

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
July 6, 2026**

The Board Clerk read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of July 6, 2026 was called to order by Commissioner Santorelli at 6:00 pm. Three Commissioners were present: Comm. Santorelli, Comm. Cinelli and Comm. Eagan. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Molnar and Comm. Weber were both on vacation.

Minutes of the June 1, 2026 meeting were reviewed.

MOTION made by Comm. Eagan to accept the June 1, 2026 minutes, seconded by Comm Cinelli. All in favor 3-0.

TREASURER'S REPORT:

Balance	\$ 6,665,596.85
Deposits	\$ 641.00
Interest	\$ 6,068.12
Payroll	\$ (151,858.01)
Payroll Tax/Adjustments	\$ 15,490.20
Disbursements for the Month	<u>\$ (257,885.16)</u>
Ending Balance	\$ 6,665,596.88

Comm. Cinelli stated that there was a typo in the ending balance. Board Accountant Bucsanszky will correct the ending balance for the official minutes.

MOTION made by Comm. Eagan to accept the Treasurer's Report, seconded by Comm. Cinelli. All in favor 3-0.

BILLS TO BE PAID: \$ 257,885.16

MOTION made by Comm. Eagan to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 3-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Cinelli to accept the Captain's Report, seconded by Comm. Eagan. All in favor 3-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Cinelli to accept the Chief's Report, seconded by Comm. Eagan. All in favor 3-0.

UNFINISHED BUSINESS:

Comm. Cinelli reported for Comm. Weber who commended all that were on duty and those that assisted us the day of the fireworks. Comm. Weber thanked Captain Deleo and Captain Terebetsky for the marine boat lettering. Comm. Weber stated that there were two pre-construction changes with the engine and that it should be completed the second quarter of 2027. Comm. Weber reported that the grant paperwork has been submitted.

NEW BUSINESS:

Comm. Cinelli reported for Comm. Weber who stated that District 7 Board of Fire Commissioners has requested feedback on a policy change for fire dispatch during the severe storms. The Chief and Operations Manager Small stated that they did not receive any feedback. Captain Terebetsky reported on his experiences during the storms. Captain Terebetsky will speak with Comm. Weber regarding bringing someone in specifically during a storm.

TAXPAYER COMMENTS:

Captain Terebetsky thanked the Board, Operations Manager Small, the Fire Company and everyone who attended the wake and funeral services for his father and for the flowers. Captain Terebetsky stated that the support that was given to he and his family during this difficult time was overwhelming.

Captain Terebetsky and Captain DeLeo thanked the Board and Operations Manager Small for giving them the opportunity to participate in the sail up the Hudson for the 250th Anniversary Event, which they were very proud to be a part of this once in a lifetime event. Captain Terebetsky would like to send a letter to North Hudson in appreciation for lending us their boat to make this happen.

Captain Terebetsky would also like to send a letter in appreciation to Jamesburg Fire Department for bringing their tanker the night of the fireworks since the hydrant was out of service and the county would not come out to fix it prior to the fireworks and would also like to send a letter for the crews that were in the park doing the lighting that came to assist us.

MOTION was made by Comm. Cinelli to enter into Executive Session at 6:09pm, seconded by Comm. Eagan. All in favor 3-0.

Out of Executive Session at 6:50 pm.

EXECUTIVE SESSION:

Matters discussed during Executive Session were personnel issues.

MOTION to adjourn meeting made by Comm. Eagan at 6:51 pm, seconded by Comm. Cinelli. All in favor 3-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

July 6, 2026

Treasurer's Report

BEGINNING BALANCE	\$ 6,665,596.85
Deposits	641.00
Interest	6,068.12
Payroll	(151,858.01)
Payroll Tax/Adjustments/Transfers	15,490.20
Disbursements for the Month	<u>(257,885.16)</u>
ENDING BALANCE	\$ 6,665,596.85

