

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
July 7, 2025**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of July 7, 2025 was called to order by Commissioner Santorelli at 6:00 pm. All Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Minutes of the June 10, 2025 Meeting were reviewed.

MOTION made by Comm. Cinelli to accept the June 10, 2025 minutes, seconded by Comm. Molnar. All in favor 5-0.

TREASURER'S REPORT:

Balance	\$	3,639,564.04
Deposits	\$	922,796.69
Interest	\$	3,368.47
Payroll	\$	(126,332.71)
Payroll Tax/Adjustments	\$	
Disbursements for the Month	\$	<u>(419,177.29)</u>
Ending Balance	\$	4,020,279.20

MOTION made by Comm. Molnar to accept the Treasurer's Report, seconded by Comm. Eagan. All in favor 5-0.

BILLS TO BE PAID: \$419,177.29

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Eagan. All in favor 5-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Captain's Report, seconded by Comm. Molnar. All in favor 5-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Weber. All in favor 5-0.

FIRE PREVENTION:

The Fire Prevention Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Fire Prevention Report, seconded by Comm. Molnar. All in favor 5-0.

TAXPAYER COMMENTS:

There were no comments from the Taxpayers.

OPERATIONS MANAGER:

Operations Manager Small reported that he received a quote for lights and sirens for the 2 -3-3 utility vehicle that was donated by Colonial Pipeline for \$4,200. Comm. Weber will assist in getting another quote.

Operations Manager Small stated that on Wednesday, July 23 at 10:00am, the Cypress II Park is being dedicated to Vinny Martino and requested that the Board, Fire Company and First Aid squad donate the refreshments to have in the meeting room afterwards. The Board would like the career staff to attend as well.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Comm. Weber reported that he met with one of the Keasbey Board members who stated that they were having issues with their e-dispatch. Comm. Weber gave them permission to use ours as a backup like we do with Woodbridge.

Captain Terebetsky requested that we purchase new boots for Lt. Kreusch since his are damaged and we have no spare ones. Comm. Santorelli approved the purchase of new boots.

Captain Terebetsky reported that Chief Korinsky requested we purchase two retractable lanyards for the thermal energy cameras to clip onto their gear. The Board approved the purchase of two lanyards, at a cost of \$89.00 each.

MOTION was made by Comm. Molnar to enter into Executive Session at 6:08pm, seconded by Comm. Eagan. All in favor 5-0.

Out of Executive Session at 6:37pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel issues.

MOTION to adjourn meeting, made by Comm. Molnar 6:38 pm, seconded by Comm. Eagan. All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

July 7 , 2025

Treasurer's Report

BEGINNING BALANCE	\$ 3,639,564.04
Deposits	922,796.69
Interest	3,368.47
Payroll	(126,332.71)
Payroll Tax/Adjustments/Transfers	
Disbursements for the Month	<u>(419,117.29)</u>
ENDING BALANCE	\$ 4,020,279.20

1:38 PM

07/03/25

Accrual Basis

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

ADD-ON BILLS

July 8, 2025

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
07/08/2025	1344	Anthony Terebets...	Reimbursement- Replacement shoesper contract	-74.99
07/08/2025	1345	Dockside Bait an...	Marine 2-3-8 - Fuel on 07/03/2025	-21.75
Total Voucher 2 - Northfield				-96.74
TOTAL				-96.74

