

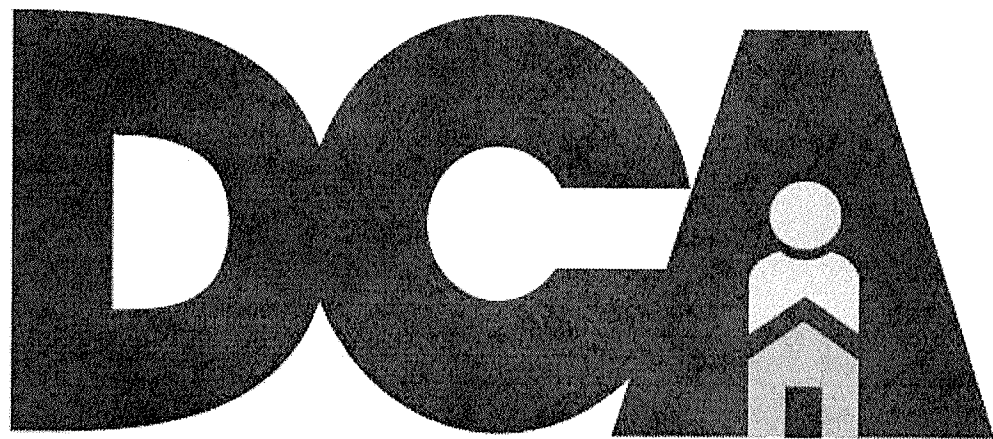
- Adopted -

2026

Woodbridge Township FD No. 2

Fire District Budget

PORTREADING-FIREDISTRICT2.NET



NJ DEPARTMENT OF
CommunityAffairs

Division of Local Government Services

| | | | |
|-----------------------|-------------------------------|-------------------------------------|-------------------|
| Year | 2026 | Board of Fire Commissioners: | |
| Fire District | Woodbridge Township FD No. 2 | Chairperson | ROBERT SANTORELLI |
| County | Middlesex | Treasurer | MARK CINELLI |
| Web Address | PORTREADING-FIREDISTRICT2.NET | Secretary | DANIEL EAGAN |
| Election Month | February | Commissioner | JOANN MOLNAR |
| | | Commissioner | STEPHEN WEBER |

| Certification Sections | | Expand Section Length | |
|---|---------------------------------------|------------------------------------|----------|
| Preparer and Preparer - Other Assets Certification | | Vehicle List | Standard |
| Preparer Name | MICHAEL R. BART, CPA | Accumulated Absences | Standard |
| Title | AUDITOR | Salary & Benefit Detail | Standard |
| Address | 34 GREEN STREET, WOODBRIDGE ,NJ 07095 | Capital Budget Detail | Standard |
| Phone | 732-634-5680 | | |
| Fax | 732-602-1059 | | |
| Email | MBART@BARTCPA.US.COM | | |

| Approval Certification | |
|------------------------|-----------------------------------|
| Officer's Name | DANIEL EAGAN |
| Title | SECRETARY |
| Address | PO BOX 207, PORT READING NJ 07064 |
| Phone | 732-636-5774 |
| Fax | 732-636-5774 |
| Email | EAGAN.D@PRFDNJ02.ORG |

| Internet Certification | |
|------------------------|--------------|
| Officer's Name | DANIEL EAGAN |
| Title | SECRETARY |

| Adoption Certification | |
|------------------------|-------------------------------------|
| Officer's Name | MARK CINELLI |
| Title | TREASURER |
| Address | PO BOX 207, PORT READING , NJ 07064 |
| Phone | 732-636-0894 |
| Fax | 732-636-5774 |
| Email | CINELLI.M@PRFDNJ02.ORG |

2026 FIRE DISTRICT BUDGET
Certification Section

2026

Woodbridge Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2026 to December 31, 2026

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2026 PREPARER'S CERTIFICATION

Woodbridge Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2026 to December 31, 2026

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

| | |
|-----------------------|---------------------------------------|
| Preparer's Signature: | <u>MBART@BARTCPAUS.COM</u> |
| Name: | MICHAEL R. BART, CPA |
| Title: | AUDITOR |
| Address: | 34 GREEN STREET, WOODBRIDGE ,NJ 07095 |
| Phone Number: | 732-634-5680 |
| Fax Number: | 732-602-1059 |
| E-mail Address: | MBART@BARTCPAUS.COM |

2026 PREPARER'S CERTIFICATION OTHER ASSETS

Woodbridge Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2026 to December 31, 2026

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

| | |
|-----------------------|------------------------------------|
| Preparer's Signature: | <u>MBART@BARTCPAUS.COM</u> |
| Name: | MICHAEL R. BART, CPA |
| Title: | AUDITOR |
| Address: | 34 GREEN STREET, WOODBRIDGE ,NJ 07 |
| Phone Number: | 732-634-5680 |
| Fax Number: | 732-602-1059 |
| E-mail Address: | MBART@BARTCPAUS.COM |

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:

PORTREADING-FIREDISTRICT2.NET

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- ☒ A description of the Fire District's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:

DANIEL EAGAN

Title of Officer Certifying Compliance:

SECRETARY

Signature:

EAGAN.D@PRFDNJ02.ORG

2026 APPROVAL CERTIFICATION

Woodbridge Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2026 to December 31, 2026

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on December 1, 2026.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

| | |
|-----------------------------|-----------------------------------|
| Officer's Signature: | EAGAN.D@PRFDNJ02.ORG |
| Name: | DANIEL EAGAN |
| Title: | SECRETARY |
| Address: | PO BOX 207, PORT READING NJ 07064 |
| Phone Number: | 732-636-5774 |
| Fax Number: | 732-636-5774 |
| E-mail Address: | EAGAN.D@PRFDNJ02.ORG |

2026 FIRE DISTRICT BUDGET RESOLUTION

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

WHEREAS, the Annual Budget for Woodbridge Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2026 and ending December 31, 2026 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2026; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,825,771.10 which includes an amount to be raised by taxation of \$4,759,189.10 and Total Appropriations of \$4,825,771.10; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2026 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 5, 2026.

EAGAN.D@PRFDNJ02.ORG

(Secretary's Signature)

12/1/2025

(Date)

Board of Commissioners Recorded Vote

| Member | Aye | Nay | Abstain | Absent |
|-------------------|-----|-----|---------|--------|
| ROBERT SANTORELLI | X | | | |
| JOANN MOLNAR | X | | | |
| STEPHEN WEBER | X | | | |
| MARK CINELLI | X | | | |
| DANIEL EAGAN | X | | | |

2026 ADOPTION CERTIFICATION

Woodbridge Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2026 to December 31, 2026

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on January 5, 2026.

| | | | |
|-----------------------------|-------------------------------------|-------------|--------------|
| Officer's Signature: | CINELLI.M@PRFDNJ02.ORG | | |
| Name: | MARK CINELLI | | |
| Title: | TREASURER | | |
| Address: | PO BOX 207, PORT READING , NJ 07064 | | |
| Phone Number: | 732-636-0894 | Fax: | 732-636-5774 |
| E-mail address: | CINELLI.M@PRFDNJ02.ORG | | |