11:15 AM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

07/06/26

ADD-ON BILLS

Accrual Basis

July 7, 2026

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
07/07/2026	1748	GRAINGER	hand soap and battery charger	-153.12
07/07/2026	1749	Lettering.com	vinyl application and squeegee	-68.01
07/07/2026	1750	Metuchen Mower	elastostart, hand held equip	-93.19
07/07/2026	1751	Dockside Bait an...	Fuel on 7/3 and 7/4	-400.80
Total Voucher 2 - Northfield				-715.12
TOTAL				-715.12

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

June 2 through July 6, 2026

07/01/26

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
06/02/2026	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-11,269.84
06/02/2026	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-21,282.83
06/02/2026	1708	NEW JERSEY FIRE...	Annual Flow testing of SCBA units	-900.00
06/02/2026	1709	THE HARTFORD G...	Life Ins Customer#01121532000...	-398.40
06/03/2026	1711	ESI Equipment Inc	Holomatro equipment cordless c...	-18,019.00
06/03/2026	1712	Fit-Rite Uniform Co...	boots and pants	-2,249.97
06/03/2026	1713	NEW JERSEY FIRE...	decon ready PPE laundry detergent	-250.00
06/03/2026	1714	PENGUIN MANAG...	12 Month development infrastru...	-1,404.00
06/03/2026	1715	Rivalry Sports Apparel	(25) Bayside heavyweight T-shirt	-643.00
06/03/2026	1716	SKYLANDS AREA ...	spider harness carabiner	-440.78
06/03/2026	1717	Fit-Rite Uniform Co...	Jackets	-4,500.00
06/03/2026	1718	SKYLANDS AREA ...	tails, and pants	-7,626.20
06/11/2026	1719	Approved Fire Prote...	Invoice #IN00122372-March gas ...	-557.52
06/11/2026	1720	Approved Fire Prote...	Invoice #IN00124496-service dat...	-202.00
06/17/2026	1721	IIA Fire Department ...	Annual appliance testing, nozzle t...	-5,586.81
06/17/2026	1722	MIDDLESEX COUN...	2026- Membership Dues/-3 additi...	-150.00
07/06/2026	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-21,282.83
07/06/2026	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-11,269.84
07/06/2026	1723	Absolute Fire Protect...	2021- E-ONE Pumper (2-1)- Prev...	-7,655.73
07/06/2026	1724	Airpower Internation...	Yearly service contract 06/26 - 05...	-2,345.40
07/06/2026	1725	Brian A Bontempo	Monthly Fee -July 2026	-919.71
07/06/2026	1726	C and C Towing and...	Ford Explorer -tire mount and bal...	-800.00
07/06/2026	1727	Central Jersey Joint I...	Liability & Workers Comp Insuran...	-40,451.00
07/06/2026	1728	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-359.04
07/06/2026	1729	EHRLICH	Commercial Pest General Mainte...	-126.73
07/06/2026	1730	Fizer Plumbing and ...	2nd Installment for Q346	-28,743.33
07/06/2026	1731	Fords Fire District 7	Dispatch Service -July 2026	-6,851.50
07/06/2026	1732	GRAINGER	A/C# 887690728 Supplies - beve...	-42.25
07/06/2026	1733	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-781.55
07/06/2026	1734	Maria Bucsanszky E A	Monthly fee and reimbursement f...	-3,380.55
07/06/2026	1735	MIDDLESEX COUN...	Fire Instructor level II- Terebetsky	-336.00
07/06/2026	1736	MIDDLESEX WATE...	ACCOUNT #2060200000 - Wate...	-866.89
07/06/2026	1737	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-20,876.88
07/06/2026	1738	Miner dba New Jers...	Door #4- Repair	-575.50
07/06/2026	1739	Staples Business Ad...	Acct#NYC 1009573 / Supplies	-93.43
07/06/2026	1740	William Stamato	Reimbursement - Work shoes for...	-100.00
07/06/2026	1741	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,541.67
07/06/2026	1742	Maria Bucsanszky E A	Reimbursement -Annual PO Box ...	-188.00
07/06/2026	1743	MIDDLESEX COUN...	Incident safety officer- Mazza, Kol...	-840.00
07/06/2026	1744	PSEG	ELECTRIC BILL-Summary Acco...	-1,714.92
07/06/2026	1745	Dockside Bait and T...	Marine 2-3-8 - Fuel on 06/28/2026	-40.31
07/06/2026	1746	Fizer Plumbing and ...	Deposit for Q346	-28,743.33
07/06/2026	1747	VERIZON WIRELE...	742492817-00001/Cell Phone -P...	-80.02
07/06/2026	ONLINE	THE HARTFORD G...	Life Ins Customer#01121532000...	-398.40
Total Voucher 2 - Northfield				-257,885.16
TOTAL				-257,885.16