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

June 3 through July 7, 2025

07/03/25

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
06/03/2025	1287	Anthony Terebetsky	Reimbursement- Protective case ...	-15.94
06/03/2025	1288	Bianchi Landscaping	Removal of dead bushes cut and ...	-1,500.00
06/03/2025	1289	Fizer Plumbing and ...	Service call - (2) Urinals	-1,190.00
06/03/2025	1290	NAPA Auto Parts of ...	supplies	-196.95
06/03/2025	1291	NEW JERSEY FIRE...	Repair BIV-LP 5 storz 6 NH fell t...	-490.00
06/03/2025	1292	VERIZON WIRELE...	742492817-00001/Cell Phone 05...	-80.02
06/03/2025	1293	Witmer Public Safet...	Supplies	-2,540.02
06/03/2025	1294	Approved Fire Prote...	Service call Fire Extinguisher rec...	-255.32
06/03/2025	1295	FRANCIS CAMPBE...	E-mail Hosting/Support -May 2025	-319.50
06/03/2025	1296	FRANCIS CAMPBE...	E-mail Hosting/Support -June 2025	-319.50
06/05/2025	1297	PAUL DELEO..	Reimbursement - UBER RETUR...	-37.98
06/05/2025	1298	Stone Mountain Print...	STATE OF NJ BACKGROUND ...	-183.30
06/10/2025	1299	BRIAN SMALL	Reimbursement - Roosevelts Deli	-420.91
06/10/2025	1300	Dockside Bait and T...	Marine 2-3-8 - Fuel on 4/18/2025	-45.50
06/10/2025	1301	Fire Dex GW LLC	Advanced cleaning	-306.75
06/10/2025	1302	FIRETEX	Dry Chem EXT Recharge ABC F...	-493.00
06/10/2025	1303	Michael DiLeo	Reimbursement - Checked bags ...	-70.00
06/10/2025	1304	PENGUIN MANAG...	12 Month Lieutenant Plan (25 Re...	-1,152.00
06/10/2025	1305	VERIZON WIRELE...	742492817-00001/Cell Phone 0...	-80.02
06/10/2025	1306	WEST MARINE PRO	C/S #487577 - T-Top 4 Vest	-58.79
06/10/2025	1307	Witmer Public Safet...	Customer ID#2454 - Iron Strap	-49.30
06/10/2025	1308	Dockside Bait and T...	Marine 2-3-8 - Fuel on 6/07/2025	-20.20
06/10/2025	ACH	Lake Assault Boats, ...	Purchase of landing craft style fir...	-306,790.00
06/10/2025	1309	Absolute Fire Protect...	2021 E-One Pumper (2-1) -Parts...	-2,706.82
06/10/2025	1310	EHRlich	Commercial Pest General Mainte...	-113.16
06/10/2025	1311	Elizabethtown Gas	Account # 2202559020 - Firehou...	-119.61
06/10/2025	1312	Maria Bucsanszky E A	Reimbursement - 1 roll of stamps	-73.00
06/10/2025	1313	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Ser...	-15,800.66
06/10/2025	1314	Payment Processing...	Account 731431078 - TOLL BIL...	-18.31
06/10/2025	1315	Staples Business Ad...	supplies	-240.57
06/10/2025	1316	Maria Bucsanszky E A	Reimbursement - Annual PO Box...	-180.00
06/10/2025	1317	MIDDLESEX WATE...	ACCOUNT #2060200000 - Wat...	-803.40
06/30/2025	1318	IIA Fire Department ...	Annual appliance testing, nozzle t...	-5,562.93
06/30/2025	ONLINE	THE HARTFORD G...	Life Ins Customer#01121532000...	-349.80
07/07/2025	1319	Airpower Internation...	Yearly Service Contract - 06/202...	-1,900.00
07/07/2025	1320	Amanda Felicies.	Reimbursement -Alamo car renta...	-489.80
07/07/2025	1321	Brian A Bontempo	Monthly Fee -July 2025	-901.68
07/07/2025	1322	Central Jersey Joint I...	Liability & Workers Comp Insura...	-32,693.00
07/07/2025	1323	Comcast of New Jer...	Account #8499 05 340 0759643-...	-340.93
07/07/2025	1324	Elizabethtown Gas	Account # 2202559020 - Firehou...	-119.73
07/07/2025	1325	Fords Fire District 7	Dispatch Service -July 2025	-6,403.33
07/07/2025	1326	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-91.14
07/07/2025	1327	LAWN DOCTOR	Customer#795791 -Lawn mainte...	-135.30
07/07/2025	1328	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSU...	-797.50
07/07/2025	1329	Maria Bucsanszky E A	Monthly Fee - July 2025	-2,975.00
07/07/2025	1330	NAPA Auto Parts of ...	Supplies	-37.98
07/07/2025	TEPS	New Jersey State He...	ACTIVE- Health and Prescription...	-15,634.17
07/07/2025	1331	PAUL DELEO..	To Replenish Petty Cash Amount	-212.58
07/07/2025	1332	PSEG	ELECTRIC BILL-Summary Acco...	-1,316.43
07/07/2025	1333	Staples Business Ad...	Acct#NYC 1009573 / Supplies	-98.94
07/07/2025	1334	THE HARTFORD G...	Life Ins Customer#01121532000...	-349.80
07/07/2025	1335	VERIZON WIRELE...	742492817-00001/Cell Phone M...	-80.02
07/07/2025	1336	WEST MARINE PRO	supplies	-397.75
07/07/2025	1337	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,638.88
07/07/2025	1338	Metuchen Mower	Kil Fuel Filter, Spark Plug	-117.41
07/07/2025	1339	NAPA Auto Parts of ...	Supplies	-176.89
07/07/2025	TEPS	New Jersey State He...	RETIREE- Health and Prescripti...	-8,333.62
07/07/2025	1340	Staples Business Ad...	spplies	-117.80
07/07/2025	1341	TURNOUT FIRE an...	Uniforms - Deleo -Misc Footwear	-100.00
07/07/2025	1342	Dockside Bait and T...	Fuel	-50.89
07/07/2025	1343	NAPA Auto Parts of ...	Supplies	-23.46
Total Voucher 2 - Northfield				-419,117.29
TOTAL				-419,117.29