2026 ADOPTED BUDGET RESOLUTION

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

WHEREAS, the Annual Budget for the Woodbridge Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2026 and ending December 31, 2026 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 5, 2026; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$4,825,771.10 which includes amount to be raised by taxation of \$4,759,189.10, and Total Appropriations of \$4,825,771.10; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 5, 2026 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2026 and ending December 31, 2026 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenue of \$4,825,771.10, which includes amount to be raised by taxation of \$4,759,189.10, and Total Appropriations of \$4,825,771.10; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

EAGAN.D@PRFDNJ02.ORG

(Secretary's Signature)

1/5/2026

(Date)

Board of Commissioners Recorded Vote

| Member | Aye | Nay | Abstain | Absent |
|----------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| ROBERT CINELLI | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| JOANN MOLNAR | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| STEPHEN WEBER | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| MARK CINELLI | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| DANIEL EAGAN | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

2026 FIRE DISTRICT BUDGET
Narrative and Information Section

2026 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)

If November, was the resolution submitted to the Division?

| |
|----------|
| February |
| |

2. Complete a brief statement on the 2026 proposed Annual Budget and make comparison to the 2025 adopted budget.

Anticipated revenues decreases by \$766,338 primarily due to a 100% decrease in Fund Balance utilized, as well as a decrease in budgeted grant revenue of \$450,000. Amount raised by taxes increases \$42,729

Total

3. Explain any variances over +/-10% for each line item. Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. Be sure to include ALL items for F-2, F-3, and the detail sheets.

Salary & Wages- Operations increases \$262,650 due to the hiring of 4 additional full time firefighters. Fringe benefits- Operations and maintenance increase \$448,316 due to the increased personnel being hired, as well as double digit increases in costs of insurance for existing employees. Uniforms increases \$20,000, and training increases \$22,000 due to new hires. Maintenance & repair increases \$52,500 due to required repairs to aging apparatus. Fire equipment and Firefighting gear will increase \$97,500 due to the increase in personnel. Appropriations Offset with Revenues-Personnel and Miscellaneous will increase \$10,661 due to increased enforcement activity. Total capital Appropriations decreases \$1,700,000 in 2026 because of no new voter approved Capital spending. Email maintenance increase is due to additional hires requiring new e-mail boxes, along with additional cost & maintenance. Medical /Physical cost increase due to plan to hire new firefighters. Fire Equipment testing increases because of third new engine coming in 2026, along with increased hose testing. Communication & technology increases due to new firefighters needing new radios. M&R Building & Vehicles increases due to addition of 3rd engine to the fleet; another engine in the fleet is a lemon, not covered by lemon law protection, thus, more out of pocket costs to keep maintained.

2026 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The Amount to be raised by taxation increases \$42,729. No restricted /unrestricted Fund balance will be utilized.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The District is Levy Cap Compliant.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2026 proposed operating budget, explain the reason and purposes of the appropriation.

N/A

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

In 2026, the District will be reserving \$35,000 for Future Capital Outlays. Debt service will remain the same.

2026 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Answer all questions below using the space provided. Do not attach answers as a separate document.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

| |
|-----|
| N/A |
|-----|

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

| |
|----|
| No |
|----|

| |
|--|
| |
|--|

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

| | | |
|---|----|----------------|
| Total Assessed Valuation of District | \$ | 211,739,300.00 |
| Proposed Tax Rate per \$100 of Assessed Valuation | \$ | 2.2476 |

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

| | | | | | |
|----|---|-----|--|-----------------------------------|--|
| No | X | Yes | | If yes, how much is appropriated? | |
|----|---|-----|--|-----------------------------------|--|

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

| | | | |
|----|---|-----|--|
| No | X | Yes | |
|----|---|-----|--|

FIRE DISTRICT CONTACT INFORMATION

2026

Please complete the following information regarding this Fire District. All information requested below must be completed.

| | | | |
|-------------------------------|-------------------------------------|-------------|--------------|
| Name of Fire District: | Woodbridge Township FD No. 2 | | |
| Address: | PO BOX 207 | | |
| City, State, Zip: | PORT READING | NJ | 07064 |
| Phone: (ext.) | 732-636-0894 | Fax: | 732-636-5774 |
| Fire District E-mail: | SANTORELLI.R@PRFDNJ02.ORG | | |

| | | | |
|----------------------------|----------------------|-------------|--------------|
| Preparer's Name: | MICHAEL R. BART, CPA | | |
| Preparer's Address: | 34 GREEN STREET | | |
| City, State, Zip: | WOODBIDGE | NJ | 07095 |
| Phone: (ext.) | 732-634-5680 | Fax: | 732-602-1059 |
| E-mail: | MBART@BARTCPAUS.COM | | |

| | | | |
|----------------------|---------------------------|-------------|--------------|
| Chairperson: | ROBERT SANTORELLI | | |
| Phone: (ext.) | 732-636-0894 | Fax: | 732-636-5774 |
| E-mail: | SANTORELLI.R@PRFDNJ02.ORG | | |

| | | | |
|----------------------|----------------------|-------------|--------------|
| Secretary: | DANIEL EAGAN | | |
| Phone: (ext.) | 732-636-0894 | Fax: | 732-636-5774 |
| E-mail: | EAGAN.D@PRFDNJ02.ORG | | |

| | | | |
|----------------------|------------------------|-------------|--------------|
| Treasurer: | MARK CINELLI | | |
| Phone: (ext.) | 732-636-0894 | Fax: | 732-636-5774 |
| E-mail: | CINELLI.M@PRFDNJ02.ORG | | |

| | | | |
|--------------------------|---------------------|-------------|--------------|
| Name of Auditor: | MICHAEL BART, CPA | | |
| Name of Firm: | BART & BART CPA | | |
| Address: | 34 GREEN STREET | | |
| City, State, Zip: | WOODBIDGE | NJ | 07095 |
| Phone: (ext.) | 732-634-5680 | Fax: | 732-602-1059 |
| E-mail: | MBART@BARTCPAUS.COM | | |

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Answer all questions below completely.

1) Provide the number of regular voting members of the governing body:

5

2) Provide the number of alternate voting members of the governing body:

0

3) Does the fire district have any amounts recievable from current or former commissioners, officers, or employees?

No

If "yes," provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the fire district.

4) Was the fire district a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, or employee?

No

b. A family member of a current or former commissioner, officer, or employee?

No

c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes," provide a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the fire district; the name of the entity and relationship to the individual or family member, the amount paid, and whether the transaction was subject to a competitive bid process.

5) Did the fire district provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:

a. First class or charter travel

No

b. Travel for companions

No

c. Tax indemnification and gross-up payments

No

d. Discretionary spending account

No

e. Housing allowance or residence for personal use

No

f. Payments for business use of personal residence

No

g. Vehicle/auto allowance or vehicle for personal use

No

h. Health or social club dues or initiation fees

No

i. Personal services (i.e.: maid, chauffeur, chef)

No

If the answer to any of the above is "yes," provide a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

6) Use the "**Vehicle List**" tabs to list of the fire district's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized district personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the fire district make any payments to current or former commissioners or employees for severance or termination? No

If "yes", provide an explanation including amount paid.

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No

If "yes," provide an explanation including amount paid.

