

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
August 4, 2025**

The Board Accountant read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of August 4, 2025 was called to order by Commissioner Santorelli at 6:00 pm. Three Commissioners were present: Comm. Santorelli, Comm. Molnar and Comm. Cinelli. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was absent.

Comm. Eagan was absent due to a minor medical issue and Comm. Weber was on vacation.

Minutes of the July 7, 2025 meeting were reviewed.

MOTION made by Comm. Cinelli to accept the July 7, 2025 Minutes, seconded by Comm. Molnar. All in favor 3-0.

TREASURER'S REPORT:

Balance	\$ 4,020,279.20
Deposits	\$ 535.00
Interest	\$ 4,184.71
Payroll	\$ (120,860.74)
Payroll Tax/Adjustments	\$ (1,284.62)
Disbursements for the Month	\$ (56,836.16)
Ending Balance	\$ 3,846,017.39

MOTION made by Comm. Molnar to accept the Treasurer's Report, seconded by Comm. Cinelli. All in favor 3-0.

BILLS TO BE PAID: \$ 56,836.16

MOTION made by Comm. Molnar to pay the bills and add on bills, for "Bianci Landscaping", "Roosevelt Deli" and "C&C Towing", seconded by Comm. Cinelli. All in favor 3-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Molnar to accept the Captain's Report, seconded by Comm. Cinelli. All in favor 3-0.

FIRE PREVENTION:

The Fire Prevention Report was submitted and reviewed.

MOTION made by Comm. Cinelli to accept the Fire Prevention Report. Seconded by Comm. Molnar. All in favor 3-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Molnar to accept the Chief's Report, seconded by Comm. Cinelli. All in favor 3-0.

TAXPAYER COMMENTS:

There were no comments from the Taxpayers.

UNFINISHED BUSINESS:

Comm. Santorelli stated that Marty Martino reached out to express his thanks to the Board, Career Staff, Volunteers and First Aid Squad on the wonderful job they did for the Vinny Martino Park Dedication Ceremony. It was a great turnout.

NEW BUSINESS:

There was no new business.

OPERATIONS MANAGER:

Operation Manager Small thanked the Board and all who were involved with the dedication of the Vinny Martino Park, especially Captain Holloway and Captain DeLeo for cutting the grass the day before.

MOTION to adjourn meeting at 6:05 pm made by Comm. Molnar, seconded by Comm. Cinelli. All in favor 3-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 2

P.O. BOX 207

PORT READING, NEW JERSEY 07064

August 4 , 2025

Treasurer's Report

BEGINNING BALANCE	\$ 4,020,279.20
Deposits	535.00
Interest	4,184.71
Payroll	(120,860.74)
Payroll Tax/Adjustments/Transfers	1,284.62
Disbursements for the Month	<u>(56,836.16)</u>
ENDING BALANCE	\$ 3,846,017.39

12:25 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

07/31/25

ADD-ON BILLS

Accrual Basis

August 5, 2025

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
08/05/2025	1361	Absolute Fire Pro...	2021 E-One Pumper (2-1) -Parts vand Labor	-1,828.73
08/05/2025	1362	C and C Towing ...	Ford F-350 Inspection , Door switch, lube, oil ,filter	-839.95
08/05/2025	1363	David Matyi	1300-1530 pick up engine 2-1 and test run marine 238 after ...	-75.00
08/05/2025	1364	Dockside Bait an...	Fuel	-65.72
08/05/2025	1365	Ken Galvach.	2-1 to Absolute	-75.00
08/05/2025	1366	NAPA Auto Parts...	Supplies	-59.96
08/05/2025	1367	Rivalry Sports Ap...	(24) Bayside heavyweight T-shirt	-636.00
08/05/2025	1368	TOWNSHIP OF ...	Fuel 4/01/2025 - 06/30/2025	-1,610.65
08/05/2025	1369	Witmer Public Sa...	Customer ID#2454 -Retractable Lanyard	-193.28
08/05/2025	1370	Absolute Fire Pro...	2021 E-One Pumper (2-1) -Parts vand Labor	-1,137.50
08/05/2025	1371	GRAINGER	A/C# 887690728 Supplies	-34.28
Total Voucher 2 - Northfield				-6,556.07
TOTAL				-6,556.07

