

**PORT READING BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2  
PORT READING, NJ 07064  
March 2, 2026**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of March 2, 2026 was called to order by Commissioner Santorelli at 6:00 pm. All Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

The Board Clerk read the 2026 Election Certification Resolution (Resolution #2026-3-1).

MOTION made by Comm. Eagan, seconded by Comm. Cinelli to approve the 2026 Election Certification Resolution. All in favor 5-0.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes  
Comm. Molnar – Yes  
Comm. Weber – Yes  
Comm. Cinelli – Yes  
Comm. Eagan – Yes

MOTION made by Comm Molnar to suspend the meeting for the swearing in of the two Commissioners, seconded by Comm. Weber.

Comm. Santorelli and Comm. Eagan were sworn in by Councilman Small.

Comm. Molnar nominated Comm. Santorelli to remain President, seconded by Comm. Cinelli. All in favor 5-0.

MOTION made by Comm. Weber for all officers and committee appointments to remain the same for the year, seconded by Comm. Molner. All in favor 5-0.

Minutes of the February 2, 2026 meeting were reviewed.

MOTION made by Comm. Eagan to accept the February, 2026 minutes, seconded by Comm. Cinelli. All in favor 5-0.

**TREASURER'S REPORT:**

Balance	\$	5,521,213.23
Deposits	\$	54.00
Interest	\$	5,902.51
Payroll	\$	( 117,764.81)
Payroll Tax/Adjustments	\$	( 1,929.91)
Disbursements for the Month	\$	<u>( 87,435.25)</u>
Ending Balance	\$	5,323,899.59

MOTION made by Comm. Weber to accept the Treasurer's Report, seconded by Comm. Molnar. All in favor 5-0.

**BILLS TO BE PAID:** \$ 87,435.25

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Eagan. All in favor 5-0.

**CHIEF'S REPORT:**

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Weber. All in favor 5-0.

**CAPTAIN'S REPORT:**

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Captain's Report, seconded by Comm. Eagan. All in favor 5-0.

**FIRE PREVENTION:**

The Fire Prevention Report was submitted and reviewed.

Comm. Weber congratulated the three firefighters that passed the fire test.

MOTION made by Comm. Weber to accept the Fire Prevention Report, seconded by Comm. Eagan. All in favor 5-0.

**TAXPAYER COMMENTS:**

Firefighter and Local 290 Shop Steward Jan Rasimowicz expressed his concerns to the Board regarding the Recall Station #7 and the unreliable inconsistencies that is leaving them understaffed from their mistakes. Firefighter Rasimowicz stated that they have not been getting the recalls in texts and some have received calls from unrecognizable numbers with no messages. Operations Manager Small will follow up and Comm. Molnar requested that the Board be emailed when this happens. Comm. Santorelli added that they need to speak more clearly when dispatching as well.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

Comm. Weber thanked the public for supporting the budget again.

Comm. Cinelli congratulated Comm. Santorelli and Comm. Eagan and thanked the public for coming out to vote.

Comm. Molnar thanked the public and congratulated the two Commissioners on their re-election.

The Board Clerk read Resolution #2026-3-2, 457 Plan – Equitable Financial Life Insurance Company.

MOTION made by Comm. Weber to accept Resolution #2026-3-2, 457 Plan – Equitable Financial Life Insurance Company, designating the Board of Fire Commissioners, District 2 as Local Plan Administrators of the deferred compensation plan, seconded by Comm. Molnar. All in favor 5-0.

**ROLL CALL VOTE:**

Comm. Santorelli – Yes

Comm. Molnar – Yes

Comm. Weber – Yes

Comm. Cinelli – Yes

Comm. Eagan - Yes

MOTION was made by Comm. Molnar to enter into Executive Session at 6:16pm, seconded by Comm. Eagan. All in favor 5-0.

Out of Executive Session at 6:53 pm.

**EXECUTIVE SESSION:**

Matters discussed during Executive Session was a personnel issue and legal issue regarding the parking lot across the street.

MOTION to adjourn meeting made by Comm. Eagan at 6:54 pm, seconded by Comm. Weber.  
All in favor 5-0.