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes

If "yes," attach in FAST a copy of the agreement.

11) Does the fire District have a Length of Services Award Program (LOSAP) plan? Yes

If "yes," indicate:

a) the year it was implemented 1999

b) the total number of volunteer members presently eligible to participate 10

c) the total number of volunteer members presently vested 39

d) whether the annual contribution for each vested member is fixed or based on an automatic increase Fixed

e) the total LOSAP budgeted for the current year \$15,000

f) the Fire District's LOSAP Plan Contractor VALIC

g) whether the Plan Contractor has submitted its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49. Yes

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

12) If the district's Board of Fire Commissioners authorizes its elected commissioners to receive any type of compensation for serving on the Board, did the district submit a copy of the compensation resolution to the municipal governing body for review and approval as required under N.J.S.A. 40A:14-88?

Yes

If "yes", provide a certified copy of the resolution, whenever adopted, fixing the level of compensation each commissioner is authorized to receive, and proof that the district submitted the resolution to the municipal clerk for governing body consideration. Only answer "N/A" if elected commissioners are not authorized to receive any compensation for their service on the Board.

13) Did the district make one or more supplemental emergency appropriations after adopting its current budget?

No

If "yes", for each supplemental emergency appropriation:

a) Was a resolution adopted by at least two-thirds (2/3) of the Board of Commissioners' full membership declaring that an emergency exists requiring a supplemental emergency appropriation and setting out the nature of the emergency in full?

No

b) Did the district submit the above-referenced resolution to the municipal clerk for municipal governing body consideration?

No

c) Did at least two-thirds (2/3) of the municipal governing body's full membership approve the district's emergency appropriation?

No

Provide (with the introduced budget) a certified copy of the Board's resolution authorizing the supplemental emergency appropriation with a certified copy of the municipal governing body's resolution approving the district's emergency appropriation.

14) Does the Fire District have a Volunteer Incentive Program (or other similarly named program) in addition to LOSAP?

No

If "yes", provide a detailed plan approved by Board of Commissioners. Plan should include at minimum the processes for earning incentive under the plan, the amount individuals are entitled to receive, and the process for reporting earnings. Also, ensure the estimated annual cost of the program on Sheet F-3 under "Cost of Operations and Maintenance - [Volunteer Incentive Program]". For additional information, see Local Finance Notice 2024-11.

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FIRE DISTRICT VEHICLES

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

[illegible]

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Woodbridge Township FD No. 2
Middlesex

Reportable Compensation from Fire District
(W-2/ 1099)

| | Name | Title | Average Hours per Week Dedicated to Position | Position | | Base Salary/ Stipend | Bonus | Other (auto allowance, expense account, payment in lieu of health benefits, etc.) | Estimated amount of other compensation from the Fire District (health benefits, pension, etc.) | Total Compensation from Fire District |
|--------|-------------------|----------------|--|--------------|-------------------|----------------------|-------|---|---|--|
| | | | | Commissioner | Former Officer | | | | | |
| 1 | ROBERT SANTORELLI | PRESIDENT | 10 X | | | \$ 12,000.00 | | | \$ 1,963.00 | \$ 13,963.00 |
| 2 | JOANN MOLNAR | VICE PRESIDENT | 10 X | | | \$ 12,000.00 | | | \$ 360.00 | \$ 12,360.00 |
| 3 | STEPHEN WEBER | 2ND VICE PRES | 10 X | | | \$ 12,000.00 | | | \$ 360.00 | \$ 12,360.00 |
| 4 | MARK CINELLI | TREASURER | 10 X | | | \$ 12,000.00 | | | \$ 360.00 | \$ 12,360.00 |
| 5 | DANIEL EAGAN | SECRETARY | 10 X | | | \$ 12,000.00 | | | \$ 360.00 | \$ 12,360.00 |
| 6 | | | | | | | | | | - |
| 7 | | | | | | | | | | - |
| 8 | | | | | | | | | | - |
| 9 | | | | | | | | | | - |
| 10 | | | | | | | | | | - |
| 11 | | | | | | | | | | - |
| 12 | | | | | | | | | | - |
| 13 | | | | | | | | | | - |
| 14 | | | | | | | | | | - |
| 15 | | | | | | | | | | - |
| Total: | | | | | | \$ 60,000.00 | \$ - | \$ - | \$ 3,403.00 | \$ 63,403.00 |

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

NONE

Woodbridge Township FD No. 2
Middlesex

| Annual Cost | | | | | | | | |
|---|--|--|--|---|---|----------------------------|---------------------------|--------------------------|
| | # of Covered Members (Medical & Rx) Proposed Budget | Estimate per Employee Proposed Budget | Total Cost Estimate Proposed Budget | # of Covered Members (Medical & Rx) Current Year | Annual Cost per Employee Current Year | Total Current Year Cost | \$ Increase (Decrease) | % Increase (Decrease) |
| | | | | | | | | |
| Active Employees - Health Benefits - Annual Cost | | | | | | | | |
| Single Coverage | 0 | - | - | 0 | - | - | - | 0.0% |
| Parent & Child | 0 | - | - | 0 | - | - | - | 0.0% |
| Employee & Spouse (or Partner) | 4 | 49,816.44 | 199,265.76 | 4 | 36,765.72 | 147,062.88 | 52,202.88 | 35.5% |
| Family | 12 | 69,103.41 | 829,240.92 | 9 | 52,912.24 | 476,210.16 | 353,030.76 | 74.1% |
| Employee Cost Sharing Contribution (enter as negative -) | | | (79,062.00) | | | (75,031.00) | (4,031.00) | 5.4% |
| Subtotal | 16 | | 949,444.68 | 13 | | 548,242.04 | 401,202.64 | 73.2% |
| Commissioners - Health Benefits - Annual Cost | | | | | | | | |
| Single Coverage | 0 | - | - | 0 | - | - | - | 0.0% |
| Parent & Child | 0 | - | - | 0 | - | - | - | 0.0% |
| Employee & Spouse (or Partner) | 0 | - | - | 0 | - | - | - | 0.0% |
| Family | 0 | - | - | 0 | - | - | - | 0.0% |
| Employee Cost Sharing Contribution (enter as negative -) | | | | | | - | - | 0.0% |
| Subtotal | 0 | | - | 0 | | - | - | 0.0% |
| Retirees - Health Benefits - Annual Cost | | | | | | | | |
| Single Coverage | 1 | 8,681.76 | 8,681.76 | 1 | 6,874.12 | 6,874.12 | 1,807.64 | 26.3% |
| Parent & Child | 0 | - | - | 0 | - | - | - | 0.0% |
| Employee & Spouse (or Partner) | 2 | 65,500.44 | 131,000.88 | 2 | 48,235.00 | 96,470.00 | 34,530.88 | 35.8% |
| Family | 0 | - | - | 0 | - | - | - | 0.0% |
| Employee Cost Sharing Contribution (enter as negative -) | | | | | | - | - | 0.0% |
| Subtotal | 3 | | 139,682.64 | 3 | | 103,344.12 | 36,338.52 | 35.2% |
| GRAND TOTAL | | | | | | | | |
| | 19 | | 1,089,127.32 | 16.00 | | 651,586.16 | 437,541.16 | 67.2% |

Is medical coverage provided by the SHBP (Yes or No)?
Is prescription drug coverage provided by the SHBP (Yes or No)?

| |
|-----|
| Yes |
| Yes |

*Explain any variances in the Grand Total over +/-
10% on Message & Analysis (Page N-1).

