

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
June 1, 2026**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of June 1, 2026 was called to order by Commissioner Santorelli at 6:00 pm. Four Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Cinelli and Comm. Weber. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Eagan was out of town.

Minutes of the May 4, 2026 meeting were reviewed.

MOTION made by Comm. Molnar to accept the May 4, 2026 minutes, seconded by Comm. Weber. All in favor 4-0.

TREASURER'S REPORT:

Balance	\$ 5,642,236.05
Deposits	\$ 1,202,594.06
Interest	\$ 6,061.49
Payroll	\$ (125,174.24)
Payroll Tax/Adjustments	\$ 8,408.94
Disbursements for the Month	\$ (68,529.45)
Ending Balance	\$ 6,665,596.85

MOTION made by Comm. Weber to accept the Treasurer's Report, seconded by Comm. Molnar. All in favor 4-0.

BILLS TO BE PAID: \$ 68,529.45

MOTION made by Comm. Molnar to pay the bills and add on bills, seconded by Comm. Weber. All in favor 4-0.

FIRE PREVENTION:

The Fire Prevention Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Fire Prevention Report, seconded by Comm. Cinelli. All in favor 4-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Captain's Report, seconded by Comm. Cinelli.
All in favor 4-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Weber to accept the Chief's Report, seconded by Comm. Molnar. All
in favor 4-0.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Comm. Santorelli thanked Captain DeLeo, the career staff that was on duty, volunteer fire company, First Aid Squad members and Ladies Auxiliary for a successful Memorial Day Service, despite the weather. Comm. Eagan read the names of the First Aid Members and the breakfast was good.

MOTION was made by Comm. Molnar to enter into Executive Session at 6:04 pm, seconded by Comm. Weber. All in favor 4-0.

Out of Executive Session at 6:14 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session was a personnel issue.

MOTION made by Comm. Weber to pay an add on bill for E-Dispatch in the amount of \$1,404.00, seconded by Comm. Molnar. All in favor 4-0.

MOTION to adjourn meeting made by Comm. Weber at 6:15 pm, seconded by Comm. Molnar.
All in favor 4-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 2

P.O. BOX 207

PORT READING, NEW JERSEY 07064

June 1, 2026

Treasurer's Report

BEGINNING BALANCE	\$ 5,642,236.05
Deposits	1,202,594.06
Interest	6,061.49
Payroll	(125,174.24)
Payroll Tax/Adjustments/Transfers	8408.94
Disbursements for the Month	<u>(68,529.45)</u>
ENDING BALANCE	\$ 6,665,596.85

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

May 5 through June 1, 2026

05/27/26

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
05/05/2026	1676	FRANCIS CAMPBE...	E-mail Hosting/Support -May 2026	-319.50
05/05/2026	1677	Absolute Fire Protect...	2008 E-ONE PUMPER (2-2) - Q...	-1,265.99
05/05/2026	1678	EHRlich	Commercial Pest General Mainte...	-126.73
05/05/2026	1680	Bianchi Landscaping	Spring Clean up 50 percent deposit	-1,600.00
05/06/2026	1681	Shevchenko Monum...	First aid memorial and FireDepart...	-1,100.00
05/06/2026	1682	SKYLANDS AREA ...	1 tail, 1 pants	-3,813.10
05/07/2026	1679	William Stamato	Reimbursement - NJ Fire Inspect...	-93.59
05/11/2026	1683	Rons Appliance Rep...	Service call and parts ordered- pa...	-225.00
05/13/2026	1685	Stewart Signs	Account 3122289 - 50% Deposit ...	-14,803.20
06/01/2026	1686	Absolute Fire Protect...	2021- E-ONE Pumper (2-1)	-1,353.10
06/01/2026	1687	Brian A Bontempo	Monthly Fee -June 2026	-919.71
06/01/2026	1688	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-359.04
06/01/2026	1689	Erika Michie	Supplies	-221.95
06/01/2026	1690	Fords Fire District 7	Dispatch Service -June 2026	-6,851.50
06/01/2026	1691	FRANCIS CAMPBE...	E-mail Hosting/Support -May 202...	-335.50
06/01/2026	1692	GRAINGER	A/C# 887690728 Supplies - meg...	-171.82
06/01/2026	1693	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-781.55
06/01/2026	1694	Maria Bucsanszky E A	Monthly Fee -June 2026	-3,034.50
06/01/2026	1695	Metuchen Mower	Generator	-2,729.48
06/01/2026	1696	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-18,436.07
06/01/2026	1697	NJ Advanced Media	Account - 55367 - April 2026 Noti...	-65.86
06/01/2026	1698	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,541.67
06/01/2026	1699	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-2,901.56
06/01/2026	1700	Absolute Fire Protect...	2021- E-ONE Pumper (2-1)-servi...	-1,119.90
06/01/2026	1701	Dockside Bait and T...	Marine 2-3-8 - Fuel on 05/05/2026	-31.48
06/01/2026	1702	GRAINGER	A/C# 887690728 Supplies - lightn...	-93.82
06/01/2026	1703	Kuchies Alpine Florist	Memorial day wreaths, PRF, PRF...	-380.00
06/01/2026	1704	MIDDLESEX COUN...	Mail-In Ballot Printing & Postage -...	-1,616.20
06/01/2026	1705	NAPA Auto Parts of ...	Supplies - Gal15W40	-39.98
06/01/2026	1706	PSEG	ELECTRIC BILL-Summary Acco...	-1,117.63
06/01/2026	1707	VERIZON WIRELE...	742492817-00001/Cell Phone - ...	-80.02
Total Voucher 2 - Northfield				-68,529.45
TOTAL				-68,529.45

