

**PORT READING BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2
PORT READING, NJ 07064
November 3, 2025**

The Board Accountant read the "Open Meeting Act" requirements. The Port Reading Board of Fire Commissioners Monthly Public Meeting of November 3, 2025 was called to order by Commissioner Santorelli at 6:00 pm. Three Commissioners were present: Comm. Santorelli, Comm. Molnar and Comm. Cinelli. Board Accountant Maria Bucsanszky was present. Board Attorney Brian Bontempo was present. Board Clerk Marianne DeSantis was present.

Comm. Weber and Comm. Eagan were absent.

The meeting was suspended and the Auditor Michael Bart from Bart and Bart, CPA's presented the annual audit report for the fiscal year ending December 31, 2024. Michael Bart stated that it was a productive year and thanked Board Accountant Maria Bucsanszky for her assistance in producing an efficient audit.

The Board Clerk read the Resolution of the annual audit report for the fiscal year ending December 31, 2023.

ROLL CALL VOTE:

Comm. Santorelli - Yes
Comm. Molnar - Yes
Comm. Weber - Absent
Comm. Cinelli - Yes
Comm. Eagan - Absent

Minutes of the October 6, 2025 meeting were reviewed.

MOTION made by Comm. Molnar to accept the October 6, 2025 Minutes, seconded by Comm. Cinelli. All in favor 3-0.

TREASURER'S REPORT:

Balance	\$ 4,926,728.99
Deposits	\$ 7,846.77
Interest	\$ 5,618.90
Payroll	\$ (116,710.82)
Payroll Tax/Adjustments	\$ (985.27)
Disbursements for the Month	<u>\$ (63,984.25)</u>
Ending Balance	\$ 4,758,514.32

MOTION made by Comm. Molnar to accept the Treasurer's Report, seconded by Comm. Cinelli All in favor 3-0.

The Board Clerk read the Resolution to transfer 2025 budget line items with excesses to be authorized to budget line items with insufficient funds in the amount of \$30,386.00.

MOTION made by Comm. Molnar to transfer 2025 budget line items with excesses to be authorized to budget line items with insufficient funds in the amount of \$30,386.00. All in favor 3-0.

ROLL CALL VOTE:

Comm. Santorelli - Yes
Comm. Molnar - Yes
Comm. Weber - Absent
Comm. Cinelli - Yes
Comm. Eagan - Absent

BILLS TO BE PAID: \$ 63,984.25

Comm. Molnar requested an add on bill in the amount of \$1200 to be paid for the lights outside.

Comm. Molnar requested to hold Bill #1453, pending additional information.

MOTION made by Comm. Molnar to pay the bills and add on bills, seconded by Comm. Cinelli. All in favor 3-0.

CAPTAIN'S REPORT:

The Captain's Report was submitted and reviewed.

MOTION made by Comm. Molnar to accept the Captain's Report, seconded by Comm. Cinelli. All in favor 3-0.

FIRE PREVENTION:

The Fire Prevention Report was submitted and reviewed.

MOTION made by Comm. Cinelli to accept the Fire Prevention Report. Seconded by Comm. Molnar. All in favor 3-0.

CHIEF'S REPORT:

The Chief's Report was submitted and reviewed.

MOTION made by Comm. Molnar to accept the Chief's Report, seconded by Comm. Cinelli. All in favor 3-0.

TAXPAYER COMMENTS:

There were no comments from the Taxpayers.

UNFINISHED BUSINESS:

Comm. Molnar thanked the volunteers, career staff and First Aid Squad for making the Trunk or Treat a success and stated it was a great night for the firehouse.

NEW BUSINESS:

The Board Clerk read the 2026 Annual Renewal Agreement for Dispatch, whereas District #2 shall pay District #7 an annual fee of \$82,218.00 to be paid \$6,851.00 monthly on or before the first day of each month beginning January 1, 2026, with the last payment, December 1, 2026.

