

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
June 10, 2025**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of June 10, 2025 was called to order by Commissioner Santorelli at 6:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber and Comm. Cinelli. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Eagan was working and Comm. Weber arrived at 6:05pm due to traffic.

Minutes of the May 5, 2025 Meeting were reviewed.

MOTION made by Comm. Cinelli to accept the May 5, 2025 minutes, seconded by Comm. Molnar. All in favor 4-0.

TREASURER'S REPORT:

Balance	\$	3,512,686.73
Deposits	\$	306,763.00
Interest	\$	3,378.05
Payroll	\$	(105,847.15)
Payroll Tax/Adjustments	\$	
Disbursements for the Month	\$	(77,416.59)
Ending Balance	\$	3,639,564.04

MOTION made by Comm. Molnar to accept the Treasurer's Report, seconded by Comm. Cinelli. All in favor 4-0.

BILLS TO BE PAID: \$77,416.59

MOTION made by Comm. Molnar to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 4-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Molnar to accept the Chief's Report, seconded by Comm. Cinelli. All in favor 4-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Molnar to accept the Captain's Report, seconded by Comm. Cinelli, All in favor 4-0.

TAXPAYER COMMENTS:

There were no comments from the Taxpayers.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Comm. Cinelli thanked everyone that participated in the Memorial Day Services, stating they did an excellent job.

MOTION was made by Comm. Molnar to enter into Executive Session at 6:06pm, seconded by Comm. Cinelli. All in favor 4-0.

Out of Executive Session at 6:19pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel issues.

MOTION to adjourn meeting, made by Comm. Molnar 6:20 pm, seconded by Comm. Cinelli. All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

June 2 , 2025

Treasurer's Report

BEGINNING BALANCE	\$ 3,512,686.73
Deposits	306,763.00
Interest	3,378.05
Payroll	(105,847.15)
Payroll Tax/Adjustments/Transfers	
Disbursements for the Month	<u>(77,416.59)</u>
ENDING BALANCE	\$ 3,639,564.04

11:12 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

06/02/25

ADD-ON BILLS

Accrual Basis

June 3, 2025

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
06/03/2025	1287	Anthony Terebets...	Reimbursement- Protective case for marine 2-3-8 cell phone	-15.94
06/03/2025	1288	Bianchi Landscap...	Removal of dead bushes cut and remove trees -	-1,500.00
06/03/2025	1289	Fizer Plumbing a...	Service call - (2) Urinals	-1,190.00
06/03/2025	1290	NAPA Auto Parts...	supplies	-196.95
06/03/2025	1291	NEW JERSEY F...	Repair BIV-LP 5 storz 6 NH fell tear down seats	-490.00
06/03/2025	1292	VERIZON WIRE...	742492817-00001/Cell Phone 05/24/2025 - 04/23/2025	-80.02
06/03/2025	1293	Witmer Public Sa...	Supplies	-2,540.02
06/03/2025	1294	Approved Fire Pr...	Service call Fire Extinguisher recharge	-255.32
06/03/2025	1295	FRANCIS CAMP...	E-mail Hosting/Support -May 2025	-319.50
06/03/2025	1296	FRANCIS CAMP...	E-mail Hosting/Support -June 2025	-319.50
Total Voucher 2 - Northfield				-6,907.25
TOTAL				-6,907.25

2:03 PM

06/10/25

Accrual Basis

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

ADD-ON BILLS

June 5, 2025

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
06/05/2025	1297	PAUL DELEO..	Reimbursement - UBER RETURN RIDE FROM DROPPIN...	-37.98
06/05/2025	1298	Stone Mountain ...	sSTATE OF nj BACKGROUND INVESTIGATION QUESTIO...	-183.30
Total Voucher 2 - Northfield				-221.28
TOTAL				-221.28

2:03 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

06/10/25

ADD-ON BILLS

Accrual Basis

June 10, 2025

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
06/10/2025	1299	BRIAN SMALL	Reimbursement - Roosevelts Deli	-420.91
06/10/2025	1300	Dockside Bait an...	Marine 2-3-8 - Fuel on 4/18/2025	-45.50
06/10/2025	1301	Fire Dex GW LLC	Advanced cleaning	-306.75
06/10/2025	1302	FIRETEX	Dry Chem EXT Recharge ABC Fire ext	-493.00
06/10/2025	1303	Michael DiLeo	Reimbursement - Checked bags for Texas trip	-70.00
06/10/2025	1304	PENGUIN MAN...	12 Month Lieutenant Plan (25 Recipients) Unlimited App & T...	-1,152.00
06/10/2025	1305	VERIZON WIRE...	742492817-00001/Cell Phone 04/24/2025 - 05/23/2025	-80.02
06/10/2025	1306	WEST MARINE ...	C/S #487577 - T-Top 4 Vest	-58.79
06/10/2025	1307	Witmer Public Sa...	Customer ID#2454 - Iron Strap	-49.30
06/10/2025	1308	Dockside Bait an...	Marine 2-3-8 - Fuel on 6/07/2025	-20.20
06/10/2025	ACH	Lake Assault Boa...	Purchase of landing craft style fire boat 50% due upon awar...	-306,790.00
06/10/2025	1309	Absolute Fire Pro...	2021 E-One Pumper (2-1) -Parts vand Labor	-2,706.82
06/10/2025	1310	EHRlich	Commercial Pest General Maintenance Service - AC# 1405...	-113.16
06/10/2025	1311	Elizabethtown Gas	Account # 2202559020 - Firehouse - 04/23/2025 - 05/22/2...	-119.61
06/10/2025	1312	Maria Bucsanszk...	Reimbursement - 1 roll of stamps	-73.00
06/10/2025	1313	MIDDLESEX W...	Acct # 3046515564-Hydrant Service June 2025	-15,800.66
06/10/2025	1314	Payment Process...	Account 731431078 - TOLL BILL NUMBER 2002158467	-18.31
06/10/2025	1315	Staples Business...		-240.57
06/10/2025	1316	Maria Bucsanszk...	Reimbursement - Annual PO Box Renewal PO BOX 207 7/1...	-180.00
06/10/2025	1317	MIDDLESEX W...	ACCOUNT #2060200000 - Water Bill - 02/24/2025 - 05/21/...	-803.40
Total Voucher 2 - Northfield				-329,542.00
TOTAL				-329,542.00