Port Reading Fire Department



Captains' Report – May 29, 2025 - July 2, 2025

Engine 2-1

6-2-2025 Received donation of bolt cutters. Placed in service on engine.

6-3-2025 0930 brought to Absolute FP for repairs

6-6-2025 2-1 was scheduled for pick up this morning but was contacted by Absolute who will need to keep the truck. They discovered an issue starting the engine this morning (similar to the one a few of us have witnessed) and feel there is an air leak with the fuel pump.

6-9-2025 - Returned from Absolute. Placed back in service. They corrected the electronic issue and service codes problem (Which was wiring and the ECM) as well as the separate issue with the engine start up (Which is related to the electric fuel pump).

6-10-2025 Vent saw not starting properly. Saw from 2-2 moved to 2-1. Comm. Eagan contacted for repairs.

6-23-2025 – Linkage for Deck gun broken during training. Service tech contacted for repairs.

6-24-2025 Absolute came to service linkage and auto eject issue on 2-1 but we were at the Buckeye incident. They will be back tomorrow.

6-25-2025

- Absolute here to service issue with deck gun valve handle. Temporary fix made by Absolute, who will order proper part to make permanent fix. Also, will need to return to repair airline auto eject connection.
- Picked up vent saw from repair from Metuchen Mower. Cleaned, fueled and tested with no issues found. Placed back in service and moved other vent saw back onto 2-2.

Engine 2-2

6-5-2025 - 4-way gas meter #7 display screen not working properly. Placed out of service and tagged for repair.

6-25-2025 - Air conditioning not working properly.

Support Utility 2-3-3

6-3-2025 – Vehicle given oil change at C&C in Fords. Vehicle also looked over fully and found to have new brakes and is in very good working order.

6-25-2025 - Unit needs new vehicle inspection sticker.

6-27-2025 – Purchased new marker light and rear back up lights found not to be working. Still not working. Will need to go to a service tech for repairs. Spare tire removed temporarily pending repairs.

7-1-2025 Contacted C&C auto to schedule lighting and electrical issue repairs. Will be taking there the week of the 7th.

Support Pick-Up 2-3-4

6-5-2025 – Added 1 quart 5W20 oil and windshield washer fluid. Added air to all tires.

6-25-2025 - Air conditioning not working properly.

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

6-5-2025 – Added brake fluid, anti-freeze and windshield washer fluid. Added air to all tires. Oil is extremely dirty.

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

6-2-2025 Tee bag life jacket storage found to be significantly torn. Arrangements made for replacement.

6-3-2025 Purchased and installed new Tee Top Storage Bag

6-11-2025 Rescue warming blankets placed under helm.

6-16-2025 The Fireboat Taskforce conducted a radio test utilizing a repeater for UTAC channel 2 to see if all members of the task force and other jurisdictions such as FDNY, USCG and the NJSP could talk to each other on one channel without any issues. The test was conducted will at the launch on 2-3-8 by C11 and all communications were loud and clear. This could be used for multi-jurisdictional events or even task force responses.

6-22-2025 Cleaned off the deck of Marine 2-3-8. Hung up wet vests under the T-Top. Dry suits are left to completely dry in the firehouse. Throw rope dried out by evening and was repacked.

6-23-2025 Dry suits cleaned after rescue and returned to vessel

6-25-2025 - Met with Bob from Glasson's at Marine 2-3-8 dock. Went over outstanding issues with vessel. He will be getting needed item to repair port side navigation light, will be making repair to connection to starboard spreader light and will reseal around anchor light in T-top.

6-29-2025 - Straighten under the helm. Moved tool box to bow storage compartment. All ropes and webbing placed in black canvas bags to prevent entanglement and damage. Nozzle placed in black canvas bag near fire pump.