**2026 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION**

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

| | |
|-------------------------------|-------------------------------------|
| Name of Fire District: | Woodbridge Township FD No. 2 |
| County: | Middlesex |
| Year: | 2026 |

| Levy Cap Calculation Summary | |
|---|-------------------|
| 2025 Adopted Budget - Amount to be Raised by Taxation | \$ 4,716,459.14 |
| Cap Bank Available from 2023 (See Levy Cap Certification) | |
| Cap Bank Available from 2024 (See Levy Cap Certification) | |
| Cap Bank Available from 2025 (See Levy Cap Certification) | |
| Cap Bank Used from 2023 | |
| Cap Bank Used from 2024 | |
| Cap Bank Used from 2025 | |
| Changes in Service Provider (+/-) | |
| DLGS Approved Adjustments | |
| Cancelled or Unexpended Referendum Amount (Enter as a positive number) | |
| Assessed Valuation of District for adopted budget | \$ 211,005,800.00 |
| New Ratables - Increase in Valuations (New Construction and Additions) | \$ 733,500.00 |
| Adopted Fire District Tax Rate (three decimals) per \$100 | \$2.235 |
| Projected Tax Rate based upon Proposed Levy | 2.24766451 |

Budget Summary

Woodbridge Township FD No. 2 Middlesex

| | | | <i>\$ Increase (Decrease) Proposed vs. Adopted</i> | <i>% Increase (Decrease) Proposed vs. Adopted</i> |
|--|---------------------------------|--------------------------------|--|---|
| | <i>2026 Proposed Budget</i> | <i>2025 Adopted Budget</i> | | |
| REVENUES AND FUND BALANCE UTILIZED | | | | |
| Total Fund Balance Utilized | - | 356,765.81 | (356,765.81) | -100.0% |
| Total Miscellaneous Anticipated Revenues | - | - | - | 0.0% |
| Total Sale of Assets | - | - | - | 0.0% |
| Total Interest on Investments & Deposits | 15,000.00 | 15,000.00 | - | 0.0% |
| Total Other Revenue | 5,000.00 | 455,000.00 | (450,000.00) | -98.9% |
| Total Operating Grant Revenue | 2,154.00 | 2,154.00 | - | 0.0% |
| Total Revenues Offset with Appropriations | <u>44,428.00</u> | <u>46,731.00</u> | <u>(2,303.00)</u> | -4.9% |
| Total Revenues and Fund Balance Utilized | 66,582.00 | 875,650.81 | (809,068.81) | -92.4% |
| Amount to be Raised by Taxation to Support Budget | <u>4,759,189.10</u> | <u>4,716,459.14</u> | <u>42,729.96</u> | 0.9% |
| Total Anticipated Revenues | <u>4,825,771.10</u> | <u>5,592,109.95</u> | <u>(766,338.85)</u> | -13.7% |
| APPROPRIATIONS | | | | |
| Total Administration | 274,893.00 | 262,493.00 | 12,400.00 | 4.7% |
| Total Cost of Operations & Maintenance | 4,394,388.29 | 3,483,788.14 | 910,600.15 | 26.1% |
| Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations) | 54,616.00 | 43,955.00 | 10,661.00 | 24.3% |
| Total Appropriated Duly Incorporated First Aid/Rescue Squad | - | - | - | 0.0% |
| Total Deferred Charges | - | - | - | 0.0% |
| Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6) | - | - | - | 0.0% |
| Length of Service Award Program (LOSAP) Contribution | 15,000.00 | 15,000.00 | - | 0.0% |
| Total Capital Appropriations | 35,000.00 | 1,735,000.00 | (1,700,000.00) | -98.0% |
| Total Principal Payments on Debt Service | 46,155.12 | 45,089.37 | 1,065.75 | 2.4% |
| Total Interest Payments on Debt | <u>5,718.69</u> | <u>6,784.44</u> | <u>(1,065.75)</u> | -15.7% |
| Total Appropriations | <u>4,825,771.10</u> | <u>5,592,109.95</u> | <u>(766,338.85)</u> | -13.7% |
| ANTICIPATED SURPLUS (DEFICIT) | <u>-</u> | <u>-</u> | <u>-</u> | 0.0% |

**Woodbridge Township FD No. 2
Middlesex**

| | <i>2026 Proposed Budget</i> | <i>2025 Adopted Budget</i> | <i>\$ Increase (Decrease) Proposed vs. Adopted</i> | <i>% Increase (Decrease) Proposed vs. Adopted</i> |
|---|---------------------------------|--------------------------------|--|---|
| <i>Fund Balance Utilized</i> | | | | |
| Unrestricted Fund Balance | - | 56,765.81 | (56,765.81) | -100.0% |
| Restricted Fund Balance | - | 300,000.00 | (300,000.00) | -100.0% |
| Total Fund Balance Utilized | - | 356,765.81 | (356,765.81) | -100.0% |
| <i>Miscellaneous Anticipated Revenues</i> | | | | |
| Shared Services (N.J.S.A. 40A:65-1 et seq.) | | | - | 0.0% |
| Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11) | | | - | 0.0% |
| Emergency Assistance (N.J.S.A. 40A:14-26) | | | - | 0.0% |
| Municipal Assistance (N.J.S.A. 40A:14-34) | | | - | 0.0% |
| Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35) | | | - | 0.0% |
| Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68) | | | - | 0.0% |
| Leases - Local Municipality (N.J.S.A. 40A:14-83) | | | - | 0.0% |
| Rental Income | | | - | 0.0% |
| Total Miscellaneous Anticipated Revenues | - | - | - | 0.0% |
| <i>Sale of Assets (List Individually)</i> | | | | |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Total Sale of Assets | - | - | - | 0.0% |
| <i>Interest on Investments & Deposits (List Accounts Separately)</i> | | | | |
| INTEREST | 15,000.00 | 15,000.00 | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Total Interest on Investments & Deposits | 15,000.00 | 15,000.00 | - | 0.0% |
| <i>Other Revenue (List in Detail)</i> | | | | |
| TURNPIKE FUNDS | 5,000.00 | 5,000.00 | - | 0.0% |
| FEDERAL GRANT | - | 450,000.00 | (450,000.00) | -100.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Total Other Revenue | 5,000.00 | 455,000.00 | (450,000.00) | -98.9% |
| <i>Operating Grant Revenue (List in Detail)</i> | | | | |
| Supplemental Fire Service Act (P.L.1985,c.295) | 2,154.00 | 2,154.00 | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Other Grant #5 | | | - | 0.0% |
| Total Operating Grant Revenue | 2,154.00 | 2,154.00 | - | 0.0% |
| <i>Revenues Offset with Appropriations</i> | | | | |
| <u>Uniform Fire Safety Act (P.L.1983,c.383)</u> | | | | |
| Reserves Utilized | 38,078.00 | 40,381.00 | (2,303.00) | -5.7% |
| Annual Registration Fees | 500.00 | 500.00 | - | 0.0% |
| Penalties and Fines | 5,850.00 | 5,850.00 | - | 0.0% |
| Other Revenues | | | - | 0.0% |
| Total Uniform Fire Safety Act | 44,428.00 | 46,731.00 | (2,303.00) | -4.9% |
| <u>Other Revenues Offset with Appropriations (List)</u> | | | | |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Total Other Revenues Offset with Appropriations | - | - | - | 0.0% |
| Total Revenues Offset with Appropriations | 44,428.00 | 46,731.00 | (2,303.00) | -4.9% |
| TOTAL REVENUES AND FUND BALANCE UTILIZED | 66,582.00 | 875,650.81 | (809,068.81) | -92.4% |