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

July 8 through August 4, 2025

07/29/25

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
07/08/2025	1344	Anthony Terebetsky	Reimbursement- Replacement sh...	-74.99
07/08/2025	1345	Dockside Bait and T...	Marine 2-3-8 - Fuel on 07/03/2025	-21.75
08/04/2025	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-8,333.62
08/04/2025	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-15,634.17
08/04/2025	1346	Brian A Bontempo	Monthly Fee -August 2025	-901.68
08/04/2025	1347	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-312.93
08/04/2025	1348	EHRlich	Commercial Pest General Mainte...	-113.16
08/04/2025	1349	Fords Fire District 7	Dispatch Service -August 2025	-6,403.33
08/04/2025	1350	Gannett NY NJ Loca...	Acct#1120460-2025 Regular mee...	-9.75
08/04/2025	1351	GRAINGER	A/C# 887690728 Supplies	-39.75
08/04/2025	1352	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-61.50
08/04/2025	1353	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-797.50
08/04/2025	1354	Maria Bucsanszky E A	Monthly Fee - August 2025	-2,975.00
08/04/2025	1355	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-15,895.41
08/04/2025	1356	PSEG	ELECTRIC BILL-Summary Acco...	-1,911.23
08/04/2025	1357	Staples Business Ad...	Acct#NYC 1009573 / Supplies	-39.88
08/04/2025	1358	THE HARTFORD G...	Life Ins Customer#01121532000...	-349.80
08/04/2025	1359	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,638.88
08/04/2025	1360	Maria Bucsanszky E A	Reimbursement - 2024 Form AC...	-321.83
Total Voucher 2 - Northfield				-56,836.16
TOTAL				-56,836.16

Chiefs report for AUGUST meeting

Total calls for the month of JULY was:49 and brings our total calls for the year to 226

FIRE CALLS

- 1 UNKNOWN FIRE
- 1 OIL IN ROADWAY
- 2 VEHICLE FIRE
- 1 LOCK OUT
- 1 NOISE FROM FAN
- 1 GAS LEAK
- 3 CO ALARMS
- 2 BRUSH FIRES
- 1 SPECIAL REQUEST
- 1 EMS WALK-IN
- 1 VEHICLE
- 4 MVA
- 1 VICTIM RECOVERY
- 4 DRILLS
- 4 DOWN WIRES
- 1 WATER RESCUE
- 1 WATER RECOVERY
- 1 DEP NOTIFICATION
- 2 STAND BY
- 8 AUTO AID
- 3 FIRE ALARMS
- 1 OPEN BURNING
- 2 MUTUAL AID

Port Reading Fire Department



Captains' Report – July 3, 2025 - July 30, 2025

Engine 2-1

7-7-2025 - Added 2 ½-gallons of DEF to tank. While conducting weekly apparatus check of 5" discharge valves, found Driver's side 5" discharge not working properly, and discharging out Officer's side 5" discharge. Contacted Absolute Fire Protection (Larry) who troubleshot issue with Akron Brass (Valve Manufacturer). Unable to make repair. Engine will need to go to Absolute at some point to have valve for deck gun properly repaired, continue troubleshooting on-going issue with 5" discharge and have pump test conducted. Contacted OM Small for approval and C-11 advised. Engine washed and bay floor.

7-21-2025 - Brought to Absolute for repairs.

7-25-2025 - Picked up from repairs at Absolute. Airline auto eject still not repaired.

7-26-2025 - Engine washed and bay floor.

7-27-2025 - Added 2 ½-gallons of DEF to tank. Tested 5" discharges and deck gun, all operational with no issues.

Engine 2-2

7-3-2025 - 4-way gas meters #5 & #8 showing "Error O2". Placed out of service and tagged for repair. Approved Fire Protection notified to make repairs. Chainsaw moved to 2-1. Engine washed and bay floor.

7-7-2025 - Repairs made to 4-way gas meters #5 & #8 by Approved. Placed back in service.

7-15-2025 - While conducting daily apparatus check, on-board generator (Smart Power Hydraulic AC Generator) failed, tripped two (2) breakers and threw smoke. Panel indicated "bad" under Frequency (Hz). Unit shut down and upon restart, Quartz lights, both brow & tower, along with all outlets out of service. Contacted OM Small for approval to contact Absolute. Message left with Sal at Absolute.