ROLL CALL VOTE:

Comm. Santorelli – Yes
Comm. Molnar – Yes
Comm. Weber – Absent
Comm. Cinelli – Yes
Comm. Eagan - Absent

MOTION to adjourn meeting at 6:20 pm made by Comm. Molnar, seconded by Comm. Cinelli .
All in favor 3-0.

Respectfully submitted,

Marianne DeSantis
Board Clerk

BOARD OF FIRE COMMISSIONERS
DISTRICT NO. 2
P.O. BOX 207
PORT READING, NEW JERSEY 07064

November 3, 2025

Treasurer's Report

BEGINNING BALANCE	\$ 4,926,728.99
Deposits	7,846.77
Interest	5,618.90
Payroll	(116,710.82)
Payroll Tax/Adjustments/Transfers	985.27
Disbursements for the Month	<u>(63,984.25)</u>
ENDING BALANCE	\$ 4,758,514.32

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

BILL LIST

October 7 through November 3, 2025

10/30/25

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
10/07/2025	1439	Approved Fire Prote...	Invoice #IN00115308	-903.42
10/07/2025	1440	Absolute Fire Protect...	2021 E-One pumper engine 2-1	-451.43
10/07/2025	1441	Elizabethtown Gas	Account # 2202559020 - Firehou...	-219.19
10/07/2025	1442	Staples Business Ad...	Acct#NYC 1009573 / Supplies	-39.49
11/03/2025	1443	BRIAN SMALL	Reimbursement - Govee permane...	-1,535.37
11/03/2025	1444	Brian A Bontempo	Monthly Fee -November 2025	-901.68
11/03/2025	1445	Comcast of New Jer...	Account #8499 05 340 0759643-I...	-340.93
11/03/2025	1446	Erika Michie	Reimbursement - FPB Open house	-174.16
11/03/2025	1447	Fords Fire District 7	Dispatch Service -November 2025	-6,403.33
11/03/2025	1448	Home Depot Credit ...	Account #6035 3225 4098 2968 ...	-1,793.32
11/03/2025	1449	JoAnn Molnar	Reimbursement - Wildwood	-838.82
11/03/2025	1450	JUSTIN HOLLOWAY	Reimbursement -Food and suppli...	-394.66
11/03/2025	1451	LIFE INSURANCE ...	GL 009906-000-000 LIFE INSUR...	-797.50
11/03/2025	1452	Maria Bucsanszky E A	Monthly Fee - November 2025	-2,975.00
11/03/2025	1453	William Stamato	REimbursement -	-1,088.94
11/03/2025	1454	Woodbridge Fire Dis...	Reimbursement - Vision & Dental...	-2,559.18
11/03/2025	TEPS	New Jersey State He...	ACTIVE- Health and Prescription ...	-11,417.50
11/03/2025	TEPS	New Jersey State He...	RETIREE- Health and Prescriptio...	-8,333.62
11/03/2025	1455	Absolute Fire Protect...	2020 E-one pumper (2-1)	-364.44
11/03/2025	1456	Approved Fire Prote...	Invoice #IN116609 - Service call ...	-215.13
11/03/2025	1457	C and C Towing and...	Ford Explorer - 237 - Lube , oil, fil...	-427.50
11/03/2025	1458	Dockside Bait and T...	Marine 2-3-8 - Fuel on 10/22/25	-39.73
11/03/2025	1459	MIDDLESEX WATE...	Acct # 3046515564-Hydrant Serv...	-15,895.41
11/03/2025	1460	NAPA Auto Parts of ...	Supplies	-142.98
11/03/2025	1461	VERIZON WIRELE...	742492817-00001/Cell Phone - ...	-80.02
11/03/2025	1462	Cooper Electric Sup...	Acct#68966 - Kohl battery opt duty	-294.93
11/03/2025	1463	County of Union	Facility use -Liveburn 09/17/2025	-810.00
11/03/2025	1464	EHRlich	Commercial Pest General Mainte...	-113.16
11/03/2025	1465	GRAINGER	A/C# 887690728 Supplies	-56.35
11/03/2025	1466	LAWN DOCTOR	Customer#795791 -Lawn mainte...	-67.65
11/03/2025	1467	NAPA Auto Parts of ...	Supplies - max power car wash	-32.97
11/03/2025	1468	PSEG	ELECTRIC BILL-Summary Acco...	-1,163.50
11/03/2025	1469	Rock N Rescue	3 sets - Poseidon Safe Tech Esc...	-1,245.69
11/03/2025	1470	Staples Business Ad...	Acct#NYC 1009573 / Supplies	-976.13
11/03/2025	1471	VERIZON WIRELE...	742492817-00001/Cell Phone - ...	-80.02
11/03/2025	1472	WEST MARINE PRO	Lite - Knife	-323.52
11/03/2025	1473	WETSCAPE	Winterize Zone 1	-125.00
11/03/2025	1474	Witmer Public Safet...	Customer ID#2454 -Seek Fire PR...	-362.58
Total Voucher 2 - Northfield				-63,984.25
TOTAL				-63,984.25