7-1-2025 – Navigation lights replaced by Glasson's.

Buoy received from West Marine. Placed on vessel.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

Equipment

5-30-2025 Received delivery from The Fire Store of Irons Carrying Strap. Placed in service on Engine 2-1.

6-2-2025 – Authorization received from BoFC for the release of FEMA funds to Lake Assault for the new marine vessel.

6-6-2025 Approved serviced 4 Micro XL gas meters. 1 found to be unrepairable and marked for disposal.

6-7-2025 - Received delivery from Grainger of Tri-link Carabineer for bailout prop belay. Placed in storage box.

6-9-2025 – Received delivery from NJ Fire Equipment. 100' - 5" LD Hose. Wrong color, C-11 advised.

6-10-2025 – NJFE contacted to correct the supply hose order.

Ordered emergency blankets to be utilized on Marine 2-3-8.

2 new members brought into the Fire Company. Both assigned gear by 247 and signed for door codes.

6-11-2025 – Received delivery of pack of warming blankets for Marine rescues. Placed under helm of M238

6-13-2025 - Turnout gear for C-8, C-13 & VFF Evan Chick taken to Avenel FD for washing.

6-14-2025 Lake Assault confirmed receipt of electronic transfer of FEMA funds.

6-18-2025 While responding to a call the airline and auto eject for 2-1 did not function properly. Hose was damaged. Temporary replacement put up and new airline ordered. Damaged airline marked for disposal.

6-19-2025 Issued helmet and probationary shield to VFFPM #139.

Issued Probationary Accountability tags to VFFPMs #139 + #140.

6-20-2025 Approved Fire here to calibrate 4-way gas meters not done on the 6th.

6-22-2025 Replaced temporary airline for 2-1 with newly ordered hose.

Moved 100' red supply hose, which was received from NJFE after the initial improper order, to the hose rack. Hose to be placed on 2-2 at the appropriate time.

Building and Grounds

5-30-2025 Filled 6 SCBA cylinders for Woodbridge Fire District #1

6-2-2025 FireTex here for annual kitchen Hood suppression check.

6-3-2025 Filled 10 SCBA cylinders for Woodbridge Fire District #1

Removed one tree from PRA parking lot area and pruned a second one.

6-4-2025 Lawn maintenance by ODP.

ODP along with Director Small and VFF Matyi, removed another tree and partial of another from PRA lot. Picked up branches, trunk along with ones already on our trailer from yesterday and had the township take away.

VFF 125 used blower to clean up small debris left behind in lot.

6-7-2025 Picked up lumber for bailout prop improvements

6-10-2025 Packet pick up for new applicants in meeting room.

6-11-2025 Lawn maintenance by ODP. Sprinklers run. Filled 2 SCBA bottles for Woodbridge FD.

6/12/2025 ISO meeting C8, C11, C12 & C13 in attendance.

6-13-2025 - Filled 5 SCBA bottles for Woodbridge FD. Hard drive in Watch Room CAD crashed. Notified Township IT Department, who came and replaced the drive.

6-15-2025 – Watch room CAD printer not connecting. Advised Woodbridge IT

6-16-2025 Brian from the township IT Department here to inform us they will be coming this Wednesday to set up for installation of computers. Ask the 2 table be placed in the basement for setting up.

Woodbridge Fire here finishing up their Bailout training utilizing our prop.

6-17-2025 - Filled 5 SCBA bottles for Woodbridge FD. Hall used for Firefighter Candidate packet drop offs.

6-18-2025 Brian Austin and IT were here unboxing and preparing the new computers/monitors for installation at Station 2.

Airpower service on cascade unit.

Filled 10 SCBA bottles for WFD.

6-19-2025 Received delivery of replacement air hose from UPS (Home Depot).

Found breaker #12 in watch room electrical panel. Reset.

Woodbridge IT Dept. here preparing new PCs and Wi-Fi

6-23-2025 Ordered laminator for office.

6-24-2025 Brian Austin and IT began work on the computer/printer changeover. Some alterations were made in the watch room to accommodate new equipment.

6-25-2025 - Kohler Emergency Generator conducted weekly test.

6-27-2025 Woodbridge IT completed Computer hardware changeover.

6-29-2025 - Spoke with Brian Austin from Township IT Dept. He is aware CAD is not printing and will issue a work order ticket on Monday, 6-30-2025.

