

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
April 6, 2026**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of April 6, 2026 was called to order by Commissioner Santorelli at 6:00 pm. All Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Captain DeLeo presented Bob Glasson from Glasson's Auto Repair with a plaque, thanking him for his partnership with the Fire District/Marine Unit for the past several years. Mr. Glasson has offered his time and expertise and has provided storage for the boat at no cost. Captain DeLeo thanked Bob Glasson for his skills and professionalism, which in turn is helping save lives

Minutes of the March 2, 2026 meeting were reviewed.

MOTION made by Comm. Molnar to accept the March 2, 2026 minutes, seconded by Comm Eagan. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$	5,323,899.59
Deposits	\$	1,201,905.26
Interest	\$	4,904.01
Payroll	\$	(122,986.15)
Payroll Tax/Adjustments	\$	(8,994.34)
Disbursements for the Month	\$	<u>(516,405.03)</u>
Ending Balance	\$	5,891,317.68

MOTION made by Comm. Molnar to accept the Treasurer's Report, seconded by Comm. Cinelli. All in favor 5-0.

BILLS TO BE PAID: \$ 516,405.03

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Eagan. All in favor 5-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Chief's Report, seconded by Comm. Eagan. All in favor 5-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Captain's Report, seconded by Comm. Molnar. All in favor 5-0.

FIRE PREVENTION:

The Fire Prevention Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Fire Prevention Report, seconded by Comm. Eagan. All in favor 5-0.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

MOTION made by Comm. Eagan to purchase two Honda generators, not to exceed \$3,000 in lieu of the 2-2 broken down generator, seconded by Comm. Molnar. All in favor 5-0.

Comm. Cinelli reported that he is looking into Co-op pricing for both the county and state.

MOTION made by Comm. Weber for Comm. Cinelli to move forward with his decision, seconded by Comm. Molnar. All in favor 5-0.

MOTION made by Comm Molnar to move forward with the landscaper for the spring planting/cleanup and two cleanups in the fall for \$3200, seconded by Comm. Cinelli. All in favor 5-0.

Comm. Molnar stated that she will work with the Captain to get the names together for the monument for Memorial Day.

MOTION was made by Comm. Eagan to enter into Executive Session at 6:09 pm, seconded by Comm. Cinelli. All in favor 5-0.

Out of Executive Session at 6:42 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session was a personnel issue.

MOTION to adjourn meeting made by Comm. Eagan at 6:42 pm, seconded by Comm. Cinelli.
All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

Port Reading Fire Department



Captains' Report – February 26, 2026 - April 1, 2026

Engine 2-1

3-2-2026 Washed and associated bay floor.

3-7-2026 ODP added 2-100' lengths of 1" Forestry Hose to Engine. (D/S Middle Roll-up comp.)

3-8-2026 - Washed for American Irish parade.

3-9-2026 - Replaced 25'-3" pony in standpipe bag with 15' 3" pony.

3-16-2026 - Changed batteries in Air Pak #2-1F.

3-29-2026 – Contacted Absolute for replacement left rear brake light unit.

3-31-2026 - Left brake light has all but 1 diode out, nearly inoperable. Multiple diodes out in emergency red flasher in left rub rail under left rear compartment.

4-1-2026 - All hose loads on engine at full capacity after hose testing. All ladders and appliances passed their tests.

Engine 2-2

3-9-2026 - Replaced 25' 3" pony in standpipe bag with 15' 3" pony.

4-1-2026 - Pre-connected rear 2 ½" attack line short 100' of hose, one side belly pan short one 25'-5" roll, all other hose loads on engine at full capacity. All ladders and appliances passed their tests, however, they were not able to test the right side 5" intake due to it being seized onto the threads.

Support Utility 2-3-3

3-31-2026 - Unit started with no issues.

4-1-2026 - Unit would not start. Charger indicated in charge mode.

Support Pick-Up 2-3-4

Fire Company Vehicle 2-3-5

3-8-2026 - Washed for American Irish parade.

Support Unit 2-3-6

4-1-2026 - Unit indicating need for oil change. Overdue by 5 months.

