

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
April 7, 2025**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of April 7, 2025 was called to order by Commissioner Santorelli at 6:00 pm. All Commissioners were present: Comm. Santorelli, Comm. Molnar, Comm. Weber, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present

Minutes of the March 3, 2025 Meeting were reviewed.

MOTION made by Comm. Molnar to accept the March 3, 2025 minutes, seconded by Comm. Eagan. All in favor 5-0.

TREASURER'S REPORT:

| | | |
|-----------------------------|----|----------------------|
| Balance | \$ | 4,291,932.39 |
| Deposits | \$ | 20,436.91 |
| Interest | \$ | 3,516.90 |
| Payroll | \$ | (124,426.38) |
| Payroll Tax/Adjustments | \$ | |
| Disbursements for the Month | \$ | <u>(512,950.14)</u> |
| Ending Balance | \$ | 3,679,148.36 |

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Weber. All in favor 5-0.

BILLS TO BE PAID: 512,950.14

MOTION made by Comm. Weber to pay the bills and add on bills, seconded by Comm. Eagan. All in favor 5-0.

FIRE PREVENTION:

The Fire Prevention Report was submitted and reviewed.

MOTION made by Comm. Molnar to accept the Fire Prevention Report, seconded by Comm. Eagan. All in favor 5-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Eagan to accept the Chief's Report, seconded by Comm. Weber. All in favor 5-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

Captain DeLeo requested to proceed with the donation funding for Texas A&M Fire Academy to pay room and tuition and will need a check in the amount of \$11,400.

MOTION made by Comm. Eagan to accept the Captain's Report, seconded by Comm. Weber. All in favor 5-0.

TAXPAYER COMMENTS:

There were no comments from the Taxpayers.

UNFINISHED BUSINESS:

There was no Unfinished Business.

NEW BUSINESS:

Comm. Weber stated that he will be moving forward with the HT purchases for the department and will discuss further in Executive Session.

MOTION made by Comm. Molnar to proceed with the contract from "Razor Shipyards" for the boat, seconded by Comm. Cinelli. All in favor 5-0.

MOTION was made by Comm. Weber to enter into Executive Session at 6:04pm, seconded by Comm. Eagan. All in favor 5-0.

Out of Executive Session at 6:13pm.

EXECUTIVE SESSION:

MOTION made by Comm. Cinelli to pay add on bill for "Santo Grasso" for electrical work in the amount of \$1200.00, seconded by Comm. Molnar.

MOTION made by Comm. Weber to move forward with the purchase order for the new fire engine through Campbell Supply, seconded by Comm. Eagan. All in favor 5-0.

MOTION made by Comm Weber to move forward with a five year contract with "Haas Alert" for \$2,995.00, seconded by Comm. Cinelli. All in favor 5-0.

Comm. Santorelli stated that we will be certifying the civil service list of 25 names with the potential of hiring one new firefighter.

MOTION to adjourn meeting, made by Comm. Weber at 6:15pm, seconded by Comm. Eagan.
All in favor 5-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS

DISTRICT NO. 2

P.O. BOX 207

PORT READING, NEW JERSEY 07064

April 7, 2025

Treasurer's Report

| | |
|-----------------------------------|-----------------------|
| BEGINNING BALANCE | \$ 4,291,932.39 |
| Deposits | 20,435.91 |
| Interest | 3,516.90 |
| Payroll | (124,426.38) |
| Payroll Tax/Adjustments/Transfers | |
| Disbursements for the Month | <u>(512,950.14)</u> |
| ENDING BALANCE | \$ 3,679,148.36 |