Respectfully submitted,

Marianne DeSantis  
Board Clerk

**BOARD OF FIRE COMMISSIONERS**  
**DISTRICT NO. 2**  
P.O. BOX 207  
PORT READING, NEW JERSEY 07064

March 2, 2026

Treasurer's Report

BEGINNING BALANCE	\$ 5,521,213.23
Deposits	54.00
Interest	5,902.51
Payroll	( 117,764.81)
Payroll Tax/Adjustments/Transfers	1,929.91
Disbursements for the Month	<u>( 87,435.25)</u>
ENDING BALANCE	\$ 5,323,899.59

3:38 PM

03/02/26

Accrual Basis

# BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

## ADD-ON BILLS

March 3, 2026

Date	Num	Name	Memo	Amount
<b>Voucher 2 - Northfield</b>				
03/03/2026	1610	THE HARTFOR...	Life Ins Customer#011215320001-2/Po#734229 -03/01/2026 - 03/31/2026	-349.80
03/03/2026	1611	Approved Fire Pr...		-404.00
03/03/2026	1612	Associated Resta...	ARS hourly labor charge - bunn vpr tested brewer no leaking	-99.00
03/03/2026	1613	Miner dba New J...	Door #4- Repair	-525.50
03/03/2026	1614	NAPA Auto Parts...	Supplies - Large Drip tray, ice melt, emergency flare wire	-135.84
03/03/2026	1615	Witmer Public Sa...	Customer ID#2454 -Sterling 1 tubular webbing - 30 feet -(12)	-191.55
Total Voucher 2 - Northfield				-1,705.69
<b>TOTAL</b>				<b>-1,705.69</b>

**BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2**

**BILL LIST**

February 3 through March 2, 2026

02/26/26

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Voucher 2 - Northfield</b>				
02/03/2026	1579	FRANCIS CAMPBE...	Computer maintenance	-1,597.50
02/03/2026	1581	Joseph Sobreiro/Afte...	Service Diag of fujitsu, Filter clea...	-125.00
02/03/2026	1582	THE HARTFORD G...	Life Ins Customer#01121532000...	-349.80
02/18/2026	ONLINE	PSEG	ELECTRIC BILL-Summary Acco...	-1,283.30
02/21/2026	1583	Debbie Gellis	Poll Worker - Fire Election - Febr...	-125.00
02/21/2026	1584	Electec Inc	Voting Machines/Technicians -02...	-5,185.00
02/21/2026	1585	MARIE WARD	Poll Worker - Fire Election - Febr...	-125.00
03/02/2026	1586	Brian A Bontempo	Monthly Fee -March 2026	-919.71
03/02/2026	1587	Fords Fire District 7	Dispatch Service -March 2026	-6,851.50
03/02/2026	1588	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-797.50
03/02/2026	1589	Maria Bucsanszky E A	Monthly Fee - March 2026	-3,034.50
03/02/2026	1591	Staples Business Ad...	Acct#NYC 1009573 / Supplies -s...	-1,453.88
03/02/2026	1592	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,541.67
03/02/2026	1593	Absolute Fire Protect...	2008 E-ONE PUMPER (2-2) - Al...	-216.50
03/02/2026	1594	Airpower Internation...	storage cylinders hydrostatic test...	-1,495.00
03/02/2026	1595	AIRTEC SERVICE I...	York split system	-5,400.00
03/02/2026	1596	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-4.96
03/02/2026	1597	EHRLICH	Commercial Pest General Mainte...	-116.55
03/02/2026	1598	Elizabethtown Gas	Account # 2202559020 - Firehou...	-1,609.49
03/02/2026	1599	FIRETEX	Dry Chem EXT Recharge ABC Fi...	-565.00
03/02/2026	1600	GRAINGER	A/C# 887690728 Supplies - scre...	-18.59
03/02/2026	1601	Maria Bucsanszky E A	Reimbursement 2 rolls of stamps	-156.00
03/02/2026	1602	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-15,898.80
03/02/2026	1603	PAUL DELEO..	Reimbursement - Payment to AH...	-210.00
03/02/2026	1604	PJs Screenprinting a...	11 Custom embroidered game sty...	-1,133.00
03/02/2026	1605	Staples Business Ad...	Dupplies	-578.33
03/02/2026	1606	VERIZON WIRELE...	742492817-00001/Cell Phone - ...	-80.02
03/02/2026	1607	Absolute Fire Protect...	2008 E-ONE PUMPER (2-2) - A...	-502.98
03/02/2026	1608	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-2,053.00
03/02/2026	1609	Absolute Fire Protect...	2021 E-ONE PUMPER (2-1) - C...	-455.00
03/02/2026	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-21,282.83
03/02/2026	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-11,269.84
Total Voucher 2 - Northfield				-87,435.25
<b>TOTAL</b>				<b>-87,435.25</b>

