FRANCIS CAMPBE...	E-mail Hosting/Support -Septemb...	-319.50
09/08/2026	1798	Glassons Auto Repair	2016 Ford F-350 - unit 2-3-9 - oil ...	-127.39
09/08/2026	1799	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-792.26
09/08/2026	1800	JUSTIN HOLLOWAY	Reimbursement -Business cards	-101.20
09/08/2026	1801	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-781.55
09/08/2026	1802	LocaliQ- USA TODA...	Acct#1120460-August 2026 Notice	-24.08
09/08/2026	1803	Maria Bucsanszky E A	Monthly Fee -September 2026	-3,034.50
09/08/2026	1804	Metuchen Mower	carburetor kit, filter air cleaner, ch...	-352.25
09/08/2026	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-17,185.07
09/08/2026	1806	NJ Advanced Media	Account - 55367 -July 2026 Notice	-65.86
09/08/2026	1807	PORT READING FI...	2026 STIPEND FUNDS	-7,986.93
09/08/2026	1808	PSEG	ELECTRIC BILL-Summary Acco...	-1,805.25
09/08/2026	1809	Staples Business Ad...	Acct#NYC 1009573 / Supplies - f...	-62.90
09/08/2026	1810	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,541.67
09/08/2026	1811	EHRLICH	Commercial Pest General Mainte...	-126.73
09/08/2026	1812	JUSTIN HOLLOWAY	Reimbursement -Badge covers w...	-79.64
09/08/2026	1813	Maria Bucsanszky E A	Reimbursement -1 roll of stamps	-82.00
09/08/2026	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-16,588.41
09/08/2026	1814	NJ Advanced Media	Account - 55367 -May 2026	-65.86
09/08/2026	1815	Staples Business Ad...	Acct#NYC 1009573 / Supplies - ...	-55.36
09/08/2026	1816	FIRETEX	(3) fusible links replaced - Fire sy...	-325.00
09/08/2026	1817	Staples Business Ad...	Acct#NYC 1009573 / Supplies - t...	-287.46
09/08/2026	ONLINE	THE HARTFORD G...	Life Ins Customer#01121532000...	-316.20
Total Voucher 2 - Northfield				-67,698.41
TOTAL				**-67,698.41**

Chiefs report for SEPTEMBER Meeting

Total calls for the month of AUCUST was: 34 and brings our total calls for the year to 290

Calls

- 1 elevator emergence
- 1 down tre1 unknow type fire
- 2 gas odor
- 3 fire alarms
- 9 auto aids
- 2 water rescues
- 3 hazmat
- 2 mutual aids
- 3 need fd
- 2 car fires
- 1 smoke
- 1 EMS assist
- 1 water leak
- 1 co detector
- 1 burning odor

Upcoming events

- 911 remembrance ceremony in colania we are meeting at the firehouse at 0830 on friday 9/11 info 0900 staging 0959 remembrance walk 1100 remembrance & ceremony & commemoration service

RESOLUTION NO. 2026-9-1

METROPOLITAN HEALTH INSURANCE FUND

RESOLUTION to JOIN

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **METROPOLITAN HEALTH INSURANCE FUND,** hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of Woodbridge Township Fire District #2, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.

ii. Will participate in the following type (s) of coverage (s):

a.) Medicare Advantage / Health Insurance and/or Prescription Insurance and/or Dental Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.

iii. Adopts and approves the FUND's Bylaws.

iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

i. Approval of the LOCAL UNIT by the FUND.

ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.

iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

ADOPTED: _____
Date

BY: _____

ATTEST: _____

Resolution # 2026-9-2

Metropolitan Health Insurance Fund
Resolution to Appoint a Fund Commissioner

BE IT RESOLVED BY THE Woodbridge Township Fire District #2 **that** _____
Name of Entity **Name of Fund Commissioner**

be and is hereby appointed as FUND Commissioner to the Metropolitan Health Insurance Fund to represent Woodbridge Township Fire District #2
Name of Entity

AND

BE IT FURTHER RESOLVED THAT _____ **be and is hereby appointed as**
Name of Alternate Fund Commissioner

Alternate Fund Commissioner to the Metropolitan Health Insurance Fund effective

_____ **2026.**
Date

MOTION _____ **SECOND** _____

VOTE: _____

CERTIFICATION

I, _____**, do hereby certify that the foregoing is a true copy of a resolution duly passed and adopted by the** _____ **at its meeting held on the** _____ **day of** _____**, 2026.**

_____
Signature

_____
Email

Resolution # 2026-9-3

METROPOLITAN HEALTH INSURANCE FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 8th day of September 2026, in the County of Middlesex, State of New Jersey, By and Between the **METROPOLITAN HEALTH INSURANCE FUND** referred to as "FUND" and the governing body of the Woodbridge Township Fire District #2 a duly constituted LOCAL UNIT OF GOVERNMENT, hereinafter referred to as "LOCAL UNIT".

WITNESSETH:

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.

2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT's resolution to join.

3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2026** and ending on **December 31, 2026** at 12:01 AM provided, however, that the LOCAL UNIT may withdraw at any time upon 90 day written notice to the FUND.

4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for that portion of any claim or liability within the LOCAL UNIT retained limit or in an amount which exceeds the FUND's limit of coverage.

6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees, and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold all moneys in excess of the LOCAL UNIT's retained loss fund paid by the LOCAL UNIT to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with N.J.A.C. 11:15-3 et. seq.

8. The FUND shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

a) Employer contributions to group health insurance
b) Employee contributions to contributory group health insurance
c) Employer contributions to contingency account
d) Employee contributions to contingency account
e) Other trust accounts as required by the Commissioner of Insurance

9. Notwithstanding 8 above, to the contrary, the FUND shall not be required to establish separate trust accounts for employee contributions provided the FUND provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.

10. Each LOCAL UNIT of government who shall become a member of the FUND shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

ADOPTED: 9/8/24
Date

BY:_____

ATTEST:_____

Resolution Number 2026-9-4

PORT READING BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 2
RESOLUTION AUTHORIZING THE HIRING OF ONE FIREFIGHTER FROM WOODBRIDGE FIRE DISTRICT NUMBER 4 (KEASBEY) WHEN AVAILABLE

WHEREAS the Fire Commissioners of Woodbridge Township Fire District Number 2 are at all times desirous of maintaining a high level of fire suppression and fire prevention within Fire District No. 2 of the Township; and

WHEREAS on August 12, 2026, the Township of Woodbridge adopted Ordinance number 2026-54 dissolving Woodbridge Fire District Number 4 (Keasbey); and

WHEREAS as a result of the dissolution, the Firefighters of Woodbridge Fire District Number 4 (Keasbey) will be seeking new employment with other Fire Districts throughout the Township of Woodbridge; and

WHEREAS as set forth in Woodbridge Township Ordinance number 2026-54, Woodbridge Fire District Number 2 has agreed to hire one (1) Firefighter from Woodbridge Township Fire District Number 4 (Keasbey) as soon as available; and

WHEREAS that in order to comply with Woodbridge Township Ordinance 2026-54 and in order to protect the lives and property of the residents of Fire District No. 2;

NOW THEREFORE BE IT RESOLVED BY THE PORT READING BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NUMBER 2 hereby authorize the hiring of **one (1)** Firefighter only from Woodbridge Fire District Number 4 (Keasbey) as soon as available.

Moved by: Molnar
Seconded by: Cinelli
All in Favor: 4
All Against: 0

ADOPTED: 9/8/26

Robert Santorelli
President, Robert Santorelli

I hereby certify that the above is a true and exact copy of the Resolution introduced and adopted by the Board of Fire Commissioners of the Township of Woodbridge at the regular meeting of the Board of Fire Commissioners of Fire District No. 2, which was held on September 8, 2026.

Marianne L. DeSantis

Clerk