Woodbridge Township FD No. 2
Middlesex

| | 2026 Proposed Budget | 2025 Adopted Budget | \$ Increase (Decrease) Proposed vs. Adopted | % Increase (Decrease) Proposed vs. Adopted |
|---|-------------------------|------------------------|--|---|
| <i>Administration - Personnel</i> | | | | |
| Salary & Wages (excluding Commissioners) | 17,048.00 | 16,844.00 | 204.00 | 1.2% |
| Commissioners | 60,000.00 | 60,000.00 | - | 0.0% |
| Fringe Benefits | 13,031.00 | 12,749.00 | 282.00 | 2.2% |
| Total Administration - Personnel | 90,079.00 | 89,593.00 | 486.00 | 0.5% |
| <i>Administration - Other (List)</i> | | | | |
| ELECTION/OFFICE/EMAIL & WEBSITE MAINTENANCE | 26,200.00 | 25,200.00 | 1,000.00 | 4.0% |
| PROFESSIONAL SERVICES | 143,364.00 | 132,450.00 | 10,914.00 | 8.2% |
| EXEMPT FIREARM/LADIES AUXILIARY/DUES/ FIRE COMPANY | 15,250.00 | 15,250.00 | - | 0.0% |
| Contingent Expenses | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Total Administration - Other | 184,814.00 | 172,900.00 | 11,914.00 | 6.9% |
| Total Administration | 274,893.00 | 262,493.00 | 12,400.00 | 4.7% |
| <i>Cost of Operations & Maintenance - Personnel</i> | | | | |
| Salary & Wages | 1,874,709.97 | 1,612,059.00 | 262,650.97 | 16.3% |
| Fringe Benefits | 1,592,230.32 | 1,143,914.14 | 448,316.18 | 39.2% |
| Total Operations & Maintenance - Personnel | 3,466,940.29 | 2,755,973.14 | 710,967.15 | 25.8% |
| <i>Volunteer Incentive Program</i> | | | | |
| Total Volunteer Incentive Program | - | - | - | 0.0% |
| <i>Cost of Operations & Maintenance - Other (List)</i> | | | | |
| INSURANCE/UNIFORMS/TRAINING/FIRSTAID/MISC | 166,155.00 | 130,500.00 | 35,655.00 | 27.3% |
| MAINTENANCE & REPAIR/VEHICLE FUEL/SUPPL SERVICE | 145,354.00 | 92,854.00 | 52,500.00 | 56.5% |
| UTILITIES/FIRE HYDRANT/DISPATCH | 362,218.00 | 347,340.00 | 14,878.00 | 4.3% |
| Contingent Expenses | | | - | 0.0% |
| FIRE EQUIPMENT & FIREFIGHTING GEAR | 226,500.00 | 129,000.00 | 97,500.00 | 75.6% |
| JOINT BOARD/ TOWNSHIP RADIO AGREEMENT /SERVER | 27,221.00 | 28,121.00 | (900.00) | -3.2% |
| | | | - | 0.0% |
| Total Operations & Maintenance - Other | 927,448.00 | 727,815.00 | 199,633.00 | 27.4% |
| Total Operations & Maintenance | 4,394,388.29 | 3,483,788.14 | 910,600.15 | 26.1% |
| <i>Appropriations Offset with Revenue - Personnel</i> | | | | |
| Salary & Wages | 29,775.00 | 21,556.00 | 8,219.00 | 38.1% |
| Fringe Benefits | 4,841.00 | 4,399.00 | 442.00 | 10.0% |
| Total Appropriations Offset with Revenue - Personnel | 34,616.00 | 25,955.00 | 8,661.00 | 33.4% |
| <i>Appropriations Offset with Revenue - Other (List)</i> | | | | |
| FPB MISCELLANEOUS | 20,000.00 | 18,000.00 | 2,000.00 | 11.1% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Contingent Expenses | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Total Appropriations Offset with Revenue - Other | 20,000.00 | 18,000.00 | 2,000.00 | 11.1% |
| Total Appropriations Offset with Revenue | 54,616.00 | 43,955.00 | 10,661.00 | 24.3% |
| <i>Duly Incorporated First Aid/Rescue Squad Associations</i> | | | | |
| Vehicles | | | - | 0.0% |
| Equipment | | | - | 0.0% |
| Materials & Supplies | | | - | 0.0% |
| Total Duly Incorporated First Aid/Rescue Squad Associations | - | - | - | 0.0% |
| <i>Emergency Appropriations & Deferred Charges (List)</i> | | | | |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| | | | - | 0.0% |
| Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b) | | | - | 0.0% |
| Total Deferred Charges | - | - | - | 0.0% |
| Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6) | | | - | 0.0% |
| Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6) | 15,000.00 | 15,000.00 | - | 0.0% |
| Total Capital Appropriations | 35,000.00 | 1,735,000.00 | (1,700,000.00) | -98.0% |
| Total Principal Payments on Debt Service | 46,155.12 | 45,089.37 | 1,065.75 | 2.4% |
| Total Interest Payments on Debt | 5,718.69 | 6,784.44 | (1,065.75) | -15.7% |
| TOTAL APPROPRIATIONS | 4,825,771.10 | 5,592,109.95 | (766,338.85) | -13.7% |