9:16 AM

06/01/26

Accrual Basis

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

ADD-ON BILLS

June 2, 2026

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
06/02/2026	TEPS	New Jersey State...	RETIREE- Health and Prescription Benefits 06/01/2026 - 0...	-11,269.84
06/02/2026	TEPS	New Jersey State...	ACTIVE- Health and Prescription Benefits 06/01/2026 - 06/...	-21,282.83
06/02/2026	1708	NEW JERSEY F...	Annual Floe testing of SCBA units	-900.00
06/02/2026	1709	THE HARTFOR...	Life Ins Customer#011215320001-2/Pol#734229 -06/01/202...	-398.40
Total Voucher 2 - Northfield				-33,851.07
TOTAL				-33,851.07

Chiefs report for June Meeting

Total calls for the month of May was: 35 and brings our total calls/drills for the year to 178

Past events

- Thank you to everyone that came out to the memorial day ceremony and that helped with the event. It went smoothly.

Upcoming events

- Redmass- June 9th at 7pm Hosted at St. John Vianney Church 420 Inman Avenue Colonia.
- BOOT DRIVE will be held June 13 at 8am at the corner of Port Reading Avenue and East Tappen Street.
- Fourth of July Fireworks will be held on July 2nd with a rain date of July 3rd please let me know if you are available so i can get a headcount for Capt. Terebetsky.

Fire Calls

- 3 Down Wires
- 2 Gas Odors
- 4 Motor Vehicle accidents with injuries
- 2 Water Rescues
- 3 Fire Alarms
- 3 In House Standbys
- 3 Vehicle Fires
- 1 Co Detector
- 8 Auto Aids
- 2 Mutual Aids
- 1 Need FD
- 1 Brush Fire
- 1 Lock out
- 1 Transformer

Port Reading Fire Department



Captains' Report – April 30, 2026 – May 27, 2026

Engine 2-1

5-1-2026 ODP added 2.5 gallons of DEF

5-2-2026 - Added Little Giant ladder onto engine from 2-2.

5-11-2026 - Absolute came and installed correct cable for manual pump shift.

5-13-2026 Found some oil on ground under engine. Checked level. OK. Will monitor.

5-14-2026 - Found engine still leaking oil aggressively, found oil all over oil pan, gasket, and above. Taken out of service, notifications made to come off auto aid, mutual aid, and LDHTF. No road mechanics available from Absolute to come look at it. Taken to Absolute for repairs. Cleaned up oil and speedy dry in bay and on apron.

5-15-2026 - Picked up engine from Absolute. Apparently a bolt became dislodged causing oil leak. Bolt replaced, all bolts tightened, oil filled and road tested without issue by Absolute personnel. If this happens again, as per Sal at Absolute, this will become a Cummings issue.

Engine2-2

5-5-2026 - Changed medical jump bag. Added new Little Giant ladder onto engine.

5-8-2026 - Added new Honda portable generator onto engine.

Support Utility 2-3-3

Support Pick-Up 2-3-4

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

5-5-2026 - Changed medical jump bag.

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

5-1-2026 Ordered new Siren/Bullhorn from Grainger – received

Ordered new American Flag TBD Monday, May 4.

5-2-2026 - New bullhorn placed under helm.

5-4-2026 – C11 conducted familiarization with 3 members from WEMS. 1 member taken out on the vessel for an overview of operations and response in preparation for events this summer.

- Marine flag delivered.

5-5-2026 – American Flag added to tee-top.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

Fuel

5-1-2026 Engine 2-1 added 24.00 gallons at WTDWW

5-5-2026 M238 added 6.173 Gallons (\$31.48) at Dockside.

5-11-2026 - Engine 2-1 → 26.00 gallons. Unit 2-3-3 → 18.009 gallons.

5-15-2026 - Engine 2-1 → 26.13 gallons. Unit 2-3-6 → 8.212 gallons.

5-17-2026 - Engine 2-2 → 19.00 gallons.

5-21-2026 – Engine 2-1 → 23.44 gallons.

5-27-2026 - Engine 2-1 → 23.00 gallons

Buildings and Grounds

5-3-2026 - Placed up Memorial bunting, name in plaque and lower flag for former Volunteer Firefighter Anthony J. Sciarpetti.

5-6-2026 - Ron's Appliance Repair came to finish repair to washing machine.