## **MARCH 2, 2026 – RE-ORGANIZATION MEETING**

### **Fire Commissioners**

**President –**  
**1<sup>st</sup> V.P. -**  
**2<sup>nd</sup> V. P. –**  
**Treasurer –**  
**Secretary –**

### **Committees**

**Radios & Alarms – Comm.**  
**Personnel & Negotiations – Comms. &**  
**Building & Grounds – Comms. &**  
**Truck Maintenance – Comms. &**  
**Gear & Equipment – Comm.**  
**Health & Safety – Comms. &**  
**Fire Prevention Bureau – Comm.**  
**Hall Rental – Comms. &**  
**Liason to First Aid Squad – Comm. or Comm.**

### **Appointments**

**Website Coordinator** – Erika Michie  
**Fire Official** - Justin Holloway  
**Banks** – Northfield  
**Accountant** – Maria Bucsanszky, EA  
**Attorney** – Brian Bontempo – General Counsel  
**Auditor** – Michael Bart, Bart & Bart CPA  
**Newspapers** – Home News & Star Ledger  
**LOSAP Coordinator** – Maria Bucsanszky  
**Clerk** – Marianne Desantis

WOODBRIIDGE TOWNSHIP BOARD OF FIRE COMMISSIONERS  
DISTRICT 2  
PORT READING, NJ

RESOLUTION #2026 – 3 - 1  
Election Certification

WHEREAS, the Board of Fire Commissioners, Woodbridge Township District 2, Port Reading held the annual election in accordance with NJSA 40A:17-72 on February 21, 2026, and

WHEREAS, this election was held in the time and manner as prescribed by statute and there were no protests or challenges,

THEREFORE BE IT RESOLVED that the results of the election were as follows:

For Fire Commissioner (3 Year Term):

Daniel Eagan	94 votes
Robert Santorelli	102 votes
Write In	8 votes

Question #1

“Shall the Fire District No. 2 2026 Fiscal Year Budget be adopted with total revenues of \$4,825,771. which includes \$4,759,189. to be raised by taxation and total appropriations of \$4,825,771?”

Yes	77 votes
No	38 votes

Moved...  
Seconded...  
Roll Call Vote:

*SE*  
*MC*

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Robert Santorelli	✓			
JoAnn Molnar	×			
Stephen Weber	×			
Mark Cinelli	×			
Daniel Eagan	×			

March 2, 2026

# BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 2

P.O. BOX 207

PORT READING, NEW JERSEY 07064

## RESOLUTION # 2026 – 3 – 2

### 457 PLAN – EQUITABLE FINANCIAL LIFE INSURANCE COMPANY

**Whereas**, in order to attract and retain qualified employees there exists a need to adopt and implement a DEFERRED COMPENSATION PLAN for employees of Board of Fire Commissioners District No. 2 (herein after referred to as “Employer”), which will provide employees the opportunity to enhance their financial security at retirement through savings of compensation on a tax-deferred basis as provided by Section 457 of the Internal Revenue Code of 1986, as amended (“Code”); and

**Whereas**, there is no direct financial cost to the Employer to adopt and implement both a DEFERRED COMPENSATION PLAN and Service Agreement:

**Whereas**, the Employer made written requests for proposals from two or more approved contractors, including Equitable Financial Life Insurance Company (hereinafter referred to as “Equitable”), and Empower for the administration of the investment of funds under a DEFERRED COMPENSATION PLAN including providing Prototypical Plans and Service Agreements that meet the requirements of the Municipal, County, and Authority Deferred Compensation Programs Rule N.J.A.S.C. 5:37;

**Whereas**, the following contractors submitted written proposals:

Equitable and Empower;

**Whereas**, Board of Fire Commissioners District No. 2 reviewed the proposals and met with representatives of the responding contractors of deferred compensation services; and

**Whereas**, it was determined that Equitable has the ability to: (1) maintain complete records of accounts’ (2) manage accounts with absolute fidelity; (3) provide advice concerning various categories of investment; and (4) provide continuing consultation to participants;

**NOW, THEREFORE BE IT BE IT RESOLVED** by:

Board of Fire Commissioners District No. 2 that

- (a) Effective as of the date of this resolution the DEFERRED COMPENSATION PLAN provided by Equitable and assigned the plan identifier: 20-PD-EQUITABLED-091720 by the New Jersey Division of Local Government Services is hereby adopted and signed by the Employer,

It is hereby acknowledged that the said DEFERRED COMPENSATION PLAN is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of The Small Business Job Protection Act of 1996 (United States Public Law No. 104-188), the Tax payer Relief Act of 2001 (United States Public Law No. 105-34), and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Code Section 457 including pertinent applicable Treasury Regulations. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not be considered precedent.