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

3-18-2026 Moved to Port Reading Avenue Lot for pick up by service technician to be readied for seasonal deployment.

3-28-2026 – Unit picked up by Glasson's for season prep.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

3-14-2026 Moved Decontamination Trailer into PRA Lot for upcoming drill.

4-1-2026 - One 100' length of 7 1/4" hose failed during testing. LDH trailer load currently at 1700' of 7 1/4" hose.

Fuel

3-2-2026 Engine 2-1 added 23.00 gallons at WTDWW.

3-4-2026 - Unit 2-3-4 → 12.215 gallons.

3-9-2026 - Engine 2-1 → 33.40 gallons.

3-12-2026 - Unit 2-3-4 → 9.939 gallons. Unit 2-3-6 → 8.000 gallons.

3-17-2026 - Engine 2-2 → 21.00 gallons.

3-20-2026 - Engine 2-1 → 24.45 gallons.

Buildings and Grounds

3-2-2026 Representative from Stryker stretcher here to work on ambulance stretcher.

Received delivery from NAPA

3-4-2026 - NJ Door Works conducting full repair of garage door in Bay #4.

3-5-2026 – Contacted Learning Junction with notification on the Lee St. parking lot closure.

3-12-2026 - Building decorative lights shut off as per OM Small.

3-13-2026 – EMS reported an electrical issue when attempting to charge their phones in one outlet of the EMS quarters which tripped the breaker. Area checked for power. The breaker was shut off and electrician notified per OM.

3-16-2026 – C11 signed for legal documents dropped off for PRFAS.

4-1-2026 - Fizer Plumbing came to look over installation process for gear washer and bathroom upgrades.

Equipment

3-4-2026 - Tour #1 members issued tubular webbing.

3-5-2026 – C11 signed and returned order for vessel width change (No cost) from 10 ft. to 10.5 ft. per recommendations by the engineering department at Lake Assault for the new marine unit.

- Order placed with NJFE for gear extractor and dryer / 1 SCBA for repair.
- 201 requested water rescue webbing for Fire Company members. Items ordered from the Firestore.

3-6-2026 – Received delivery of Forestry Hose.

Exercised portable pumps

3-9-2026

- Seven (7) sets of gear bagged for cleaning and inspection at Gear Wash. C-11, C-12, C-13, 2-4-7, 2-4-14, 2-0-1 and VFF Matyi. Picked up on 3-10-2026.
- Received webbing for Fire Company. Issued tubular webbing to 2-0-1 and VFF Matyi.
- Received delivery of 2 15 ft. 3" ponies for the auto aid apartment bags.

3-13-2026 Received delivery of voice amplifiers for SCBA masks. Waiting on brackets before issuing units. 2 new drywall hooks placed on Engine 2-1.

3-16-2026 Plow, spreader, shovels and snow melt all placed back in shed.

- Received delivery of gear extractor/dryer from NJFE.
- Received delivery of light fixtures for the bay.
- Per Chief Morales of Hazmat, there is no cost recovery for incident #2026-081 on the Turnpike.

3-18-2026 Contacted property lessee for 1010 Prologis Way/Lot B (Fed Ex Ground) and confirmed assistance with lot use for hose and ladder testing to take place on April 1, 2026.

3-18-2026 C8 confirmed appointment for April 1st for hose, appliance and ladder testing.

3-19-2026 C8 confirmed appointment for March 26th for semiannual cleaning of our ice machine.

3-25-2026 Flammable liquids cabinet moved to opposite side of the bay. Gear extractor/dryer moved next to existing washer in preparation for installation.

- Annual Halmatro tool service with ESI scheduled for 4-14-2026 at 0830.
- Webbing issued to FF's 134 & 135.
- 247 conducted gear inspection with FF's 125 & 134.

4-1-2026 - IIA conducted annual Hose, ladder and appliance testing. C-12 confirmed appointment for April 7th for annual SCBA flow testing.