12:49 PM

BOARD OF FIRE COMMISSIONERS DISTRICT NO. 2

10/31/25

ADD-ON BILLS

Accrual Basis

November 4, 2025

Date	Num	Name	Memo	Amount
Voucher 2 - Northfield				
11/04/2025	1475	Bart and Bart CP...	Performance of 12/31/24 audit / Preporation of report, resolu...	-7,000.00
11/04/2025	1476	D orsi Bakery	Refreshments	-86.88
11/04/2025	1477	Roosevelts Deli	Refreshments on 10/30/2025	-650.84
Total Voucher 2 - Northfield				-7,737.72
TOTAL				-7,737.72

RESOLUTION
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2

WHEREAS, the Treasurer of Fire District No. 2 reports that certain 2025 budget appropriations have insufficient balances to meet the 2025 expenditures, and

WHEREAS, certain other budget expenditures have balances in excess of their needs, now therefore,

BE IT RESOLVED that upon recommendation from the Treasurer and in accordance with NJSA 40A:14-78.9, that transfers from budget line items with excesses be authorized to budget items with insufficient balances.

From		To	
G-01-F/Firefighters	\$ 25,000.00	G-01-C/Captains	\$ 25,000.00
H-01-07/Life Insurance	2,886.00	H-05-01/Insurance Package	386.00
H-01-01/Social Security	<u>2,500.00</u>	H-10-10/Payroll Prep-ADP	1,000.00
		H-26-02/Grounds Maintenance	1,500.00
		H-26-03/Building Maintenance	1,000.00
		H-26-08/Purch & Serv Comm	1,000.00
		L-02-02/Computer Serv & Prog	<u>500.00</u>
 TOTAL	 \$ <u>30,386.00</u>	 TOTAL	 \$ <u>30,386.00</u>

MOTION to accept resolution made by Comm. IM, seconded by Comm. Mc, all in favor.

Robert Santorelli, President

☒ Yes ☐ No

JoAnn Molnar, Vice Pres

☒ Yes ☐ No

Stephen Weber, 2nd V.P.

☐ Yes ☐ No Absent

Mark Cinelli, Treasurer

☒ Yes ☐ No

Daniel Eagan, Secretary

☐ Yes ☐ No Absent

Adopted, November 3, 2025

Date

Daniel Eagan, Treasurer

Daniel Eagan

RESOLUTION

WHEREAS, N.J.S.A. 40A:14-89 requires the governing body of each local Authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended DECEMBER 31, 2024, has been completed and filed with the **WOODBIDGE TOWNSHIP FIRE DISTRICT #2**, pursuant to N.J.S.A. 40A:14-89, and

WHEREAS, N.J.S.A. 40A:14-89 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