FIRE DISTRICT PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

| <i>Line Item:</i> | <i>Proposed 2026 Amount</i> | <i>Adopted 2025 Amount</i> | <i>\$ Change Proposed vs. Adopted</i> | <i>% Change Proposed vs. Adopted</i> |
|----------------------------|-----------------------------|----------------------------|---------------------------------------|--------------------------------------|
| ELECTION | 9,000.00 | 9,000.00 | - | 0.0% |
| OFFICE | 8,000.00 | 8,000.00 | - | 0.0% |
| EMAIL MAINTENANCE | 5,000.00 | 4,000.00 | 1,000.00 | 25.0% |
| ADP PAYROLL PROCESSING FEE | 4,200.00 | 4,200.00 | - | 0.0% |
| TOTAL | 26,200.00 | 25,200.00 | 1,000.00 | 4.0% |
| | | | - | 0.0% |
| MEDICAL/PHYSICAL | 11,800.00 | 1,800.00 | 10,000.00 | 555.6% |
| ACCOUNTING | 36,414.00 | 35,700.00 | 714.00 | 2.0% |
| AUDIT/BUDGET PREPARATION | 8,900.00 | 8,700.00 | 200.00 | 2.3% |
| COMMUNITY INFORMATION | 250.00 | 250.00 | - | 0.0% |
| LEGAL | 15,000.00 | 15,000.00 | - | 0.0% |
| LOSAP ADMINISTRATION | 1,000.00 | 1,000.00 | - | 0.0% |
| PROFESSIONAL SERVICES | 70,000.00 | 70,000.00 | - | 0.0% |
| TOTAL | 143,364.00 | 132,450.00 | 10,914.00 | 8.2% |
| EXEMPT FIREMEN | 1,250.00 | 1,250.00 | - | 0.0% |
| LADIES AUXILLARY | 1,000.00 | 1,000.00 | - | 0.0% |
| DUES | 1,000.00 | 1,000.00 | - | 0.0% |
| FIRE COMPANY | 12,000.00 | 12,000.00 | - | 0.0% |
| TOTAL | 15,250.00 | 15,250.00 | - | 0.0% |
| | | | - | 0.0% |
| INSURANCE | 68,655.00 | 65,000.00 | 3,655.00 | 5.6% |
| UNIFORMS | 20,000.00 | 10,000.00 | 10,000.00 | 100.0% |
| TRAINING | 65,000.00 | 43,000.00 | 22,000.00 | 51.2% |
| FIRST AID SUPPORT / MISC | 12,500.00 | 12,500.00 | - | 0.0% |
| TOTAL | 166,155.00 | 130,500.00 | 35,655.00 | 27.3% |
| | | | - | 0.0% |
| M&R BUILDING & VEHICLES | 143,200.00 | 90,700.00 | 52,500.00 | 57.9% |
| SUPPLEMENTAL SERVICES | 2,154.00 | 2,154.00 | - | 0.0% |
| TOTAL | 145,354.00 | 92,854.00 | 52,500.00 | 56.5% |
| | | | - | 0.0% |
| UTILITIES | 46,000.00 | 45,500.00 | 500.00 | 1.1% |
| FIRE HYDRANT SERVICES | 234,000.00 | 225,000.00 | 9,000.00 | 4.0% |
| DISPATCH | 82,218.00 | 76,840.00 | 5,378.00 | 7.0% |
| TOTAL | 362,218.00 | 347,340.00 | 14,878.00 | 4.3% |
| | | | - | 0.0% |
| | | | - | 0.0% |

APPROPRIATION DETAIL PAGE

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

[illegible]

APPROPRIATION DETAIL PAGE

Woodbridge Township FD No. 2

FISCAL YEAR: January 1, 2026 to December 31, 2026

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

[illegible]

Woodbridge Township FD No. 2

Middlesex

| Administrative Positions Excluding Commissioners (List Individually) | | 2026 Proposed Budget Salary & Wages | | PERS Contribution | | PFRS Contribution | | Employee Group Health Insurance | | Other Fringe Benefits | | 2026 Proposed Budget Fringe Benefits | |
|--|--------------|-------------------------------------|-----------|-------------------|----------|-------------------|---|---------------------------------|---|-----------------------|-----------|--------------------------------------|-----------|
| Number of Staff | Annual Wages | | | | | | | | | | | | |
| 1.00 | \$ 5,779.00 | \$ | 5,779.00 | | | | | | | \$ 1,050.00 | \$ | 1,050.00 | |
| 1.00 | \$ 500.00 | \$ | 500.00 | | | | | | | \$ 100.00 | \$ | 100.00 | |
| 1.00 | \$ 10,769.00 | \$ | 10,769.00 | \$ | 1,963.00 | | | | | \$ 7,900.00 | \$ | 9,863.00 | |
| | | \$ | | | | | | | | \$ 2,018.00 | \$ | 2,018.00 | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| 3.00 | | \$ | 17,048.00 | \$ | 1,963.00 | \$ | - | \$ | - | \$ | 11,068.00 | \$ | 13,031.00 |
| Total Administration | | | | | | | | | | | | | |

| Operation & Maintenance Positions (List Individually) | | 2026 Proposed Budget Salary & Wages | | PERS Contribution | | PFRS Contribution | | Employee Group Health Insurance | | Other Fringe Benefits | | 2026 Proposed Budget Fringe Benefits | |
|---|---------------|-------------------------------------|--------------|-------------------|---|-------------------|------------|---------------------------------|--------------|-----------------------|------------|--------------------------------------|--------------|
| Number of Staff | Annual Wages | | | | | | | | | | | | |
| 5.00 | \$ 125,913.00 | \$ | 629,565.00 | | | | | \$ 289,286.40 | \$ | 40,692.74 | \$ | 329,979.14 | |
| 11.00 | \$ 85,922.27 | \$ | 945,144.97 | | | | | \$ 660,158.28 | \$ | 51,580.26 | \$ | 711,738.54 | |
| 1.00 | \$ 300,000.00 | \$ | 300,000.00 | | | | | | \$ | 10,350.00 | \$ | 10,350.00 | |
| | | \$ | | | | | | \$ 139,682.64 | \$ | 10,718.00 | \$ | 150,400.64 | |
| | | \$ | | | | | | \$ 389,762.00 | \$ | | \$ | 389,762.00 | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| 17.00 | | \$ | 1,874,709.97 | \$ | - | \$ | 389,762.00 | \$ | 1,089,127.32 | \$ | 113,341.00 | \$ | 1,592,230.32 |
| Total Operation & Maintenance | | | | | | | | | | | | | |

| Salary Offset by Revenue Positions (List Individually) | | 2026 Proposed Budget Salary & Wages | | PERS Contribution | | PFRS Contribution | | Employee Group Health Insurance | | Other Fringe Benefits | | 2026 Proposed Budget Fringe Benefits | |
|--|--------------|-------------------------------------|--------------|-------------------|----------|-------------------|------------|---------------------------------|--------------|-----------------------|------------|--------------------------------------|--------------|
| Number of Staff | Annual Wages | | | | | | | | | | | | |
| 1.00 | \$ 10,769.00 | \$ | 10,769.00 | | | | | | | \$ 2,018.00 | \$ | 2,018.00 | |
| 1.00 | \$ 10,506.00 | \$ | 10,506.00 | | | | | | | \$ 1,998.00 | \$ | 1,998.00 | |
| 1.00 | \$ 1,000.00 | \$ | 1,000.00 | | | | | | | \$ 525.00 | \$ | 525.00 | |
| 1.00 | \$ 7,500.00 | \$ | 7,500.00 | | | | | | | \$ 300.00 | \$ | 300.00 | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| | | \$ | | | | | | | | | \$ | | |
| 4.00 | | \$ | 29,775.00 | \$ | - | \$ | - | \$ | - | \$ | 4,841.00 | \$ | 4,841.00 |
| 24.00 | | \$ | 1,921,532.97 | \$ | 1,963.00 | \$ | 389,762.00 | \$ | 1,089,127.32 | \$ | 129,250.00 | \$ | 1,610,102.32 |
| Total Administration, Operations & Offset by Revenue | | | | | | | | | | | | | |