Pre-Planning

- On 2-28-2026, emailed Chief Mullen (Perth Amboy FD) and Dennis Petrick (Twp. EMS Director) regarding upcoming maintenance work at Alpha Generation, 751 Cliff Rd, Sewaren.
- C6, C11 and C12 attended meeting of the NJ Regional Fireboat Task Force in Carteret on 3-6-2026.
- On 3-6-2026, request from Chief Mullen, Perth Amboy FD, for Marine 2-3-8 for their fireworks event in July. Advised him that is not possible since their event and the Woodbridge Twp. event are on the same evening.
- Updated annual Right-to-Know for Colonial Pipeline, 400 Blair Rd, Avenel; Alpha Generation, 751 Cliff Rd, Sewaren; Sewaren Generating Station, Retired Units 1-4, 751 Cliff Rd, Sewaren and United States Gypsum, 300 Markley St, Port Reading.
- Updated contact information for FexEd Ground, Lot "B", 1010 W Middlesex Ave.
- Updated 44 business Pre-Plans for the month.
- Updated 2 residential Pre-Plans for the month.
- Ongoing CAD updates regarding corrections to Triple Response areas. Counts are as follows:
 - 3-8-2026 Addresses Updated - 2

Training

3-14-2026 Adjusted March Monthly Drill schedule content. Notifications sent.

Received notification from American Heart Association that some staff e-cards have yet to be claimed and the repercussions that may come from not claiming. Notified pertinent staff to claim.

Notified all tours of upcoming Mass Decontamination training on each tour with Woodbridge Fire Department April, 2, 9, 16, 23rd.

3-18-2026 Monthly Drills held – HazMat Decon shower use and principles.

3-21-2026 – 2-4-14, 2-4-15 & 2-4-16 attended Incident Safety Officer Class at MCFA.

3-22-2026 - 2-4-14, 2-4-15 & 2-4-16 completed Incident Safety Officer Class.

4-2-2026 – Upcoming events

- 4-7-2026 1100 District 1 using bail out prop.
- 5-6-2026 1830 Medivac landing zone training at Avenel firehouse. Lecture at Station5 followed by landing of the helicopter at Boynton Park.

Disposal List

3-12-2026 - One 50' length of red 1 ¾" attack hose, one TFT LX-FoamJet - G-Force Nozzle, one steel rake; all damaged at Incident #2026-081.

3-13-2026 – Old generator (Not to be repaired per Comm. Egan)

4-1-2026 - Failed hose from annual Hose Testing: One 50' length of yellow 1 3/4", One 50' length of 2 1/2", Two 25' lengths of 5", One 50' length of 5", One 100' length of 5" and One 100' length of 7 1/4".

Special Details

3-8-2026 - Career and volunteer members attended annual Woodbridge Twp. American Irish parade with 2-1 and 2-3-5.

3-10-2026 - ODP attended Twp. Flag raising for Women's History month at Town Hall.

Officially,

Captains

Paul DeLeo

Richard Fritzsich

Evan Douglas

Anthony Terebetsky

Justin Holloway

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

April 6, 2026

Treasurer's Report

BEGINNING BALANCE	\$ 5,323,899.59
Deposits	1,201,905.26
Interest	4,904.01
Payroll	(122,986.15)
Payroll Tax/Adjustments/Transfers	(8,994.32)
Disbursements for the Month	<u>(516,405.03)</u>
ENDING BALANCE	\$ 5,891,317.68