- (b) The Board of Fire Commissioners District No. 2 is/are authorized to execute the Service Agreement (bearing the identifier:20-SA-Equitable-091720 assigned by the New Jersey Division of Local Government) with Equitable for the provision of administrative and investment services. There has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Equitable in the selection of Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7.

- (c) The Board of Fire Commissioners District No. 2 is hereby designated as Local Plan Administrators for the administration of the DEFERRED COMPENSATION PLAN.

Motion to approve made by Commissioner SW, seconded by Commissioner \_\_\_\_\_, all in favor. IM

The undersigned hereby certifies that this is a true copy of a resolution duly passed by the Board of Fire Commissioners District No. 2 at a meeting held on March 2, 2026 and a certified copy of this resolution and all necessary required documents shall be submitted to the Division of Local Government Services within the State Department of Community Affairs for approval.

X \_\_\_\_\_

# Port Reading Fire Department

---



## ***Captains' Report – January 29, 2026 - February 26, 2026***

### **Engine 2-1**

1-29-2026 Installed new tire pressure sensor dropped off by Absolute.

2-4-2026 - Check engine light symbol on. Advised C-11.

2-14-2026 – Moved EV nozzle to dunnage area.

2-26-2026 – AC power shoreline not ejecting properly. Advised C-11.

### **Engine 2-2**

1-29-2026 Service Technician repaired driver's seat height adjusting system.

2-27-2026 Issue with the shoreline on 2-2. Connector smoking, was removed and not plugged back in. A new 3 wire connector ordered for repair.

### **Support Utility 2-3-3**

2-1-2026 Unit did not start. Purchased battery tender and installed.

2-2-2026 Unit started okay.

2-16-2026 - Started and ran, no issues.

### **Support Pick-Up 2-3-4**

2-4-2026 - Unit washed.

### **Fire Company Vehicle 2-3-5**

### **Support Unit 2-3-6**

### **Fire Prevention Vehicle 2-3-7**

### **Marine 2-3-8**

### **Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers**

### **LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer**

### **Equipment**

1-29-2026 Two (2) multi-gas meters repaired by Approved Fire Protection. Placed back in service. Technician recommends replacement of 20 plus year old units for cost effectiveness.

1-31-2026 - Took PVFF #138's gear to Avenel FD for washing.

2-1-2026 – ODP picked up PVFF #138's Gear washed by District #5

2-2-2026 NJ Fire Equipment returned repaired equipment. Placed back in service.

ODP completed fit testing at Station #1.

Took VFF #134's gear to Avenel FD for washing.

PVFF #138 picked up turnout gear.

2-3-2026 - Took VFF #135's gear to Avenel FD for washing. Picked up VFF #134's Gear washed by District #5.

2-4-2026

- C-12, 2-4-12 & 2-4-16 completed annual fit testing with issued masks at Station #1. All passed with no issues. Also, fit tested for new AV3000-HT masks. Sizing list emailed to C-11.
- Picked up VFF #135's Gear washed by District #5.

2-5-2026 Contacted NJFE for repairs to 1 SCBA.

2-6-2026 ODP completed fit test.

- New ID cards issued to Tour 2.

2-17-2026 Ordered 12 30 ft lengths of tubular webbing for personnel.

2-18-2026 Contacted Approved Fire Protection for E22 Class D extinguisher recharge. Complete.

2-25-2026 C6 reorganized water rescue equipment and labelled webbing appropriately.

C6 picked up annual uniform order of quilted jackets (in lieu of career staff selecting Job Shirts) from PJ Screening and Embroidery. Notification sent to staff.

2-26-2026 Issued utility webbing to ODP

Notified by C8 that the contract has been signed for hose, appliance and ladder testing, still waiting on IIA for appointment date.

### **Building and Grounds**

1-29-2026 ODP addressed icing condition on walk area near bay door #4 and parking issue in Port Reading Avenue lot in coordination with OM Small.

2-2-2026 Fire Commissioner and Fire Company meeting in hall.

2-4-2026 - AirPower returned tanks for air cascade from hydro testing.

2-5-2026 - NJDW arrived at 1400. Found issue with the push button controls on the door. At this point the technician also noted everything that can be looked at/changed has been done and future issues would necessitate a new unit. Requested quote for new unit be forwarded to the Dept. for reference.