Woodbridge Township FD No. 2
Middlesex

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

| List Project Separately | Time of General Election | | Date of Approval | Affirmative Vote | | 2026 Proposed Budget | 2025 Adopted Budget |
|-------------------------|--------------------------|----------------------|------------------|------------------|------------|----------------------|---------------------|
| | February or November | February or November | | Percentage | Percentage | | |
| NEW FIRE APPARATUS | February | February | 12/02/24 | 100% | | \$ 1,100,000.00 | |
| WATER RESCUE BOAT | February | February | 12/02/24 | 100% | | \$ 600,000.00 | |

Total Capital Improvements

| | | | |
|----|---|----|--------------|
| \$ | - | \$ | 1,700,000.00 |
|----|---|----|--------------|

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

| List Project Separately | Date of Local Finance Board Approval | | Date of Voter Approval | Affirmative Vote | | 2026 Proposed Budget | 2025 Adopted Budget |
|-------------------------|--------------------------------------|----------|------------------------|------------------|------------|----------------------|---------------------|
| | Approval | Approval | | Percentage | Percentage | | |

Total Down Payments

Total Capital Improvements & Down Payments

RESERVE FOR FUTURE CAPITAL OUTLAYS

TOTAL CAPITAL APPROPRIATIONS

| | | | |
|----|-----------|----|--------------|
| \$ | - | \$ | - |
| \$ | - | \$ | 1,700,000.00 |
| \$ | 35,000.00 | \$ | 35,000.00 |
| \$ | 35,000.00 | \$ | 1,735,000.00 |

Capital Appropriations Offset with Restricted Fund

Capital Appropriations Offset with Grants

Capital Appropriations Offset with Unrestricted Fund

| | |
|----|------------|
| \$ | 300,000.00 |
| \$ | 450,000.00 |
| | |

Woodbridge Township FD No. 2
Middlesex

| | Date of Voter Approval | % of Voter Approval | Date of Local Finance Board Approval | Current Year | | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | Thereafter | Total Principal Outstanding |
|--|------------------------------|---------------------------|---|--------------|-----------|-----------|-----------|-----------|-----------|------|------|------------|--------------------------------|
| | | | | 2025 | | | | | | | | | |
| General Obligation Bonds | | | | | | | | | | | | | |
| Total Principal - General Obligation Bonds | | | | | | | | | | | | | |
| Bond Anticipation Notes | | | | | | | | | | | | | |
| Total Principal - BANs | | | | | | | | | | | | | |
| Capital Leases | | | | | | | | | | | | | |
| FIRE TRUCK LEASE | 02/16/19 | 70% | 09/11/2019 | 45,089.37 | 46,155.12 | 47,246.05 | 48,362.77 | 49,505.89 | 50,676.02 | | | | 241,945.85 |
| Total Principal - Capital Leases | | | | | | | | | | | | | |
| Intergovernmental Loans | | | | | | | | | | | | | |
| Total Principal - Intergovernmental Loans | | | | | | | | | | | | | |
| Other Bonds or Notes Payable | | | | | | | | | | | | | |
| Total Principal - Other Bonds or Notes | | | | | | | | | | | | | |
| TOTAL PRINCIPAL ALL OBLIGATIONS | | | | | | | | | | | | | |
| | | | | 45,089.37 | 46,155.12 | 47,246.05 | 48,362.77 | 49,505.89 | 50,676.02 | | | | 241,945.85 |

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

| | | |
|--|--|--|
| | | |
| | | |
| | | |

Capital Appropriations Offset with Restricted Fund
Capital Appropriations Offset with Grants
Capital Appropriations Offset with Unrestricted Fund

Woodbridge Township FD No. 2
Middlesex

| | Current Year 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | Thereafter | Total Interest Payments Outstanding |
|--|-------------------|----------|----------|----------|----------|----------|------|------------|---|
| <i>General Obligation Bonds</i> | | | | | | | | | |
| Total Interest - General Obligation Bonds | | | | | | | | | |
| <i>Bond Anticipation Notes</i> | | | | | | | | | |
| Total Interest Payments - BANs | | | | | | | | | |
| <i>Capital Leases</i> | | | | | | | | | |
| FIRE TRUCK LEASE | 6,784.44 | 5,718.69 | 4,627.76 | 3,511.04 | 2,367.93 | 1,197.79 | | | 17,423.21 |
| Total Interest Payments - Capital Leases | 6,784.44 | 5,718.69 | 4,627.76 | 3,511.04 | 2,367.93 | 1,197.79 | | | 17,423.21 |
| <i>Intergovernmental Loans</i> | | | | | | | | | |
| Total Interest Payments - Intergovernmental | | | | | | | | | |
| <i>Other Bonds or Notes Payable</i> | | | | | | | | | |
| Total Interest Payments - Other Bonds or Notes | | | | | | | | | |
| TOTAL INTEREST ALL OBLIGATIONS | 6,784.44 | 5,718.69 | 4,627.76 | 3,511.04 | 2,367.93 | 1,197.79 | | | 17,423.21 |

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.
Enter the interest payment due for each year indicated and thereafter until maturity.

| | | | |
|--|--|--|--|
| Capital Appropriations Offset with Restricted Fund | | | |
| Capital Appropriations Offset with Grants | | | |
| Capital Appropriations Offset with Unrestricted Fund | | | |

Woodbridge Township FD No. 2
Middlesex

UNRESTRICTED FUND BALANCE

| | |
|---|-------------------------------|
| Beginning balance January 1, 2025 (1) | \$ (2,392,900.00) |
| Plus: Accrued Unfunded Pension Liability (1) | \$ 2,532,419.00 |
| Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1) | \$ 2,342,633.00 |
| Less: Utilized in 2025 Adopted Budget | \$ 56,765.81 |
| Proposed balance available | <u>\$ 2,425,386.19</u> |
| Estimated results of operations for the year ending December 31, 2025 | |
| Anticipated balance December 31, 2025 | <u>\$ 2,425,386.19</u> |
| Less: Fund Balance utilized in 2026 Proposed Budget | |
| Proposed balance after utilization in 2026 Proposed Budget | <u><u>\$ 2,425,386.19</u></u> |

RESTRICTED FUND BALANCE

| | |
|---|-----------------------------|
| Beginning balance January 1, 2025 (1) | \$ 738,409.00 |
| Less: Utilized in 2025 Adopted Budget | \$ 300,000.00 |
| Proposed balance available | <u>\$ 438,409.00</u> |
| Estimated results of operations for the year ending December 31, 2025 | |
| Anticipated balance December 31, 2025 | <u>\$ 438,409.00</u> |
| Less: Restricted Fund Balance used in 2026 Proposed Budget for Capital Purposes | |
| Less: Restricted Fund Balance released via Referendum Resolution | <u>\$ -</u> |
| Proposed balance after utilization in 2026 Proposed Budget | <u><u>\$ 438,409.00</u></u> |

(1) This line item must agree to audited financial statements.

**Woodbridge Township FD No. 2
Middlesex**

| Summary of Referendum Line Items | <i>2026 Proposed Budget Amount Requested</i> | <i>2025 Final Budget</i> |
|---|--|--------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Referendum Line Items | \$ - | \$ - |

Tax Levy Requested minus Maximum Allowable Levy
 As this page is adjusted this amount changes, should = \$0
 (For Reference Purposes Only - from Levy Cap Summary based on
 Information provided by the district- see instructions.)