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

04/02/26

BILL LIST

March 3 through April 6, 2026

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
03/03/2026	1610	THE HARTFORD G...	Life Ins Customer#01121532000...	-349.80
03/03/2026	1611	Approved Fire Prote...	Supplies	-404.00
03/03/2026	1612	Associated Restaura...	ARS hourly labor charge - bunn v...	-99.00
03/03/2026	1613	Miner dba New Jers...	Door #4- Repair	-525.50
03/03/2026	1614	NAPA Auto Parts of ...	Supplies - Large Drip tray, ice m...	-135.84
03/03/2026	1615	Witmer Public Safet...	Customer ID#2454 -Sterling 1 tub...	-191.55
03/03/2026	1616	Daniel Korenski	Reimbursement - 2 windsheld wi...	-53.29
03/03/2026	1617	Elizabethtown Gas	Account # 2202559020 - Firehou...	-4,927.03
03/06/2026	1618	PAUL DELEO..	To Replenish Petty Cash Amount	-200.88
03/31/2026	TEPS	DIVISION OF PENS...	PFRS 2026 ANNUAL EMPLOY...	-389,762.00
03/31/2026	TEPS	DIVISION OF PENS...	PERS 2026 ANNUAL EMPLOY...	-1,963.00
04/06/2026	1619	Brian A Bontempo	Monthly Fee -April 2026	-919.71
04/06/2026	1620	Fords Fire District 7	Dispatch Service -April 2026	-6,851.50
04/06/2026	1621	FRANCIS CAMPBE...	E-mail Hosting/Support -March 2...	-319.50
04/06/2026	1622	Jan. Rasimowicz	Reimbursement - Uniform Boots	-116.00
04/06/2026	1623	JOINT BOARD OF ...	2026 Annual Assessment	-6,000.00
04/06/2026	1624	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-797.50
04/06/2026	1625	Maria Bucsanszky E A	Monthly Fee -April 2026	-3,034.50
04/06/2026	1627	NEW JERSEY FIRE...	1 Extractor and dryer cabinet	-14,452.00
04/06/2026	1628	VERIZON WIRELE...	742492817-00001/Cell Phone - ...	-160.04
04/06/2026	1629	Witmer Public Safet...	Customer ID#2454 -Morning prid...	-124.14
04/06/2026	1630	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,541.67
04/06/2026	1631	FRANCIS CAMPBE...	E-mail Hosting/Support -April 2026	-319.50
04/06/2026	1632	TOWNSHIP OF W...	2026 Annual township radio agre...	-22,121.00
04/06/2026	1633	Witmer Public Safet...	Customer ID#2454 -Sterling 1 tub...	-101.66
04/06/2026	1634	TOWNSHIP OF W...	Acct#62282900-0 Sewer User Fe...	-2,695.70
04/06/2026	1635	Witmer Public Safet...	Customer ID#2454 -Ringers extri...	-170.69
04/06/2026	1636	Comcast of New Jer...	Account #8499 05 340 0759643-l...	-358.96
04/06/2026	1637	EHRlich	Commercial Pest General Mainte...	-116.55
04/06/2026	1638	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-2,582.09
04/06/2026	1639	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-15,995.26
04/06/2026	1640	NJ Advanced Media	2026 meeting dates	-138.84
04/06/2026	1641	PSEG	ELECTRIC BILL-Summary Acco...	-2,648.01
04/06/2026	1642	Staples Business Ad...	Acct#NYC 1009573 / Supplies -s...	-72.18
04/06/2026	1643	MIDDLESEX WATE...	ACCOUNT #2060200000 - Wate...	-620.33
04/06/2026	1644	NEW JERSEY FIRE...	Repair to cylinder	-104.72
04/06/2026	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-11,269.84
04/06/2026	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-21,282.83
04/06/2026	1645	THE HARTFORD G...	Life Ins Customer#01121532000...	-398.40
04/06/2026	1646	COASTAL REFRIG...	Ice Machine Cleaning	-487.63
04/06/2026	1647	MIDDLESEX COUN...	Incident safety officer- Mazza, Kol...	-405.00
04/06/2026	1648	Witmer Public Safet...	Supplies	-587.39
Total Voucher 2 - Northfield				-516,405.03
TOTAL				-516,405.03

Chiefs report for APRIL meeting

Total calls for the month of MARCH was: 30 and brings our total calls for the year to 102

Fire calls

- 3 down wires
- 1 transformer
- 1 stand by
- 8 auto aids
- 1 gas leak
- 1 gas odor
- 1 co detector
- 2 drills
- 6 fire alarms
- 2 vehicle fires
- 1 basement flood
- 1 special detail
- 2 mva

Upcoming events

- Big wheels day 4/8 Wednesday 11:00am to 2:00pm be at fd at 10:30
- Bubble day 4/24 1:00pm at matthew jago be at fd at 12:45

Past events

- St patrick's day parade sunday 3/8/26