7-17-2025 – Washed and bay floor underneath. Sent Generator information to Service repair.

Support Utility 2-3-3

7-7-2025 - Unit taken to C&C in Fords for punch-list of repairs noted below:

- Troubleshoot issue with rear tail / reverse lights. (Replacement provided)
- Troubleshoot issue with right side amber marker light. (Replacement provided)
- Troubleshoot issue with back up alarm not working. (Replacement provided)
- Troubleshoot issue with compartment lights not working.
- Troubleshoot issue with power for trailer lighting adapter.
- Troubleshoot issue with AM/FM radio antenna.
- Needs valid vehicle inspection sticker. (Expired)

7-11-2025 - Unit dropped off by C&C with the following status:

- Rear tail / reverse lights repaired, both working.
- Right side amber marker light replaced, working.
- Back up alarm replaced, working.
- All compartment lights working except for large rear compartment.
- Trailer hitch adapter repaired. Unable to test.
- Vehicle inspection sticker renewed.
- Door switch replaced, working.
- Engine oil, lube and filter complete.
- *Unable to repair AM/FM radio.*

7-13-2025 ODP installed trailer electrical mount and wiring harness.

7-15-2025 - Unit found dead, had to jumpstart. Provided Comm. Weber pictures and vehicle information for vehicle lettering.

7-17-2025 – Unit dead again. Tested with meter and found dropping voltages under no load. Bringing back to service repair Monday.

7-19-2025 - Unit dead, voltage down to 6.90 in morning, voltage down to 5.66 in evening.

7-21-2025 ODP brought to C&C Auto to complete repairs and fix power issue.

7-28-2025 - Unit returned from repairs. Light for large rear compartment now working properly. Toggle switch in passenger's front lower compartment to operate.

Support Pick-Up 2-3-4

7-27-2025 - Air conditioning not working properly, needs Freon.

Fire Company Vehicle 2-3-5

7-26-2025 - Unit washed by ODP.

7-28-2025 - Unit scheduled for oil change.

Support Unit 2-3-6

7-28-2025 - Unit scheduled for oil change.

Fire Prevention Vehicle 2-3-7

7-26-2025 - Unit washed by ODP.

Marine 2-3-8

7-3-2025 - Repaired grip on pike pole.

7-8-2025 – ODP placed new davit cover on davit.

7-17-2025 – Secured new davit cover with coated ties. Changed out toolbox with new bag

7-24-2025 - Issue with motor. Unit out of service.

7-25-2025 - Issue with motor repaired. Unit back in service.

7-29-2025 Found back up fuel tank leaking. Took out of service.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

Equipment

7-4-2025 ODP ran North Star semi-trash pump.

7-9-2025 Received delivery of TIC retractable lanyards. Added one to 2-1 TIC. Other placed in stock.

7-10-2025 - Replaced faulty battery harness in AED on 2-2.

7-11-2025 – Ran NorthStar trash pump. No issues.

7-14-2025 - Annual Fire Extinguisher servicing is scheduled for Monday, August 4, 2025, at 0830 hours by C-8.

7-15-2025 - 2-L-1 loaned 10 ½ M rubber boots until new boots arrive from supplier. Returned on 7-19-2025.

7-19-2025 - 2-L-1 took his gear to Avenel FD for washing.

7-21-2025 - 2-0-1 took his gear to Avenel FD for washing.

7-26-2025 - Used Cold Fire extinguisher at incident, need concentrate to refill. Extinguisher out of service, tagged and placed on bay floor. Comm. Eagan advised.

7-28-2025 - C-11 submitted required performance and financial reports for Ports Securities Grant.

Building and Grounds

7-4-2025 ODP Discarded old furniture from watch room. Cleaned up wires and debris. Assembled new furniture.

7-7-2025 - Township IT Department unable to configure software to operate sign onto new computer system. Commissioners meeting held in Meeting hall.

7-8-2025 - Relief and Exempts meetings held in Meeting Hall.

7-9-2025 Lawn maintenance. Sprinklers run. Purchased new microwave for kitchen as per Comm. Weber. Township IT Department unable to configure software to have initial CAD report to new hp printers.

7-14-2025 - CPR class in Meeting hall.