\$ -

| Summary of Release of Restricted Fund Balance Referendum Line Items | <i>2026 Proposed Budget Amount Requested</i> | <i>2025 Final Budget</i> |
|--|--|--------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Release of Restricted Fund Balance | \$ - | \$ - |

**Woodbridge Township FD No. 2
Middlesex**

LEVY CAP CALCULATION

| | |
|---|---------------------|
| Prior Year Amount to be Raised by Taxation for Fire District Purposes | 4,716,459.14 |
| Changes in Service Provider (+/-) | - |
| DLGS Approved Adjustments | - |
| Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation | 4,716,459.14 |
| Plus: 2% Cap Increase | 94,329.18 |
| ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS | 4,810,788.32 |

Exclusions

| | |
|--|---------------------|
| Shared Service Exclusion | - |
| Change in Total Debt Service Appropriation | - |
| Allowable Pension Increases | - |
| Allowable Increase in Health Care Costs | 222,842.46 |
| Changes in LOSAP Contributions (+/-) | - |
| Extraordinary Costs due to a "Declared" Emergency | - |
| Net Capital Improvement Fund and/or Down Payment on Improvements | - |
| Total Exclusions | 222,842.46 |
| Less: Cancelled or Unexpended Referendum Amounts | - |
| Increase in Ratable Valuation (New Construction/Additions) | 733,500.00 |
| Prior Year Local Fire District Tax Rate (3 decimals/\$100) | \$2.235 |
| ADJUSTED TAX LEVY | 16,393.73 |
| Amount Utilized from Levy Cap Bank from 2023 | 5,050,024.51 |
| Amount Utilized from Levy Cap Bank from 2024 | - |
| Amount Utilized from Levy Cap Bank from 2025 | - |
| Maximum Tax Levy Before Referendum | 5,050,024.51 |
| Amount Proposed for Levy Cap Referendum | - |
| MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION | 5,050,024.51 |

CAP BANK CALCULATION

| | |
|---|--------------|
| Amount to be Raised by Taxation | 4,759,189.10 |
| Cap Bank Available from Prior Year (2023) for 2026 Budget | - |
| Cap Bank Available from Prior Year (2024) for 2026 Budget | - |
| Revised Cap Bank from Prior Year (2024) Available for 2027 Budget | - |
| Cap Bank Available from Prior Year (2025) for 2026 Budget | - |
| Revised Cap Bank from Prior Year (2025) Available for 2027 Budget | - |
| Cap Bank Available from (2026) for 2027 Budget | 290,835.41 |

[illegible]

Woodbridge Township FD No. 2

Middlesex

PENSION CONTRIBUTION CALCULATION

| | |
|--|---------------|
| 2026 Proposed Budget PERS Contribution Appropriated | \$ 1,963.00 |
| 2026 Proposed Budget PFRS Contribution Appropriated | \$ 389,762.00 |
| Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs | \$ - |
| Net 2026 Base Amount | \$ 391,725.00 |
| 2025 Adopted Budget PERS Contribution | \$ 1,710.00 |
| 2025 Adopted Budget PFRS Contribution | \$ 395,516.00 |
| Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs | |
| Net 2025 Base Amount | \$ 397,226.00 |
| Pension Contribution Exclusion | \$ - |

LOSAP CALCULATION

| | |
|--|--------------|
| 2026 Proposed Budget LOSAP Appropriation | \$ 15,000.00 |
| 2025 Adopted Budget LOSAP Appropriation | \$ 15,000.00 |
| LOSAP Exclusion (+/-) | \$ - |

DEBT SERVICE CALCULATION

| | |
|---|--------------|
| 2026 Proposed Budget Total Debt Service Appropriation | \$ 51,873.81 |
| 2026 Proposed Budget Debt Service Appropriation Offset from Restricted Fund | \$ - |
| 2026 Proposed Budget Debt Service Appropriation Offset from Grant Revenue | \$ - |
| 2026 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund | \$ - |
| 2026 Base Amount | \$ 51,873.81 |
| 2025 Adopted Budget Total Debt Service Appropriation | \$ 51,873.81 |
| 2025 Adopted Budget Debt Service Appropriation Offset from Restricted Fund | \$ - |
| 2025 Adopted Budget Debt Service Appropriation Offset from Grant Fund | \$ - |
| 2025 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund | \$ - |
| 2025 Base Amount | \$ 51,873.81 |
| Debt Service Exclusion | \$ - |

CAPITAL APPROPRIATION CALCULATION

| | |
|--|-----------------|
| 2026 Proposed Budget Total Capital Appropriation | \$ 35,000.00 |
| 2026 Proposed Budget Capital Appropriation Offset from Restricted Fund | \$ - |
| 2026 Proposed Budget Capital Appropriation Offset from Grant Revenue | \$ - |
| 2026 Proposed Budget Capital Appropriation Offset from Unrestricted Fund | \$ - |
| 2026 Base Amount | \$ 35,000.00 |
| 2025 Adopted Budget Total Capital Appropriation | \$ 1,735,000.00 |
| 2025 Adopted Budget Capital Appropriation Offset from Restricted Fund | \$ 300,000.00 |
| 2025 Adopted Budget Capital Appropriation Offset from Grant Revenue | \$ 450,000.00 |
| 2025 Adopted Budget Capital Appropriation Offset from Unrestricted Fund | \$ - |
| 2025 Base Amount | \$ 985,000.00 |
| Capital Expenditure Exclusion | \$ - |

HEALTH INSURANCE EXCLUSION CALCULATION

| | |
|--|-----------------|
| SFY 2026 | 36.20% |
| 2026 Proposed Budget Administration Health Insurance Appropriation | \$ - |
| 2026 Proposed Budget Operations & Maintenance Health Insurance Appropriation | \$ 1,089,127.32 |
| 2026 Proposed Budget Group Health Insurance | \$ 1,089,127.32 |
| 2025 Adopted Budget Administration Health Insurance Appropriation | - |
| 2025 Adopted Budget Operations & Maintenance Health Insurance Appropriation | 651,586 |
| 2025 Adopted Budget Group Health Insurance | \$ 651,586.14 |
| Net Increase (Decrease) | \$ 437,541.18 |
| Net Increase Divided by 2025 Amount Budgeted = % Increase | 67.15% |
| SFY 2026 State Health Average 36.2% Less 2% = % Increase Added to Current Levy | 34.20% |
| % Increase less % Increase Exclusion = % Increase Inside Cap | 32.95% |
| % Increase Inside Cap * 2025 Expended = Added Amount Inside Cap | \$ 214,698.72 |
| % Increase Exclusion * 2025 Expended = 2026 Appropriation Added to Levy | \$ 222,842.46 |
| Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average) | \$ 201,667.00 |
| 2026 Increase in Appropriation | \$ 437,541.18 |

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: _____

Woodbridge Township FD No. 2

Year Ending: December 31, 2024

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

| |
|--|
| |
|--|

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

Date

EAGAN.D@PRFDNJ02.ORG

Clerk/Secretary to the Governing Body

Appendix to Budget Document