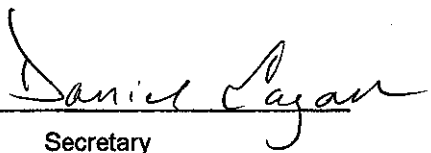
WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A:14-89,

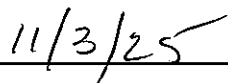
NOW, THEREFORE BE IT RESOLVED, that the governing body of the **WOODBIDGE TOWNSHIP FIRE DISTRICT #2**, hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended DECEMBER 31, 2024, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON November 3, ~~2024~~

2025


Secretary


Date

BOARD OF FIRE COMMISSIONERS • FIRE DISTRICT NO. 7

667 King George Road
Fords, NJ 08863
Business: 732-738-7000 Fax: 732-738-3932

FIRE • POLICE • MEDICAL
EMERGENCIES
DIAL 9-1-1

2026 ANNUAL RENEWAL AGREEMENT FOR DISPATCH

WHEREAS an interlocal agreement for dispatch services has previously been entered between Fire District #7 and Fire District #2 both in Woodbridge Township, Dated October 5, 1998; and

WHEREAS both Districts have annually renewed said Agreement and again agree to renew said Agreement for the year 2026; and

WHEREAS the parties enter into this Agreement to memorialize the annual renewal with seven percent (7.0%) increase of rate to be paid by District #2 to District #7;

NOW, THEREFORE, be it agreed as follows;

1. District #2 shall pay District # 7 an annual fee of \$82,218.00 to be paid \$6,851.00 monthly on or before the first day of each month beginning January 1, 2026 with the last payment due on or before December 1, 2026.
2. All other provisions of the original Dispatch Agreement annually renewed to the present shall remain in full force and effect as though fully restated and set forth herein.
3. Approval of this Agreement shall be by Resolution of the Boards of Commissioners for the respective Fire Districts.

**PORT READING BOARD OF
FIRE COMMISSIONERS
FIRE DISTRICT #2**

President

Witness:

Secretary

Dated: _____

**FORDS BOARD OF
FIRE COMMISSIONERS
FIRE DISTRICT # 7**



President

Witness:



Secretary

Dated: 10/6/25

Port Reading Fire Department



Captains' Report – October 2, 2025 - October 29, 2025

Engine 2-1

10-14-2025 - Absolute came and replaced right rear brake light.

10-15-2025 - Added lights and knives to both life jackets.

Engine 2-2

Support Utility 2-3-3

Support Pick-Up 2-3-4

Fire Company Vehicle 2-3-5

Support Unit 2-3-6

Fire Prevention Vehicle 2-3-7

Marine 2-3-8

10-14-2025 - Added lights and knives to life jackets, where needed. All four (4) life jackets are currently outfitted with both items.

10-16-2025 – Tentative date of mid November to bring the vessel out of the water. (Same as last year)

Ambassador 1000 by 6000 GPM Hydro Chem/Foam Trailers

LDH Trailer, Open Trailer, Storage Container & Decontamination Trailer

Equipment

10-3-2025 - Replaced battery for LED lights on cutters on 2-1.

10-1-2025 Replaced pressure gauge on Engine 2-1 Elkhart Stinger #8297.

10-8-2025 – Chief Korenski's bunker pants and inner liner came back condemned due to thermal damage.

10-16-2025 – Retractable lanyards for Seek thermal imaging cameras ordered for remaining personnel who do not have any. Spare carabiners for marine life vests purchased from Home Depot.

- NJFE repaired 1 SCBA. 1 was returned and deemed cost ineffective to repair as they do not make the parts anymore to repair the electronics in the pack. It was placed out of service and moved to the shed to use as spare parts.
- 100 ft of yellow supply hose that was never picked up by NJFE is now ours after discussions with their representative. (This hose was delivered with the wrong color originally)

10-20-2025 during monthly drill, discovered manifold Style #51 pressure gauge not operational.