7-18-2025 Ejector pump in basement failed. Called Fizer Plumbing for replacement. Replaced.

7-21-2025 Garden hose in Bay #6 failed. Ordered new one from HD.

7-23-2025 - Meeting Hall used for refreshments after park dedication for Vinny Martino. Kohler Emergency Generator conducted weekly test.

7-27-2025 - Bianci Landscaping here cleaning up the area between Fire House parking lot & Daycare Center. Upon completion, noticed no edge barrier to prevent mulch from washing onto sidewalk or into parking lot installed.

7-29-2025 – Ehrlich conducted monthly pest control.

Fuel

7-3-2025 - Engine 2-1 → 29.000 gallons. Marine 2-3-8 → 5.305 gallons at Dockside; (\$21.75).

7-10-2025 - Engine 2-2 → 21.000 gallons.

7-11-2025 - Engine 2-1 → 25.000 gallons.

7-15-2025 - Marine 2-3-8 → 4.803 gallons at Dockside; (\$19.38).

7-17-2025 – Engine 2-2 added 19.09 gallons at WTDWW.

7-23-2025 - Unit 2-3-6 → 9.000 gallons.

7-25-2025 - Unit 2-3-4 → 19.000 gallons. Marine 2-3-8 → 7.000 gallons at Dockside.

7-28-2025 - Marine 2-3-8 → \$46.42 at Dockside.

7-29-2025 – Engine 2-1 added 22.55 gallons at WTDWW.

Training

7-4-2025 C6 reviewed various roof structure types in response area with CFF2414.

7-12-2025 0800 Mandatory Annual Motor Vehicle Refresher Training.

7-17-2025 ODP Completed online training module

7-20-2025 - Annual Water Supply Drill @ Buckeye with Career & Volunteer Firefighters & Woodbridge Truck 1-2-1.

7-24-2025 - Monthly Day Drill; Marine Operations. Monthly Evening Drill; Minuteman Flat-Lay Hose Deployment Drill.

7-29-2025

- Annual Live Burn training date changed to Wednesday, September 17, 2025, muster time at 1800 hours.
- Application paperwork submitted to Union County Fire Academy.
- C-12 enrolled into Fire Instructor II class starting in January 5, 2026.
- 2-4-14, 2-4-15 & 2-4-16 enrolled into IMS-300 class in November 1, 2025.
- PVFF Diaz enrolled in Firefighter I / II class starting September 22, 2025.
- PVFF Bryant & PVFF McGuire enrolled in Firefighter I class starting September 3, 2025, however, both placed onto waiting list.

Disposal List

7-4-2025 - Futon from Watch Room, broken.

7-9-2025 Old microwave from kitchen, door broken.

7-18-2025 Old toolbox from M238

7-21-2025 Failed garden hose.

Special Details

7-3-2025 - Stand-by coverage at Woodbridge Twp. Independence Day Fireworks Event with Career & Volunteer Firefighters.

7-10-2025 - 1030 Camp P.A.C.E. Fire Department Participation at School #28.

7-15-2025 - Tour #1 and VFF Matyi participated with Woodbridge FD during their Jr. Fire Academy showing equipment and operations of Marine 2-3-8.

7-23-2025 - ODP and VFF Matyi participated with Woodbridge FD at dedication of Vincent R. Martino Memorial Park.

7-24-2025 - ODP attended wake service for Woodbridge Fire Co. Ex-Chief B. Fee.

Officially,

Captains

Paul DeLeo

Richard Fritzsich

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- Created pre-plan for Independence Day Fireworks event on 7-3-2024.
- Began update of Commercial Pre-Plan binder for District #2.
- Updated CAD regarding Automatic Aid area in and around the 11 new streets in the Strawberry Hill section in District #1.
- 7-24-2025 - Pre-Planning event at Amazon, 34 Cutters Dock Road, attended by Tour #4 (C-13 & 2-4-14).

- Ongoing CAD updates regarding corrections to Triple Response areas. Complete as of 7-7-2025. Counts are as follows:
 - 7-3-2025 Streets Updated - 1 Addresses Updated - 85
 - 7-7-2025 Streets Updated - 2 Addresses Updated - 119

Respectfully submitted,

Captain Anthony S. Terebetsky