Port Reading Fire Department



Captains' Report – May 28, 2026 – July 1, 2026

Engine 2-1

- 5-31-2026 – Added 2.5-gallons of DEF.
- 6-6-2026 - Found water cooler leaking. Removed. Ordered new one from Grainger.
- 6-8-2026 - Engine taken to Absolute for maintenance.
- 6-12-2026 - Engine picked up from Absolute. New water cooler added to engine.
- 6-14-2026 – Order and added Velcro to portable radio charger to reaffix.
- 6-15-2026 - Placed large water cooler onto engine, moved small water cooler onto 2-2.
- 6-20-2026 - Washed by ODP and VFF Matyi after Buckeye drill.
- 6-22-2026 – Washed by ODP and the floor of Bay#6. Broken directional handle/Temp repair/Service tech contacted.
- 6-23-2026 – Service tech repaired directional.
- 6-25-2026 – NJTPK incident with Engine. Incident report filed by FFIC 247. Forwarded to Administration 6-26-26
- 6-28-2026 - Issue opening and closing left rearmost compartment due to accident. Roll up door sticking at midpoint. ODP attempted to adjust opening in track, however, compartment still sticks.

Engine 2-2

- 6-6-2026 Funeral detail 0900-1300.
- 6-7-2026 – Federal Q2B siren not working.
- 6-14-2026 Added two lengths of forestry hose and adapter from hose rack with one inch nozzle from shed to driver's side roll-up compartment.
- 6-16-2026 - Replaced broken gage on deck gun. Working properly at this time.
- 6-22-2026 - Replaced work light, #1156.
- 6-28-2026 - Replaced bulb in left turn signal, #1076.

6-30-2026 – Rotary saw picked up from Metuchen Mower and placed back in service.

Support Utility 2-3-3

6-18-2026 - ODP washed unit.

Support Pick-Up 2-3-4

6-13-2026 - Washed by VFF Matyi.

6-24-2026 - Replaced blown right taillight, bulb #4157.

7-1-2026 - Air conditioning not working in unit.

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

Fire Prevention Vehicle 2-3-7

6-6-2026 Washed by ODP.

Marine 2-3-8

6-6-2026 Found fresh water hose deteriorated beyond further use and fire pump cover ripped. Ordered replacement items from Home Depot. TBD.

6-7-2026 - New fire pump cover installed.

6-12-2026 – Installed new fresh water hose at Marina.

6-14-2026 ODP washed tee top

Forwarded MOU/Shared services agreement from North Hudson Regional Fire Rescue for the use of their Marine 3 to Fire district administration.

6-22-26 Assembled deck storage box for M238 at marina.

6-25-26 Mounted storage box at marina and installed one ABC Fire extinguisher in the area.

6-26-2026 VFF 125 added 4 Gallons of TruFuel to storage container

6-27-2026 - Added TruFuel to fire pump.

6-30-2026 Received delivery of temporary lettering for Loaner Vessel M-3.