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

May 6 through June 2, 2025

05/28/25

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
05/06/2025	1268	VALIC.	GROUP #63331 - 2024 LOSAP ...	-6,423.00
05/06/2025	1269	EHRlich	Commercial Pest General Mainte...	-113.16
05/06/2025	1270	Elizabethtown Gas	Account # 2202559020 - Firehou...	-1,521.91
05/06/2025	1271	HAAS ALERT	Safety Cloud Srv Annual and Di...	-2,995.00
05/06/2025	1272	PORT READING FI...	2025 Stipend Funds- / food / gro...	-2,814.67
05/06/2025	1273	Staples Business Ad...	Acct#NYC 1009573 / Supplies	-277.05
05/07/2025	1274	Shevchenko Monum...	Custom Cemetery Inscriptions - (...)	-675.00
06/02/2025	TEPS	New Jersey State He...	RETIREE- Health and Prescripti...	-8,333.62
06/02/2025	TEPS	New Jersey State He...	ACTIVE- Health and Prescription...	-15,634.17
06/02/2025	1275	Absolute Fire Protect...	2021 E-One Pumper (2-1) -Parts...	-5,970.34
06/02/2025	1276	Brian A Bontempo	Monthly Fee -June 2025	-901.68
06/02/2025	1277	Comcast of New Jer...	Account #8499 05 340 0759643-...	-340.90
06/02/2025	1278	Fords Fire District 7	Dispatch Service -June 2025	-6,403.33
06/02/2025	1279	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-1,096.04
06/02/2025	1280	IIA Fire Department ...	Colonial Pipeline - Fire Hose Test	-341.88
06/02/2025	1281	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSU...	-797.50
06/02/2025	1282	Maria Bucsanszky E A	Monthly fee - June 2025	-2,975.00
06/02/2025	1283	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Ser...	-15,895.41
06/02/2025	1284	PSEG	ELECTRIC BILL-Summary Acco...	-998.77
06/02/2025	1285	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,638.88
06/02/2025	1286	IIA Fire Department ...	Buckeye - Fire Hose Test	-269.28
Total Voucher 2 - Northfield				-77,416.59
TOTAL				-77,416.59

Port Reading Fire Department



Captains' Report – May 2, 2025 - May 28, 2025

Engine 2-1

5-2-2025 Annual PM Scheduled for May 5.

5-5-2025 2-1 to Absolute for annual preventative maintenance.

5-11-2025 Check engine light still displaying.

5-13-2025 Cummins here in the morning to work on Engine 2-1's electronic code issue. They discovered there are no physical or mechanical issues with the engine, and the problem is a software/ electronic issue which was repaired. We should have no issue going forward with that series of error codes coming from the engine. There is still a sensor code issue with the coolant levels which will be relayed to Absolute to work on.

5-14-2025 Check engine light displaying

5-18-2025 Checked coolant level as per C11 with check engine light on. Normal. Difficulty starting.

5-21-2025 Absolute worked on engine 2-1 this morning. Coolant levels were low. The technician believes there is an issue with the overflow tank potentially which could be causing some evaporation of coolant. If this is confirmed the tank will be replaced. After speaking with Absolute following this technician visit, they believe they have isolated the problem to a wiring issue from the coolant sensor or a problem with the vehicles Electronic Control Module (ECM). The unit will be going back in to Absolute next week for the problem.

Engine 2-2

5-2-2025 Annual PM scheduled at the completion of Engine 2-1's PM. This will be done when the electronic issues with Engine 2-1 are corrected.

Recently repaired compact intake valve installed on driver's side. Full sized one returned to shed.

5-24-2025 - 4-way gas meter #8 showing "Error O2". Placed out of service and tagged for repair.

Support Utility 2-3-3

5-14-2025 Vehicle dropped off at C & C in Fords for overall service.

5-21-2025 Vehicle returned from C & C in Fords.