5-8-2026 – Tee shirt portion of uniforms delivered from Rivalry Sports.

5-9-2026 – Bianchi Landscaping here to conduct general spring clean-up.

5-12-2026 – Van Dyk Construction here working on basement ladies room.

- C11 assisted WPD Detectives Van Liew and Sterlacci with camera access for an incident on 5-10.
- Dropped off checks at Maria's. Item for C13 taken and delivered.
- Airtec conducted service on the AC system.

5-13-2026 - Van Dyk Construction here working on basement ladies room.

ODP cut and maintained all lawns

Apparatus Bay door #1 not working. Vehicles rearranged for response. OM Small contacted and advised ODP to contact NJ Doorworks for repair. Set to come tomorrow, 5-14-2026 to diagnose/repair.

Glen Poos (Liaison to PSEG street light repair) came to mark street light out of service for repair. Pole 838WB near Michael Tutin Park is in need of repair. Also, noticed both Flood Parking lot lights for Lee Street lot are not working and are supposed to be down to dusk. He will further inform PSEG Light repair of this as well.

5-14-2026 - Van Dyk Construction here working on basement ladies room.

5-15-2026 - Van Dyk Construction here working on basement ladies room.

5-16-2026 – Landscapers working on property throughout the day.

- While running the sprinklers, discovered broken sprinkler head on Port Reading Ave side of building.

5-17-2026 – Ordered and received lawn sprinkler from Home Depot for use while sprinklers are OOS. Ran on front lawn.

ODP picked up new Memorial Day wreaths from Kuchie Flower shop.

VFF #125 picked up lawn sprinkler replacement parts and replaced as needed. Sprinklers are operational ATT. Leak at union to be repaired as per OM Small.

5-20-2026 - Van Dyk Construction here working on basement lavatories.

- Shevchenko Monuments inscribed new names onto the monuments.

5-21-2026 - Van Dyk Construction here working on basement lavatories.

Received delivery of dryer vent damper valve for gear extractor dryer. ODP installed.

5-22-2026 – Ehrlich pest control performed site visit.

5-24-2026 – Memorial bunting removed from the building. Memorial Day flags placed on property. Set up and preparation for Memorial Day services.

5-27-2026 - Van Dyk Construction here working on basement ladies room.

Equipment

5-1-2026 ODP exercised NorthStar Semi-trash pump.

5-4-2026 - Received delivery of two (2) new Honda portable generators. 1 unit placed in 2-2 and the other kept as spare in station to be used as necessary through our support vehicles.

5-2-2026 - C11 sent signed copy of 2026 SAR MOU between United States Coast Guard and Fire District #2 to the USCG.

5-8-2026 – 2 Acurite lightning detectors ordered from Grainger for apparatus and 2-3-8.

- Received update from Bob Cowan regarding the new engine being on schedule with the possibility of the unit being delivered ahead of schedule due to changes at the plant.
- New gear ordered for C13 and FF 125 from Skylands. New bailout harness ordered for C12.

5-12-2026 - Received delivery of two (2) lightning detectors for 2-1 and Marine 2-3-8.

- Received official notification from FEMA we did not receive any 2025 Port Securities Grant.

5-20-2026 – Installed ventilation for the gear dryer into the existing ventilation for the dryer.

5-21-2026 – Pull start chord broken on rotary vent saw for E22.

Pre-Planning

- Continued preparing Pre-Plan for annual Independence Day Fireworks event.
- Updated 10 business Pre-Plans for the month.
- Updated 1 residential Pre-Plan for the month.
- Added to MobileEyes both SDS and HSFS sheets for Lion Transportation, 160 Essex Avenue East for upcoming groundwater remediation injection project.
- M238 Planning sortie, Photo images taken for tidal data at possible future mooring locations.

Training

5-1-2026 ODP met with Buckeye Management for initial planning stages of Butane drill to be held in June.

ODP removed temporary bailout prop wall extension and reinforced standoff area of studs.

Ordered hardware for bailout prop improvement.

5-11-2026 C6 attended NJ Division of fire safety class on administration of new Licensing and certification portal at Gloucester County Fire Academy.

5-12-2026 – C11 training with tour 2 on the building camera system.

5-13-2026 ODP trained on building camera system usage and downloading video files as per OM Small.

5-16-2026 CFF's 2414, 2415, 2416 and VFF#130 attended IMS-300 class at MCFA.

5-17-2026 CFF's 2414, 2415, and 2416 attended IMS-300 class at MCFA.

5-27-2026 Monthly Drill Hose Lines and Water Supply.

Disposal List

5-2-2026 - Inoperative bullhorn from Marine 2-3-8.

5-6-2026 SCBA cylinder OK 424443 – end of life (15 years)

5-6-2026 SCBA cylinder OK 424438 – end of life (15 years)

5-6-2026 SCBA cylinder OK 424492 – end of life (15 years)

Special Details

Officially,

Captains

Paul DeLeo

Richard Fritzscht

Evan Douglas

Anthony Terebetsky

Justin Holloway