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

March 4 through April 7, 2025

04/04/25

| Date | Num | Name | Memo | Amount |
|-------------------------------|------|---------------------------------|---|--------------------|
| Voucher 2 - Northfield | | | | |
| 03/04/2025 | 1200 | THE HARTFORD GROUP B... | Life Ins Customer#011215320001-2/Po#734229 -03/01/2... | -349.20 |
| 03/13/2025 | 1201 | Delta Fire and Safety Inc | Gear Rental | -852.00 |
| 03/31/2025 | TEPS | DIVISION OF PENSIONS A... | PFRS - 2024 ANNUAL EMPLOYER APPROPRIATION | -395,516.00 |
| 03/31/2025 | TEPS | DIVISION OF PENSIONS A... | PERS 2024 ANNUAL EMPLOYER APPROPRIATION | -1,710.00 |
| 04/07/2025 | TEPS | New Jersey State Health Ben... | RETIREE - Health and Prescription Benefits 04/01/25-04/... | -8,333.62 |
| 04/07/2025 | TEPS | New Jersey State Health Ben... | ACTIVE - Health and Prescription Benefits 04/01/25-04/3... | -15,634.17 |
| 04/07/2025 | 1202 | Absolute Fire Protection Com... | 2021 E-One Pumper (2-1) -Parts vand Labor | -1,805.19 |
| 04/07/2025 | 1203 | Brian A Bontempo | Monthly Fee -April 2025 | -901.68 |
| 04/07/2025 | 1204 | Communications Specialists Inc | HVAK Control system | -2,588.20 |
| 04/07/2025 | 1205 | EHRlich | Commercial Pest General Maintenance Service - AC# 140... | -106.75 |
| 04/07/2025 | 1206 | Fords Fire District 7 | Dispatch Service -April 2025 | -6,403.33 |
| 04/07/2025 | 1207 | FRANCIS CAMPBELL | E-mail Hosting/Support -February 2025 | -319.50 |
| 04/07/2025 | 1208 | GRAINGER | A/C# 887690728 Supplies | -37.37 |
| 04/07/2025 | 1209 | LIFE INSURANCE COMPAN... | GL 009906-000-000 LIFE INSURANCE - 04/16/2025 - 5/... | -797.50 |
| 04/07/2025 | 1210 | Maria Bucsanszky E A | Monthly fee - April 2025 | -2,975.00 |
| 04/07/2025 | 1211 | Raritan Flag and Banner, LLC | 4 mourning flags | -248.00 |
| 04/07/2025 | 1212 | THE HARTFORD GROUP B... | Life Ins Customer#011215320001-2/Po#734229 -04/01/2... | -349.80 |
| 04/07/2025 | 1213 | TOWNSHIP OF WOODBRI... | Acct#62282900-0 Sewer User Fee 2025 | -3,882.93 |
| 04/07/2025 | 1214 | VERIZON WIRELESS | 742492817-00001/Cell Phone 1 02/24/2025 - 03/23/2025 | -80.02 |
| 04/07/2025 | 1215 | Woodbridge Fire District 1 | Reimbursement - Vision & Dental Coverage -April 2025 | -2,573.17 |
| 04/07/2025 | 1216 | Approved Fire Protection Co | Gas meter Calibration | -1,027.24 |
| 04/07/2025 | 1217 | Bianchi Landscaping | Spring 2025 clean up - October 2024 & November 2024 cl... | -3,200.00 |
| 04/07/2025 | 1218 | C & M Door Controls, Incorpo... | Removed existing & Installed new doors | -2,900.00 |
| 04/07/2025 | 1219 | CARPET MAVEN LLC | Removal and replacement of career bunk room carpet (wat... | -985.80 |
| 04/07/2025 | 1220 | Comcast of New Jersey | Account #8499 05 340 0759643-Phone/Internet/TV - 03/1... | -28.00 |
| 04/07/2025 | 1221 | Elizabethtown Gas | Account # 2202559020 - Firehouse - 01/24/2025 - 02/21... | -1,334.40 |
| 04/07/2025 | 1222 | FRANCIS CAMPBELL | E-mail Hosting/Support -March 2025 | -319.50 |
| 04/07/2025 | 1223 | GRAINGER | A/C# 887690728 Supplies | -11.41 |
| 04/07/2025 | 1224 | Home Depot Credit Services | Account #6035 3225 4098 2968 Supplies | -578.92 |
| 04/07/2025 | 1225 | JOINT BOARD OF FIRE CO... | 2025 Annual Assessment | -6,000.00 |
| 04/07/2025 | 1226 | MIDDLESEX WATER CO | ACCOUNT #2060200000 - Water Bill 11/22/24 - 02/24/20... | -827.83 |
| 04/07/2025 | 1227 | MRA INTERNATIONAL | Intel core processor, Docking station, Getac | -8,496.00 |
| 04/07/2025 | 1228 | NAPA Auto Parts of Colonia | Supplies | -34.36 |
| 04/07/2025 | 1229 | New Jersey State Association... | 2025 Annual Dues | -300.00 |
| 04/07/2025 | 1230 | PSEG | ELECTRIC BILL-Summary Account #1301219207 | -1,100.84 |
| 04/07/2025 | 1231 | Jan. Rasimowicz | Reimbursement - Work Boots | -119.99 |
| 04/07/2025 | 1232 | MIDDLESEX WATER COMP... | Acct # 3046515564-Hydrant Service March 2025 | -15,990.16 |
| 04/07/2025 | 1233 | NAPA Auto Parts of Colonia | Supplies | -28.59 |
| 04/07/2025 | 1234 | Staples Business Advantage | supplies | -80.94 |
| 04/07/2025 | 1235 | GRAINGER | A/C# 887690728 Supplies | -16.41 |
| 04/07/2025 | 1236 | MIDDLESEX COUNTY TRE... | Mail-In Ballot Printing & Postage - Fire Election February 1... | -1,370.56 |
| 04/07/2025 | 1237 | TOWNSHIP OF WOODBRI... | 2025 Annual township radio agreement | -22,121.00 |
| 04/07/2025 | 1238 | TREASURER, STATE OF NJ | Certificaton Renewal - Small | -91.00 |
| Total Voucher 2 - Northfield | | | | -512,426.38 |
| TOTAL | | | | -512,426.38 |