The unit needs to be outfitted with a back up alarm and receive proper electrical connections for towing our trailers. A determination also needs to be made on the type of lighting we would like to add as well as painting/wrapping.

Support Pick-Up 2-3-4

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

5-13-2025 Marine Committee met to go over list of spec changes from our meeting with Lake Assault last week. The necessary changes were approved and forwarded to the Lake Assault rep.

FEMA accepted the budget amendment for the adjusted price of the new vessel.

5-17-2025 FEMA approved initial 50% payment of vessel cost to Lake Assault.

5-21-2025 C6 attended Fireboat Taskforce meeting in Carteret.

5-26-2025 C6 ran vessel on local waters.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

5-26-2025 HG-1 Positioned at Buckeye partners for upcoming drill.

Equipment

5-1-2025 Dry Suits ordered

NJ Fire Equipment completed SCBA bench testing.

5-5-2025 Delivery of fire boots for FF 134.

Gear for new member Anthony McGuire distributed and signed for.

5-9-2025 Minerva picked up gear for cleaning/repair.

5-13-2025 2 NRS dry suits delivered to replace damaged suits.

5-14-2025 New Dry suits placed in service on M238

Repaired SCBA B-11 placed back in service training pack near work bench.

5-22-2025 Ordered and received manual transfer pump from NAPA for foam refill.
Foam Cell on engine 2-1 refilled.

5-28 & 5-29 2025 The Engine committee spent 2 days at Campell Supply Co. in South Brunswick for prebuild meetings. At the meetings all items and design on the engine was discussed and approved. The next step will be when we receive the change order with the discussed changes for our approval.

5-29-2025 3 extinguishers returned from service.

Building and Grounds

5-2-2025 ODP filled 5 SCBA cylinders for Woodbridge Fire District #1

5-14-2025 Ordered wire wheel, Water filters for kitchen sink and white rust oleum paint for 2-3-3.

5-16-2025 - Shevchenko Monuments here sandblasting names into Memorial monuments.

5-18-2025 Bianchi landscaping provided spring cleanup of fire station grounds

5-20-2025 - Woodbridge Twp. Fire Officers meeting in Meeting Hall.

5-22-2025 – Ehrlich Pest Control provided service.

5-26-2025 – Firehouse prepared for Memorial Day

Memorial day services held at Station

C6 secured air blowout valve in service pit and activated sprinklers for the season due to the recently planted annual flowers by landscaper.

Fuel

5-2-2025 Engine 2-1 added 23.10 gallons at WTDWW

5-4-2025 - Unit 2-3-3 → 8.000 gallons.

5-9-2025 - Engine 2-1 → 22.00 gallons.

5-10-2025 - Engine 2-2 → 17.84 gallons.

5-12-2025 - Unit 2-3-6 → 10.55 gallons.

5-16-2025 - Engine 2-1 → 26.00 gallons.

5-21-2025 Engine 2-2 22.22 gallons.

5-26-2025 Engine 2-1 added 22.22 gallons at WTDWW

Training

5-2-2025 ODP Reviewed Type 5 – Platform - building construction features in duplex under construction on E Street in Port Reading.

5-3-2025 T-4 Training with 2-1's foam cell.

5-13-2025 247 completed bailout training with C6/C11. Lecture done by C11.

5-18-2025 Reviewed appliances and adapter applications with ODP

5-20-2025 - Monthly day drill, review of foam line operations on 2-1.

Evening drill – industrial equipment and high volume water flow drill.

Disposal List

5-18-2025 Old Dry suits

Special Details

Officially,

Captains

Paul DeLeo

Richard Fritzsich

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- Updated residential hydrant pre-plans for Turner Street.
- Conducted pre-plan of Danny's Automotive, 163 Port Reading Ave.
- Created floor plan map for Danny's Automotive, 163 Port Reading Ave.
- Annual meeting scheduled with Chiefs from Woodbridge and Avenel regarding our Automatic Aid Agreements set for Tuesday, June 3, 2025 at 6pm at Avenel.
- On going CAD updates regarding corrections to Triple Response areas. Counts are as follows:
 - 5-4-2025 Streets Updated - 11 Addresses Updated - 103
 - 5-5-2025 Streets Updated - 2 Addresses Updated - 10
 - 5-8-2025 Streets Updated - 6 Addresses Updated - 111
 - 5-16-2025 Streets Updated - 3 Addresses Updated - 12
 - 5-20-2025 Addresses Updated - 5
 - 5-24-2025 Addresses Updated - 3

Respectfully submitted,

Captain Anthony S. Terebetsky

Chiefs report for JUNE meeting

Total calls for the month of April was:36 and brings our total calls for the year to 142

FIRE CALLS

- 1 vehicle fire
- 4 drills
- 2 co alarms
- 2 brush
- 1 smoke
- 13 auto aids
- 1 stand by (landing zone)
- 2 mva
- 1 gas odor
- 1 foul odor
- 2 fire alarms
- 1 assist pd
- 1 transformer fire
- 1 special detail
- 1 lock out
- 1 ems walk in

Past event

- Boot drive 5/10 Saturday went well
- Memorial Day Ceremony went well