2-10-2026 – Toilet malfunctioning in basement. Plumber repaired as per OM Small.

2-17-2026 – Woodbridge IT corrected software issue on two PC's.

- Per OM, C11 contacted multiple companies for door repair quotes.

2-18-2026 – Ordered station supplies from Home Depot

2-21-2026 – Commissioners election from 1400 – 2100. Voting booths delivered and picked up.

C6 issued remaining ID cards to Commissioners.

### **Fuel**

1-31-2026 - Engine 2-1 → 34.6 gallons at Station #1. Engine 2-2 → 26.0 gallons at Station #1.

2-10-2026 Engine 2-1 added 15.01 gallons of fuel at WTDWW.

2-12-2026 - Unit 2-3-6 → 9.100 gallons.

2-14-2026 – Engine 2-1 added 27.00 gallons of fuel at WTDWW.

Ordered work gloves for 2415 and gear ties for engines.

2-20-2026 - Unit 2-3-3 → 11.000 gallons. Unit 2-3-4 → 8.709 gallons.

2-23-2026 - Unit 2-3-4 → 17.148 gallons.

2-24-2026 - Engine 2-1 → 30.0 gallons. Engine 2-2 → 22.0 gallons.

### **Training**

2-1-2026 Assigned Confined Space Awareness Training via online training platform to department. Due 2-6-2026.

CFF#2414 and C6 completed online CSA training.

2-2-2026 249 Completed online training assignment.

2-6-2026 ODP Printed New ID Cards for Department and Board of Fire Commissioners.

ODP Picked up CPR training supplies from EMS-1 at the WCC.

ODP Printed paperwork and organized packets for 2026 CPR training for department

ODP Set up SCBA JPR obstacle course in apparatus bay #1.

2-12-2026 - C12, 2-4-12 & 2-4-16 completed online Confined Space Awareness course. Printed CPR cards for C-12 & 2-4-12.

2-14-2026 – Reviewed hasty harness donning with 2415

2-16-2026 - Reviewed hasty harness donning with C-12 & 2-4-16.

1-17-2026 – Tour 2 reviewed hasty harness with C6.

2-18-2026 – Reviewed hasty harness donning with 249

ODP completed respiratory questionnaires for submittal.

2-20-2026 - Reviewed hasty harness donning with 2-4-12.

2-25-2026 – 1130 C6 prepared paperwork and select equipment for Water Rescue Monthly.

1230 Drill Canceled – equipment restored to rigging. C6 with 233 made notification to WCC aquatics.

Contacted Middlesex County Fire Academy about status of PVFF #133 and missed Fire Inspector's Class for CFF2411.

### **Disposal List**

### **Special Details**

2-4-2026 - Installed Knox Caps & Locks back onto Hydrants A-E at 255 Blair Road.

Officially,

Captains  
Paul DeLeo  
Richard Fritzsch  
Evan Douglas  
Anthony Terebetsky  
Justin Holloway

### **Pre-Planning Captain's Report**

- On 2-4-2026, submitted listing of Officers and Mutual Aid Run Card to the Middlesex County Fire Coordinators.
- On 2-18-2026, attended now quarterly, Middlesex County Chief's Meeting with Chief Korenski. New meeting schedule posted in Captain's Office.
- On 2-19-2026, attended pre-plan meeting with C-8 & C-13 at Alpha Generation, 751 Cliff Road, for upcoming maintenance work.
- Updated annual Right-to-Know for Dana Transport, 210 Essex Ave E, Avenel and Buckeye Partners, 750 Cliff Rd, Port Reading, into MobileEyes.
- Updated pre-plan for Alpha Generation, 751 Cliff Rd, Sewaren.
- Posted new listing of Middlesex County Fire Coordinators on the Captain's Office and Watch Room boards.
- Placed updated response criteria for the Middlesex County Hazardous Material team in both engines.
- Added District hydrant maps onto tablets in both engines.

Respectfully submitted,

Captain Anthony S. Terebetsky

# Chiefs report for MERCH meeting

Total calls for the month of FEBRUARY was:45 and brings our total calls for the year to 72

Fire calls

Calls

- 7 down wires
- 1 ems assist
- 2 mva inj
- 1 need fd
- 1 animal
- 1 water leak
- 2 snow emergency
- 1 oven fire
- 1 transformer
- 1 lockout
- 1 furnace fire
- 1 vehicle fire
- 3 co alarms
- 13 fire alarms
- 9 auto aid

Upcoming events

- St patrick's day parade sunday 3/8/26 start 1:30 line up at 12:30