Chiefs report for APRIL meeting

Total calls for the month of MARCH was:13 and brings our total calls for the year to68

FIRE CALLS

- 3 fire alarms
- 3 auto aid
- 1 special detail
- 1 monthly drill
- 3 mva
- 1 unknown type fire
- 1 smoke

Past events

- St.patrick's day parade on 3/9 went well

Port Reading Fire Department



Captains' Report – February 27, 2025 – April 2, 2025

Engine 2-1

2-27-2025 Absolute Service technician replaced coolant flow sensor.

3-13-2025 - Check engine lights came on upon turning on battery. Started engine and both lights went off about 1-2 minutes later.

3-17-2025 - Check engine lights on the entire time during morning engine check. Added DEF to tank.

Engine 2-2

2-27-2025 Washed and bay floor underneath

3-27-2025 PPV Fan replaced

Support Pick-Up 2-3-4

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

3-22-2025 – All equipment for Marine 2-3-8 inspected, cleaned if necessary, and prepared.

Ford F-350 Utility

3-9-2025 - Started and ran for 20 minutes.

3-11-2025 - Started and ran for 20 minutes.

3-19-2025 – Stated and ran for 20 minutes.

Found inverter inoperable.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

2-27-2025 Decontamination deluge fitting broken during training. Ordered proper adapters and fittings from Grainger.

3-1-2025 - Replaced decontamination deluge fitting.

Equipment

2-27-2025 Ordered fittings for decon shower, garden hose and ATC fuses for stock

3-9-2025 - Set screensavers on both tablets to turn on at 30 minute idle mark.

3-10-2025 – FF Fizer’s new turnout coat was sent back to Safe-T for alteration (wrong size arm length).

Delivery of firehose adapter from Grainger to use with garden hose. Placed on Engine 2-2.

3-11-2025 – Switched short intake from E22 to E21

Old VHF radio placed on work bench for future install in support unit.

3-14-2025 Received call from Jeffrey Gordon, the new representative for Woodbridge Township regarding our ISO rating. He gave the information that will be needed which was given to the Captain’s. When the information is compiled, there will be a meeting with Mr. Gordon to update our information. His last update was from 2013.

3-18-2025 – Returned hat badge for 2-4-16 which was shipped with the incorrect number.

3-19-2025 Tested old vhf radio in 236 inverter. Working Okay.

Ordered antenna kit for vhf radio unit for future install.

3-21-2025- PVFF Bosquez returned the following issued equipment: Black helmet with yellow probationary shield, Medium AV-3000 SCBA mask, Large structural firefighting gloves, Nomex hood, Turnout coat: FireDex Size 50x30, Serial #: 122650008, Boots: Servus Size 9.5W, Bunker pants with suspenders: FireDex Size 42x30, Serial #: 122650015.

3-26-2025 – FF Fizer’s altered turnout coat received and issued.

2 TFT Foam Jet attachments for our G-Force nozzles ordered in order to properly utilize the new foam we are using.

4-3-2025 – As of today, Colonial Pipeline anticipates delivery of new vehicle title with a week or two.

100 ft 5" supply hose ordered (in red) for engine 2-2.

Hose, appliance and ladder testing will be conducted on April 10th.

Building and Grounds

3-1-2025 - Hall use by VFF Bombardier. No issues post-use.

3-5-2025 - Airpower International conducted quality test of the Cascade system.

3-10-2025 Approved here for meter service, one meter required a sensor replacement.

Photographed damage from overnight water leak in Men's restroom from left urinal. Significant amount of water damage to bunkroom carpet. Also damage to downstairs kitchen ceiling tiles. ODP cleaned up all areas. Fizer Plumbing contacted for repairs. Commissioner Santorelli and OM Small notified of situation. Photos placed with scanned copy of Incident Report on Captain's Office desktop.