10-20-2025 – New gear ordered for Chief Korenski through Skylands.

- Delivery of Seek lanyards.

Building and Grounds

10-3-2025 - Made repairs to bay door sensors on Bay Door #4. Need to keep an eye on these sensors as the wiring is extremely worn and may need professional replacement.

10-7-2025 - Filled 7 SCBA bottles for Woodbridge FD.

10-15-2025 - Carpet Care Plus completed floor cleaning in the following areas: EMS Room, Meeting Hall, Hallway, Captain's/Fire Prevention Office & Watch Room. ODP repaired mansard near Bay #4 where FA-14 struck it.

10-16-2025 – Woodbridge PD in station to document damage to FA-15.

- Lawn Dr. fertilized and removed weeds.

10-19-2025 - Woodbridge FD using bailout prop for their annual refresher training.

10-20-2025 - Woodbridge FD using bailout prop for their annual refresher training.

- Filled 8 bottles for WFD.

10-22-2025 - Woodbridge FD using bailout prop for their annual refresher training.

10-28-2025 – Annual Trunk or Treat event in parking lot.

- Filled 5 bottles for WFD.

Fuel

10-3-2025 - Unit 2-3-6 → 7.000 gallons.

10-4-2025 - Engine 2-1 → 23.00 gallons.

10-7-2025 - Engine 2-2 → 22.00 gallons.

10-13-2025 - Engine 2-1 → 26.49 gallons.

10-19-2025 - Unit 2-3-6 → 6.457 gallons.

10-20-2025 Engine 2-1 added 26.5 gallons of fuel at WTDWW.

10-22-2025 Marine 2-3-8 \$39.73

Training

10-20-2025 Monthly Drill 1300 & 1830

Disposal List

Special Details

10-2-2025 - Special detail at Alpha Generation with 2-2.

10-3-2025 - Special detail at Alpha Generation with 2-2.

10-6-2025 - Special detail at Alpha Generation with 2-2.

10-7-2025 - Special detail at Alpha Generation with 2-2.

10-9-2025 - Annual Fire Prevention Week shows at Matthew Jago School #28 in morning and Port Reading School #9 in afternoon. Annual Open House at Fire House in evening.

Officially,

Captains

Paul DeLeo

Richard Fritzsche

Evan Douglas

Anthony Terebetsky

Justin Holloway

Pre-Planning Captain's Report

- All yard hydrants at Alpha Generation, 751 Cliff Road, Sewaren, had snow markers installed on them by ODP on 10-15-2025, as well as, a lettering system A-N, lettered with 3" reflective letters. A map has been added to MobileEyes and the commercial binder noting the locations of these hydrants.
- Ongoing CAD updates regarding corrections to Triple Response areas. Counts are as follows:
 - 10-14-2025 Streets Updated - 1 Business Updated - 13

Respectfully submitted,

Captain Anthony S. Terebetsky

Chiefs report for NOVEMBER meeting

Total calls for the month of OCTOBER was:37 and brings our total calls for the year to 320

Fire calls

- 1 smoking vessel
- 2 vehicle
- 1 lockout
- 1 special request
- 2 need fd
- 1 silent
- 2 stand by
- 5 fire alarms
- 1 smoke condition
- 9 auto aids
- 2 co detectors
- 1 down wire
- 3 mvas
- 1 smoke
- 3 drills
- 1 water main

Upcoming events

- 11/25 tree lighting
- 11/29 light parade start time at 6pm be at fd at 4:30

Past events

- Fire prevention week 10/6 learning junction(50 children visiting station 2)
- 10/9 1:30 -school 9
- Fire prevention open house 10/9
- Friday 10/10 school 28
- Friday 10/10 1school 28
- Township trunk or treat on thursday october 23rd
- Port reading trunk or treat on october 28
- thank you all that went to all the events