7-1-2025 – Sprinklers run and valve secured.

Delivered cost share proposal to TLJ for connecting landscape work.

Fuel

6-1-2025 - Unit 2-3-6 → 7.000 gallons. Unit 2-3-4 → 14.141 gallons.

6-5-2025 - Engine 2-2 → 22.000 gallons.

6-7-2025 – M238 added 5.17 gallons at Dockside

6-9-2025 - Unit 2-3-4 → 10.002 gallons. Engine 2-1 → 40.000 gallons.

6-13-2025 - Unit 2-3-3 → 19.056 gallons.

6-22-2025 Engine 2-1 – 22 gallons.

6-25-2025 - Unit 2-3-6 → 7.300 gallons. Marine 2-3-8 → 6.927 gallons at Dockside; (\$28.37).

6-27-2025 Engine 2-1 added 23.80 gallons of diesel at WTDWW.

6-29-2025 - Engine 2-2 → 18.000 gallons.

Training

5-30-2025 Compiled three most recent years of training data for upcoming ISO review.

6-1-2025 - C-12, 2-4-12 & 2-4-16 reviewed setting up Landing Zones, use of LZ Kit and scene safety at LZ Stand Bys.

6-3-2025 – Practical exercise and independent setup with #2415 of flowing 2000 gpm with dual master streams.

6-7-2025 – Marine Sortie and training with M238

6-9-2025 - 2-4-16 attended Transcaer Training Event: Norfolk Southern Safety Train Stop at Somerset County ESTA, 1830-2200.

6-10-2025 - 2-4-14 attended Transcaer Training Event: Norfolk Southern Safety Train Stop at Somerset County ESTA, 0830-1200.

6-11-2025 - 2-4-15 attended Transcaer Training Event: Norfolk Southern Safety Train Stop at Somerset County ESTA, 0830-1200.

6-15-2025 – ODP readied Bailout Prop for use on 6-16-25 By District #1

6-19-2025 Onboard training for VFFPMs 138, 139 and 140. Orientation, SH policy, BBP, HM awareness, Facilities Review, Dept. SOGs. Introduction to Marine Response.

6-23-2025 Monthly drill Day and evening held. Hose lines and appliance review.

6-27-2025 Remediation training and completion of in-house training for VFFPM #140

6-30-2025 - C-12 completed recertification for NJ EMT. Certification placed on file.

7-1-2025 Completed Butane Emergency drill outline and disseminated it to stakeholders.

Disposal List

6-5-2025 - 100' Garden Hose

6-6-2025 – 2 damaged Dry suits and 1 Micro gas Meter

6-23-2025 1 25' air hose.

Special Details

5-30-2025 1230-1400 ODP Participated in Local Elementary School STEM project with assistance from Woodbridge Fire District #1.

7-2-2025 - Marine 2-3-8 provided stand-by coverage at Perth Amboy Fireworks Event.

Officially,

Captains

Paul DeLeo

Richard Fritzsich

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- Created floor plan map for Leandro's Pizza + Kitchen, 933 Port Reading Ave.
- Contact information and pre-plan updated for 160 Essex Ave E, Avenel.
- On 6-12-2025, attended meeting with ISO Representative. As per ISO recommendation, created a second Residential Pre-Plan Book for Engine 2-2.
- On 7-2-2025, attended training class at Middlesex County Fire Academy for NERIS fire reporting program, to be established and replace NFIRS at years end.
- Conducted quarterly update of Woodbridge & Avenel Pre-Plans.
- Ongoing CAD updates regarding corrections to Triple Response areas. Counts are as follows:

○ 6-1-2025	Addresses Updated - 12	
○ 6-5-2025	Streets Updated - 7	Addresses Updated - 68
○ 6-9-2025	Streets Updated - 31	Addresses Updated - 207
○ 6-13-2025	Streets Updated - 26	Addresses Updated - 280
○ 6-17-2025	Streets Updated - 10	Addresses Updated - 76
○ 6-21-2025	Streets Updated - 41	Addresses Updated - 389
○ 6-25-2025	Streets Updated - 8	Addresses Updated - 61
○ 6-27-2025	Streets Updated - 10	Addresses Updated - 56
○ 6-29-2025	Streets Updated - 22	Addresses Updated - 436
○ 7-2-2025	Streets Updated - 14	Addresses Updated - 102

Respectfully submitted,

Captain Anthony S. Terebetsky