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

Fuel

6-2-2026 Engine 2-1 added 24.00 of fuel at WTDWW
6-4-2026 - Unit 2-3-6 → 9.353 gallons.
6-10-2026 Engine 2-2 added 23.00 of fuel at WTDWW
6-12-2026 - Engine 2-1 → 42.00 gallons.
6-16-2026 - Unit 2-3-4 → 23.000 gallons.
6-17-2026 - Engine 2-1 → 23.00 gallons.
6-26-2026 Engine 2-1 added 34.5 of fuel at Station #1 – Sewaren Pumps inoperative.
6-27-2026 - Engine 2-2 → 26.1 gallons at Station #1, Sewaren pumps inoperative.
6-28-2026 - Marine 2-3-8 → 8.45 gallons at Dockside. (\$40.31)

Buildings and Grounds

5-28-2026 - ODP mounted gear dryer to wall.
6-1-2026 - Received new VHF portable marine radio. Placed in Watch Room.
6-4-2026 - Filled two (2) SCBA bottles for Woodbridge FD. Air Power replaced faulty "O" ring and hose, left side of air cascade.
6-5-2026 – FireTek serviced kitchen exhaust hood.
6-6-2026 Reaffixed slide bolt receiver on basement ladies room metal buck door. Adjusted as well. Ordered room air freshener.
6-8-2026 - Utilquest & PSE&G marked out property for upcoming water line work.
6-22-2026 Ordered supplies from Home Depot – roll towels and toilet tissue
6-26-2026 Received delivery of toilet tissue
6-30-2026 – Monthly service from Ehrlich Pest Control.

Equipment

6-16-2026 - Received new PPE for C13 & VFF Matyi.
6-24-2026 - Approved Fire Protection conducted calibration of all 4-way gas meters.
6-25-2026 Added one ABC extinguisher at Marina for M238 Storage container.

6-26-2026 - New PPE for C13 & VFF Matyi returned to manufacture due to incorrect lettering on coats.

Pre-Planning

- Continued updating Pre-Plan for annual Independence Day Fireworks event at Alvin Williams Park on 7-2-2026.
- Started Pre-Plan for Sail250 event on 7-4-2026.
- Updated 2 residential Pre-Plans for the month.
- Updated 2 commercial Pre-Plans for the month.
- Added to MobileEyes SDS sheets for HiTEC® 47330MK Fuel Additive and HiTEC® 4693MK Fuel Additive at Buckeye Partners, 750 Cliff Road.
- Updated and replaced where applicable Emergency SDS information for Colonial Pipeline, 400 Blair Road, Avenel.
- Left a copy of the NY/NJ upcoming schedule of events in Captains Office, which entails the Sail250 events, FIFA schedule and other events around our area.
- Left a draft copy of the County Foam Task Force plan in Captains Office.
- Printed and posted tidal information for July 2026.
- On 6-25-2026, C-6 & C-12 attended NJRFTF Meeting at Carteret Library for upcoming Sail250 Event.
- On 6-26-2026 C-6 & C-12 participated in virtual Sail250 USCG Operations Brief involving all assigned Sectors for semi-quincentennial maritime activities.
- On 6-30-2026, personnel conducted UTAC radio test for upcoming Sail250 event.
- As of 7-1-2026, still no update from Absolute Fire Protection on their status to install HAAS system in 2-1.

Training

6-16-2026 - C6 training with volunteers on Marine 2-3-8.

6-18-2026 - ODP conducted pump training at School #9.

6-20-2026 - Annual large water volume drill at Buckeye at Trans-Loader site. Assisted by Woodbridge Engine 1-2 and Perth Amboy Marine 5

6-22-2026 Adjusted training schedules for NJRFBTF and USCG F44 boat towing annual training assist.

6-25-2026 Monthly Drill held at 1000 and 1830.

Captain Keith Gonyou provided familiarization for C-6, 247 and 2414 on upgrades and operation of Loaner Vessel Marine 3.

6-28-2026 Training with USCG boat towing with ODP and VFC Chief and PVFF#142.

6-30-2026 Training with ODP on Knots.

Disposal List

Special Details

6-14-2026 ODP with VFC members attended Flag Day ceremony at Woodbridge.

Officially,

Captains

Paul DeLeo

Richard Fritzsich

Evan Douglas

Anthony Terebetsky

Justin Holloway