Delivery of new bunting for building from Raritan Flag Company.

3-11-2025 – Plumbers here diagnosing problems with upstairs men's room urinal. Will return for further repairs.

New VHF radio system installed in watch room and slave remote unit connected in kitchen by communication specialists.

3-18-2025 – Insurance adjuster from the JIF on site at 1000 to inspect damage to building from recent incident with engine 2-1.

3-19-2025 – Fizer plumbing completed repairs in upstairs men's lavatory.

3-27-2025 – Discarded hazmat from oil pan in recycling tote at Danny's Automotive.

4-3-2025 – Sam Grasso installing new lighting in meeting room.

Fuel

3-3-2025 Engine 2-1 added 25.25 gallons of fuel.

3-10-2025 - Engine 2-2 → 18.93 gallons

3-13-2025 - Unit 2-3-4 → 10.000 gallons. Engine 2-1 → 23.01 gallons.

3-23-2025 - Engine 2-1 → 24.30 gallons

4-2-2025 - Engine 2-1 → 26.00 gallons

Training

2-27-2025 Monthly Drill held at 1300 and 1830. Haz Mat Decon ops and setup and security latch defeating in HODs were the topics covered.

3/2/2025 C8 & 2414 District familiarization, driving and building/ structure type identification with engine 2-1.

3-3-2025 Trained with ODP on Decon spray nozzle operation.

3-6-2025 C1 conducted training with FF Matyi on the new security bar tool with door prop.

3-11-2025 Reviewed master stream operations and hydrant connections

Prepped material for FF Survival prop for upcoming drill.

3-18-2025 Monthly Training drill mayday and wall breach 1300 and 1830.

3-19-2025 Registered CFF's 2414, 2415 and 2416 for Transcaer Safety Train Sessions at Somerset Public Safety Training academy offered by Norfolk Southern Rail.

Registered CFF's 2412, 2414 and VFF 128 For Williams Industrial Fire training in Texas June 3-7.

Secured Airfare for the above training.

3-20-2025 Tour 4 training with prop- wall breach with mayday.

3-27-2025 Tour 3 District Familiarization and building construction identification.

4-2-2025 Buckeye Pipeline requesting annual PIW drill for May 1. Authorization needed for method of staffing for this drill in order to schedule. Please advise.

Disposal List

3-25-2025 - 24volt DeWalt Replicating Saw, 24volt DeWalt Battery & Charger; all inoperable

Special Details

3-9-2025 - 2-1 & 2-3-5 attended annual American Irish Assoc. Parade in Woodbridge.

Officially,

Captains

Paul DeLeo

Richard Fritzsich

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- Created floor plan map for R.I.S.E. Building, 91 Turner St.
- Created site plan for ITC Realty, 900 Port Reading Ave.
- Updated annual Right-to-Know for US Gypsum, 300 Markley St; Buckeye Partners, 750 Cliff Rd; PSEG, 749 Cliff Rd and PSEG 753 Cliff Rd in MobileEyes.
- Updated SDS for Colonial Pipeline, 400 Blair Rd, in MobileEyes.
- On 3-5-2025, contacted MobileEyes help desk to due error message on tablet for 2-2. Unable to view Pre-Plans for Woodbridge FD only on that tablet. Issue resolved on 3-17-2025.
- On 3-5-2025, re-installed four apps onto the desktop of new tablets: 2024 Emergency Response Guidebook, AirNov.gov, EV Rescue and Tides Near Me. Added two new apps to the desktop of new tablets: AskRail and Weather app.
- On 3-25-2025, updated MobileEyes Pre-Plan software to version #180.
- Updated residential pre-plans and updated hydrant locations in CAD for all residential & commercial addresses.
- Conducted quarterly update of Woodbridge & Avenel Pre-Plans.
- On going CAD updates regarding corrections to Triple Response areas. Counts are as follows:
 - 3-1-2025 Addresses Updated - 6 Business Updated - 7
 - 3-9-2025 Addresses Updated - 41 Business Updated - 57
 - 3-13-2025 Addresses Updated - 9 Business Updated - 14

- 3-17-2025 Addresses Updated - 5 Business Updated - 5
- 3-25-2025 Addresses Updated - 61 Business Updated - 85
- 3-29-2025 Addresses Updated - 6 Business Updated - 7
- 4-2-2025 Addresses Updated - 14 Business Updated - 17

Respectfully submitted,

Captain Anthony S. Terebetsky